

**MINUTES  
PLAINVILLE TOWN COUNCIL  
COUNCIL CHAMBERS – MUNICIPAL CENTER  
SPECIAL MEETING  
January 3, 2023 – 6:30p.m.**

**WORK SESSION:**

**Fire Department**

Chairwoman Pugliese called the Work Session to order at 6:30 pm. Present were Vice Chairman Underwood, Council members Morante, Tompkins, Rocco, Town Manager Paulhus, Assistant Town Manager Cirioli, and Town Clerk Porrini. Councilman Wazorko was in attendance via zoom. Councilman Catanzaro was absent.

Town Manager Paulhus began by stating this work session was scheduled to address issues and concerns the Fire Department has regarding recruitment and retention of firefighters, and the possibility of the return of the Balloon Festival.

Also, in Attendance was Fire Chief Moschini, Deputy Chief Paradis, 1<sup>st</sup> Assistant Chief Plourde, 2<sup>nd</sup> Assistant Chief Massey and 1<sup>st</sup> Lieutenant Myska.

Chief Moschini along with Assistant Chief Plourde discussed ongoing difficulties with recruitment and retention of firefighters. The time commitment for most people is more difficult than most people understand.

In regard to the Balloon Festival, the Town Council members asked what the Fire Department needed for assistance to possibly have the Balloon Festival return in 2023. Discussion ensued.

The Work Session was adjourned at 7:14 p.m. No action was taken.

**I. PRESENTATIONS:**

**II. PUBLIC HEARING**

1. Use of Coronavirus State and Local Fiscal Recovery Funds association with the American Rescue Plan Act for Fire Equipment Replacement in the amount of \$346,000

**III. MINUTES OF PREVIOUS MEETING**

December 19, 2022, Regular Meeting

**IV. ANNOUNCEMENTS – REPORTS**

**V. APPOINTMENTS/RESIGNATIONS**

1. Fire Chief Appointments
2. Firefighter Appointment
3. Library Board of Trustees Resignation
4. Plainville/Southington Regional Health District Board Resignation
5. Appointments and Re-appointments to Boards and Commissions

**VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**

**VII. REPORT OF TOWN ATTORNEY**

**VIII. REPORT OF TOWN MANAGER**

1. Capital Region Council of Governments – Matthew Hart, Exec. Director
2. Aviation Commission Sub-Committee Discussion
3. Email Notifications – Town Website
4. Happenings

**IX. PUBLIC COMMENTS**

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

1. Consider Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act
2. Bid #2023-17, Self-Contained Breathing Apparatus
3. Aviation Commission Sub-Committee
4. Establish public hearing for Honor Heights Sewer Project
5. Tax Refunds - Addendum

**XII. OTHER DISCUSSIONS OF INTEREST**

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

The regular meeting was called to order at 7:15 pm. Present were Chairwoman Pugliese, Vice Chairman Underwood, Council members Tompkins, Morante, Rocco, Wazorko, Town Manager Paulhus, Assistant Town Manager Cirioli, and Town Clerk Porrini. Councilman Wazorko was in attendance via zoom. Councilman Catanzaro was absent.

Councilman Rocco led the Pledge of Allegiance

**I. PRESENTATIONS**

**II. PUBLIC HEARING**

\*\*Town Clerk Porrini read the following legal notice:

**LEGAL NOTICE  
TOWN OF PLAINVILLE  
TOWN COUNCIL PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Plainville Town Council will hold public hearing at 7:00 p.m. on Tuesday January 3, 2023, in the Council Chambers of the Municipal Center, One Central Square in Plainville to hear public comments regarding use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act for Fire Equipment replaced at the Fire Department estimated cost \$346,000.

Dated at Plainville, Connecticut this 30th day of December 2022.

Chairwoman Pugliese opened the public hearing to public comments. The public hearing was closed when no comments were made.

### **III. MINUTES OF PREVIOUS MEETING**

Vice Chairman Underwood motioned to approve the minutes of December 19, 2022, Regular Meeting: The motion was seconded by Councilman Rocco and passed 6-0.

### **IV. ANNOUNCEMENTS – REPORTS**

### **V. APPOINTMENTS/RESIGNATION**

#### **Fire Chief Appointments**

Vice Chairman Underwood motioned to table the appointments of the Fire Chiefs to the January 17, 2023, Town Council Meeting. The motion was seconded by Councilman Rocco and passed 6-0.

