

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
October 2, 2023 – 7:00p.m.**

I. PRESENTATIONS:

II. PUBLIC HEARING

Sewer User Fee

III. MINUTES OF PREVIOUS MEETING

September 18, Regular Meeting

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATIONS

1. Police Officer Appointment
2. Planning & Zoning Commission Resignation
3. Zoning Board of Appeals
4. Fire Department
5. Appointments and Re-appointments to Boards and Commissions

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. Paderewski Park Update
2. Honor Heights Update
3. Fall Bulk Pickup
4. Pumpkin Festival – October 21st
5. FY23 Audit – Governance Communication
6. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Set Sewer User Fee
2. First Amendment to Town Manager's Employment Contract
3. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The regular meeting was called to order at 7:00 pm. Present were Chairwoman Pugliese, Vice Chairman Underwood, Council members Morante, Wazorko, Rocco, Tompkins, Catanzaro, Town Manager Paulhus, Town Attorney Mastrianni, and Town Clerk Arena. Assistant Town Manager Cirioli was absent.

Councilman Wazorko led the Pledge of Allegiance

I. PRESENTATIONS

II. PUBLIC HEARING

Sewer User Fee

Town Clerk Arena read the following legal notice:

**LEGAL NOTICE
TOWN OF PLAINVILLE
TOWN COUNCIL PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that in accordance with Sec. 7-255 of the Connecticut General Statutes, the Plainville Town Council, acting as the Water Pollution Control Authority will hold a Public Hearing at 7:00 p.m. on Monday October 2, 2023, in the Council Chambers in the Municipal Center, One Central Square to consider the following:

1. Sewer user rate for the period November 1, 2023, to October 31, 2024

Copies of proposed rates are available at the office of the Town Clerk during regular business hours.

Dated at Plainville, Connecticut this 28th day of September 2023.

Chairwoman Pugliese opened the meeting to public comments.

John Kisluk, 65 Forestville Ave., spoke regarding the fee increase.

Dawn Lentini, 17 Hillcrest Rd., commented on the fee increase.

No additional public comments were made, the hearing was closed.

III. MINUTES OF PREVIOUS MEETING

Vice Chairman Underwood motioned to approve the minutes of September 18, 2023 Regular Meeting. The motion was seconded by Councilwoman Tompkins and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

Councilwoman Morante attended the September Meeting of the Housing Authority.

Chairwoman Pugliese attended the 100th Anniversary of Tilcon Connecticut, Inc.

V. APPOINTMENTS/RESIGNATION

Police Department

Councilwoman Tompkins motioned to appoint Gregory Gibson-Marquardt to the position of Police Officer effective October 3, 2023, and as a condition of continued employment, they must

successfully complete all aspects of the Basic Police Officer Training Program at the Connecticut Police Academy and the Plainville Police Department Field Training Program. The motion was seconded by Councilman Rocco and passed 7-0.

Planning & Zoning

Councilwoman Tompkins motioned to accept with regret the resignation of Matthew Weimer from the Planning & Zoning Commission. The motion was seconded by Councilman Rocco and passed 7-0.

Zoning Board of Appeals

Councilwoman Tompkins motioned to appoint Rizwan Mumtaz as a Regular Member to the Zoning Board of Appeals. The motion was seconded by Councilman Rocco and passed 7-0.

Fire Department

Vice Chairman Underwood motioned to appoint Jerrold Cavaliere, 35 Hemingway Street, as a Probationary Firefighter to the Plainville Fire Department. The motion was seconded by Councilman Rocco and passed 7-0.

Vice Chairman Underwood motioned to appoint Damien Ruiz, 49 Milton Road - Bristol, as a Probationary Firefighter to the Plainville Fire Department. The motion was seconded by Councilman Rocco and passed 7-0.