#### **Fire Department**

Vice Chairman motioned to appoint Joshua Malave, 361 East Street – Apt. 2H, as a Probationary Firefighter to the Plainville Fire Department. The motion was seconded by Councilman Rocco and passed 6-0.

#### **Library Board of Trustees**

Councilwoman Morante motioned to accept with regret the resignation of Francis Cooley from the Library Board of Trustees. The motion was seconded by Councilman Rocco and passed 6-0.

#### **Plainville/Southington Regional Health District Board**

Vice Chairman Underwood motioned to accept with regret the resignation of Charlotte Politis from the Plainville/Southington Regional Health District Board. The motion was seconded by Councilman Rocco and passed 6-0.

#### **Economic Development Agency**

- a. Councilman Rocco motioned to reappoint Mark Chase (U), 36 Pequot Rd. as a regular member to the Economic Development Agency for the term November 9, 2022 – November 9, 2024.
- b. Councilman Rocco motioned to reappoint Timothy Maynard (U), 141 Hollyberry Lane, as an alternate member to the Economic Development Agency for the new term August 7, 2022 – August 7, 2024.
- c. Councilman Rocco motioned to reappoint Marc Romanow, (U), 147 Hollyberry Lane, as an alternate member to the Economic Development Agency for the new term August 7, 2022 – August 7, 2024.

The motion was seconded by Vice Chairman Underwood and passed 6-0.

### **VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**

Board of Education Member, Cassandra Clark reported on the December 12<sup>th</sup> meeting of the Board

of Education. The board approved the 2023-2024 Capital Budget and forwarded the budget to the Town Manager.

## **VII. REPORT OF TOWN ATTORNEY**

No report was given.

## **VIII. TOWN MANAGER**

Town Manager Paulhus presented and discussed the following topics:

- **Capital Region Council of Governments – Matthew Hart, Exec. Director**

Matthew Hart, Executive Director will be making a presentation on the benefits of membership. Matt will have a handout for you as well. The following information was taken from their website:

The Capitol Region Council of Governments (CRCOG) is a voluntary Council of Governments formed to initiate and implement regional programs of benefit to the towns and the region. It is guided by the chief elected officials of our 38 Metro Hartford municipalities. The mayors, first selectmen, and town council chairmen who make up our governing Policy Board recognize that the future of our individual members is tied to the future of our region. Our members have collaborated for more than 50 years on a wide range of projects to benefit our towns individually and the region. CRCOG serves the Capitol Region and all our municipalities by:

- Helping members improve governmental efficiency and save tax dollars through shared services and other direct services initiatives;
- Promoting efficient transportation systems, responsible land use and preservation of land and natural resources, and effective economic development;
- Strengthening the capitol city of Hartford as the core of a strong region, and as our economic, social, and cultural center;
- Advocating for the region and its towns with the state and federal governments;
- Strengthening our regional community by helping coordinate regional agencies and programs; and
- Assisting local governments and citizens in articulating, advocating, and implementing the vision, needs, and values of their regional community.

- **Aviation Commission Sub-Committee**

The Aviation Commission has entertained a discussion around the formation of a joint subcommittee with members of the Town Council to discuss the airport lease agreement and other capital projects.

A list of Robertson's current and potential Capital Improvement Projects include:

Apron Repair  
Runway & Taxiway Extension  
T-Hangar Design and Construction  
AWOS/PAPI Installation  
Building Assessment/Rehabilitation  
Safety and Security Assessment [this would include Fencing Installation]  
New Wind Cone and Segmented Circle

- There is an item under New Business to establish a sub-committee consisting of seven members:

David King and Frank Cawley from Aviation Commission; Chairwoman Pugliese and Vice Chairman Underwood; Town Manager Paulhus, Assistant Town Manager Cirioli and

1/3/23

Robert Lee.

The anticipated start date for this sub-committee is January 2023.

- **Email Notifications – Town Website**

The town website provides an opportunity for residents to sign up for email alerts and notices in addition to the Code Red Emergency Notification System and Tax Payment Reminders that are

found on our main page at the bottom. Using the Email Alert System, residents may opt in to receive one or more messages from four different categories: Urgent Alert, News or Announcements, Meeting Agendas, and Meeting Minutes. All you need to do is submit your email and select which notices you would like to see.

- **Happenings**

Assistant Town Manager Cirioli reported on programs and activities with Town Departments as well as Christmas tree disposal and Tax bill collection. More information can be found at [www.plainville.com](http://www.plainville.com).

## **IX. PUBLIC COMMENTS**

John Kisluk, 65 Forestville Ave., questioned allocation of ARPA funds.