Vice Chairman Underwood motioned to accept with regret the resignation of Brian Roper from the Plainville Fire Department. The motion was seconded by Councilman Rocco and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. TOWN MANAGER

Town Manager Paulhus presented and discussed the following topics:

- **Paderewski Park**

The Brick Utility Building at Paderewski Park, next to the pavilion that is used by the Recreation Department for summer camp, has recently undergone some minor repairs and upgrades. This renovation work was performed by Tilcon as a community project that coincided with their recent 100th anniversary celebration. I have included pictures in the agenda packet.

- **Honor Heights Update**

The following work remains as of October 1, 2023.

Installation of 50 LF of main line in the easement area near Robidoux Road – Work scheduled to be performed on October 3, 2023.

Installation of 4 service laterals – work scheduled to be performed on October 2nd and 4th.

General Project Restoration – work scheduled to be performed October 5th through October 13th – sidewalk, trench patch repair and lawn restoration – weather permitting.

10/2/23

Testing of the system – work scheduled for the week of October 16th through October 20th, with final inspection by the Town WPC and Roadways.

The suggested schedule for setting Assessment and Connections are as follows:

October 16, 2023 – Town Council schedules Special Meeting for November 27, 2023 – Work Session to review Honor Height Sewer Project. November 27, 2023 – Town Council Work Session to Review Honor Heights Sewer Project and sets Public Hearing for Final Assessment – December 19, 2023, with Snow Date of January 2, 2024. December 19, 2023/January 2, 2024 – Conducts Public Hearing for Final Assessment. January 2, 2023/January 17, 2024 – Set Final Assessment. February 20, 2024 – Final Assessment Documents Filed with the Town Clerk – Appeal Period-30 calendar days. March 25, 2024 – Assessment Payments are due. April 1, 2024 – Residents will be permitted to connect to the public sewers.

- **Fall Bulk Pickup**

Fall Bulk Pickup began on Monday, September 11, 2023, and will end on Monday, October 30, 2023. Plainville has an on-demand policy for the collection of bulk pickups. Residents who currently have curbside waste and recycling collection are eligible to receive one bulk pickup per calendar year free of charge for acceptable large items that do not fit in normal waste collection.

- **Pumpkin Festival – October 21st**

The 8th Annual Plainville PumpkinFest is a downtown outdoor festival featuring live music, a kid's costume parade, kid's games, bounce houses, a large variety of food trucks, spooky haunted houses, local vendors, downtown restaurants, and businesses. It wouldn't be a PumpkinFest without pumpkins, so everyone is invited to bring their own carved pumpkins or decorate your own at the Pumpkin Patch!!

Carve Your Own Pumpkin, bring it to the "Pumpkin Patch" tent, we'll light it up and display it on the library lawn FREE for all to SEE!! You can even take it home with you when you leave. You can also Register to WIN A PRIZE!!

Enjoy Live Music Downtown with the Band, March in the Kid's Costume Parade (4:45 PM) from the Parks & Rec Department on Whiting Street through the downtown to the library, check out the Regional BURN TRAILER in the Webster bank parking lot at 6:00 pm. Fire Marshal Ron Dievert will be facilitating a "Close Before You Doze" public safety campaign.

Eat a BUNCH of Delicious Food & Desserts from all the unique Food Trucks, GET SPOOKED at the MASON'S HAUNTED MANSION!! Full details can be found at: plainvillepumpkinfest.org

- **FY23 Audit – Governance Communication**

The annual audit letter from CliftonLarsonAllen LLP is your agenda packet for this evening's meeting. This required communication is to inform the Town Council that the audit process is underway. The letter is intended solely for the information purposes for use by the Town Council and Town management. The letter detailed the responsibilities of both the auditors as well as the Town.

No action is required by the Town Council currently.

- **Happenings**

Town Clerk Arena reported on programs and activities with Town Departments. More information can be found at www.plainville.com.

IX. PUBLIC COMMENTS

John Kisluk, 65 Forestville Ave., commented on various topics.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Set Sewer User Fee

Vice Chairman Underwood motioned for the Town Council acting as the Water Pollution Control Authority to approve a 2% increase to the sewer user rate for the period November 1, 2023 to October 31, 2024. The motion was seconded by Councilwoman Tompkins and passed 7-0.

2. First Amendment to Town Manager's Employment Contract

Vice Chairman Underwood motioned to approve and authorize Town Council Chairwoman Pugliese to execute the First Amendment to the "Employment Agreement of Michael T. Paulhus Dated August 15, 2022". The motion was seconded by Councilwoman Tompkins and passed 7-0.

3. Tax Refunds- See Addendum

Vice Chairman Underwood motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilwoman Tompkins and passed 7-0.

XII. OTHER DISCUSSIONS OF INTEREST

Town Manager Paulhus mentioned effective October 1st, the Plainville Southington Health district has undergone a name change. They are now known as the South Central Health District.

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

At 7:38 pm Vice Chairman Underwood motioned to adjourn. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Respectfully submitted by,



Cindy Arena, Town Clerk
& Clerk of the Town Council

**For the Fiscal Year Period November 1,
2023 - October 31, 2024**

Description	Current Rate	Proposed Increase	2.00%
			Proposed Rate
Standard Charge, per 1,000 Cubic Feet Effluent Discharge	\$58.06	2.00%	\$59.22
Minimum Charge	\$415.92	2.00%	\$424.24
Well Users	\$515.68	2.00%	\$525.98
Effluent Discharge, per 1,000 Gallons	\$166.38	2.00%	\$169.70

Refunds

10/2/2023

Current Year				Amount
1	PLAINVILLE CAMP GROUNDS	2199 OLD DAYTONA RD	PORT ORANGE, FL 32128	\$189.15
2	DULAC MICHAEL L	177 TOMLINSON AVE	PLAINVILLE, CT 06062	\$155.21
3	DZIUBEK JAN S	135 NEW BRITAIN AVE 18	PLAINVILLE, CT 06062	\$87.98
4	HORTON COURTNEY R	7 PERRON RD	PLAINVILLE, CT 06062	\$24.83
5	LEGERE SHARON F	15 DICKMAN RD	PLAINVILLE, CT 06062	\$19.71
6	MROZ RAFAL	53 BELMONT PL	PLAINVILLE, CT 06062	\$32.17
7	ROMANOW ALLISON F	147 HOLLYBERRY LN	PLAINVILLE, CT 06062	\$102.43
8	SCHAEFER JEFFREY S	51 NORTHAMPTON LN	PLAINVILLE, CT 06062	\$433.81
9	TOLIS ANGELO A JR	17 MT VIEW DR	PLAINVILLE, CT 06062	\$50.90
10	TOYOTA LEASE TRUST	3200 WEST RAY RD	CHANDLER, AZ 85226	\$622.33
11	WENTWORTH TODD A	127 DIAMOND AVE 2FL	PLAINVILLE, CT 06062	\$157.10
12	KRONICK ROBERT C	31 FERN DR	PLANTSVILLE, CT 06479	\$15.71
13	KRONICK ROBERT C	31 FERN DR	PLANTSVILLE, CT 06479	\$15.71
14	KRONICK ROBERT C	31 FERN DR	PLANTSVILLE, CT 06479	\$378.93
15	KRONICK ROBERT C	31 FERN DR	PLANTSVILLE, CT 06479	\$15.71
16	KRONICK ROBERT C	31 FERN DR	PLANTSVILLE, CT 06479	\$11.31
17	KRONICK ROBERT C	31 FERN DR	PLANTSVILLE, CT 06479	\$15.71
18	KRONICK ROBERT C	31 FERN DR	PLANTSVILLE, CT 06479	\$15.71
19	CHRISTIANSEN PAMELA D	30 MERILINE AVE	PLAINVILLE, CT 06062	\$50.74

Total

\$2,395.15

Previous Year

1	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048	\$46.21
Total				\$46.21

10/2/23