Lou Frangos, 10 Fairbanks St., commented on traffic concerns after the completion of the Americold Building.

## **X. OLD BUSINESS**

## **XI. NEW BUSINESS**

### **1. Establish public hearing regarding ARPA funds**

Vice Chairman Underwood motioned to authorize the use of Coronavirus State and Local Fiscal Recovery funds associated with the American Rescue Plan Act for Fire Equipment purchase in the amount of \$346,000. The motion was seconded by Councilman Rocco and passed 6-0.

### **2. Bid #2023-17, Self-Contained Breathing Apparatus**

Vice Chairman Underwood motioned to waive the bid process and award Bid #2023-17, Self-Contained Breathing Apparatus, to MES Shipman's Fire Equipment Company, Waterford, CT, in the amount of \$346,034.50. The motion was seconded by Councilman Rocco and passed 6-0.

### **3. Aviation Commission Sub-Committee**

Vice Chairman Underwood motioned to establish an Aviation Commission Sub-Committee for the purpose of negotiating an Amendment to the Lease and Operating Agreement with Interstate Aviation and to discuss possible recommendations to the Airport Master Plan. The Sub-Committee will be made up of seven (7) members as follows:

**Town Council Chairwoman Pugliese**

**Town Council Vice-Chairman Underwood**

1/3/23

**Town Manager Paulhus  
Assistant Town Manager Cirioli  
Consultant Robert Lee  
Aviation Commission Chairman David King  
Aviation Commission Member Francis Cawley**

**The motion was seconded by Councilman Rocco and passed 6-0.**

**4. Establish public hearing for Honor Heights Sewer Project**

**Vice Chairman Underwood motioned for the Town Council acting as the Water Pollution Control Authority to establish a public hearing in the Municipal Center at 6:30pm on Thursday, January 19, 2023, to hear public comment regarding the Proposed Honor Heights Sewer Project.**

**The motion was seconded by Councilman Rocco and passed 6-0.**

**5. Tax Refunds- See Addendum**

**Vice Chairman Underwood motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Rocco and passed 6-0.**

**XII. OTHER DISCUSSIONS OF INTEREST**

1. Charter Revision Commission Organizational Meeting – 1/5/2023

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

1. Lease Negotiations – Potential Cell Tower on Town Property

At 8:21 pm Vice Chairman Underwood motioned to enter Executive Session. The motion was seconded by Councilman Rocco and passed 7-0.

Six Council members were present for the executive session along with Town Manager Paulhus, and Assistant Town Manager Cirioli. (Councilman Wazorko was in attendance via zoom.) Discussion was held regarding the Lease Negotiations – Potential Cell Tower on Town Property.

A motion was made, seconded unanimously passed, to end the executive session at 9:25 p.m. No further action was taken.

**XIV. ADJOURNMENT**

At 9:25 pm Vice Chairman Underwood motioned to adjourn. The motion was seconded by Councilman Rocco and passed 6-0.

Respectfully submitted by,



Cindy A. Porrini, Town Clerk  
& Clerk of the Town Council

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**Refunds**

**1/3/2023**

	<b>Current Year</b>	<b>Amount</b>
1	Laurel Court LLC, 15 Industrial Park Pl, Middletown, CT	\$270.06
2	Summit Crane Co., 19 Sparks St	\$23.59
3	ALLY Financial, PO Box 9001951, Louisville, KY	\$615.10
4	Corelogic, PO Box 9202, Coppell, TX	\$3,130.44
5	Corelogic, PO Box 9202, Coppell, TX	\$1,901.37
6	VW Credit Leasing LTD, 1401 Franklin Blvd, Libertyville, IL	\$582.43
7	Marquez, Laura, 113 N. Vista Dr, Kaysville, UT	\$110.58
8	Marquez, Skyler, 113 N. Vista Dr, Kaysville, UT	\$27.20
9	Marquez, Laura & Skyler, 113 N. Vista Dr., Kaysville, UT	\$51.78
10	Lagassey, Amy, 8 Whites Xing	\$77.20
11	Uricchio, Matthew J., 10 Cianci Ave., Apt 14	\$123.70

<b>Total</b>	<b>\$6,913.45</b>
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**Sewer User Refunds**

1	Nowak, Krystyna, A., 34 Peach Orchard Hill	\$605.94
2	Devoe Mardeschaine, Carlton & Caitlin, 39 Stillwell Dr	\$559.50

<b>Total</b>	<b>\$1,165.44</b>
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