

**MINUTES  
PLAINVILLE TOWN COUNCIL  
COUNCIL CHAMBERS – MUNICIPAL CENTER  
REGULAR MEETING  
April 1, 2024 – 7:00p.m.**

**I. PRESENTATIONS:**

**II. PUBLIC HEARING**

**III. MINUTES OF PREVIOUS MEETING**

March 14, 2024 Budget Special Meeting; March 18, 2024 Special and Regular Meeting; March 20, 2024 Budget Special Meeting

**IV. ANNOUNCEMENTS – REPORTS**

**V. APPOINTMENTS/RESIGNATIONS**

1. Fire Department Resignation
2. Appointments and Re-appointments to Boards and Commissions

**VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**

**VII. REPORT OF TOWN ATTORNEY**

**VIII. REPORT OF TOWN MANAGER**

1. Pine Meadow at the Canal Condominium Association Request for Rebate
2. Parking Ban Discussion
3. ARPA Funds
4. Middle School Renovate as New Project Discussion
5. 4-Day Work Week
6. FEMA Floodplain Mapping
7. Happenings

**IX. PUBLIC COMMENTS**

**X. OLD BUSINESS**

1. Tabled Tax Fixing Agreement – Element 119

**XI. NEW BUSINESS**

1. Establish public hearing regarding ARPA Funds
2. Middle School Renovate as New Project
3. Tax Refunds - Addendum

**XII. OTHER DISCUSSIONS OF INTEREST**

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

The regular meeting was called to order at 7:00 pm. Present were Chairman Wazorko, Vice Chairwoman Morante, Council members Gediman, Tompkins, Underwood; Town Manager Paulhus, Assistant Town Manager Cirioli, Town Attorney Borea and Town Clerk Arena. Council members Christopher and Hurley were absent.

Councilwoman Tompkins led the Pledge of Allegiance

**I. PRESENTATIONS**

**II. PUBLIC HEARING**

**III. MINUTES OF PREVIOUS MEETING**

**Councilwoman Tompkins motioned to approve the minutes of March 14, 2024 Budget Special Meeting; March 18, 2024 Special and Regular Meeting; March 20, 2024 Budget Special Meeting. The motion was seconded by Councilman Underwood and passed 5-0.**

**IV. ANNOUNCEMENTS – REPORTS**

**V. APPOINTMENTS/RESIGNATION**

**Fire Department**

**Councilwoman Tompkins to accept with regret the resignation of Adam Centurelli from the Plainville Fire Department. The motion was seconded by Councilman Underwood and passed 5-0.**

**Capital Projects Building Committee**

**Councilman Gediman motioned to reappoint to the Capital Projects Building Committee:**

- a) Tom Arcari, Sr., (R), 4 Autumn Ln.**
- b) Thomas Lozaw, (R), 22 Beechwood Rd.**
- c) Gilles Nadeau, ( R), 23 Church St.**

**for the new term ending August 1, 2029. The motion was seconded by Councilwoman Tompkins and passed 5-0.**

**VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**

**VII. REPORT OF TOWN ATTORNEY**

**VIII. TOWN MANAGER**

Town Manager Paulhus presented and discussed the following topics:

**• Pine Meadow at the Canal Condominium Association Request for Rebate**

The Pine Meadow Condominium Association, Inc. located at 15 West Pine Way is requesting a tax rebate from the town based on their claim that they provide a public benefit to the community. According to Judy Dutcher, President of the Association there was an understanding with the town that there would be a requirement for the association to keep access to the “Canal” open to the public because of its historical significance. Public access was also required for the “bird sanctuary” and trail behind the complex.

In the interest of trying to resolve the issue, I outlined a proposal that would narrowly define the value of the public benefit to a ten-year time frame. I calculated an annual benefit of \$100 per unit (36 units) or

\$3600/year for 10 years, equaling a total value of \$36,000. The association was in general agreement with the proposal but countered by requesting \$16,000 in the first year.

- **Parking Ban Discussion**

The Parking Ban Ordinance is found under section 374 Article I of the Town of Plainville Code. The all night parking ban is in effect annually from December 1st to April 1st during the hours of 12 midnight and 6:00 AM. The law was adopted in 1959 and amended in 1978. Its purpose is to keep the roadways clear of vehicles during the winter months when snow plowing, and removal operations are expected. The Assistant Town Manager and I have reviewed similar ordinances from six other Connecticut towns. Copies are included for your review.

- **ARPA Funds**

The roadways department received a quote from Tasca Ford for a total of \$170,903.50 for a new 2024 Ford F-550 4x4 with the specifications as required by the town. This vehicle was included in the FY 25 Capital Improvement Plan (CIP) proposed by the Town Manager, but during the Town Council budget work session, it was removed from CIP. The recommendation was made to purchase the vehicle using ARPA funding.

There is an item under New Business to set a public hearing date for April 15, 2024, at 7:00 pm to hear comments of the use of ARPA funds.

- **Middle School Renovate as New Project Discussion**

The middle school renovation like new project is moving forward and requires 3 action items from the Town Council:

- a) The Town Council must refer the project to the Capital Project Building Committee
- b) The Town Council must authorize the preparation of schematic drawings and outline specifications for the renovation of the school.
- c) The Town Council must authorize the BOE to apply to the Commissioner of Administrative Services for a grant.

There is an item under New Business to approve three (3) motions as part of the application process with the State of Connecticut.

- **4-Day Work Week**

To recap, employees worked 35 hours per week under the original schedule (Monday to Wednesday, 8:00 am to 4:00 pm, Thursday, 8:00 am to 7:00 pm, and Friday 8:00 am to 12:00 pm), and the 4-Day Work Week Schedule also involves a 35-hour work week just spread over four days (Monday to Wednesday, 8:00 am to 5:00 pm, and Thursday, 8:00 am to 6:00 pm). Employees' lunch breaks have been reduced from 1 hour to 30 minutes. The schedule impacts employees in the Municipal Center, Recreation Department, and Youth Services Department.

The following departments and services are examples of Town functions that are NOT impacted by the pilot program: Senior Center, Library, Public Safety, Public Works, Trash & Recycling Collection and transfer Station, Parks, Summer Camps, Berner Pool, Splash Pad, and recreational programs. Additionally, the Town currently offers and is looking to expand online services, such as paying taxes and fees, applying for building permits, and applying for fire permits. These online services, which are available 24/7/365, help us achieve our goals of improving efficiencies and overall accessibility.

The purpose and value of the program is recruitment and retention of employees. Keeping talented employees is critical in providing high quality services to residents.

- **FEMA Floodplain Mapping**

The Federal Emergency Management Agency (FEMA) has provided the Town of Plainville with copies of the draft map revisions presented by FEMA. The revisions to the insurance rate maps represent a shift in where floodwaters may accumulate and inundate land and structures in the case of severe storm events. While much of the town is unaffected there are many properties, as well as some structures, that are adversely impacted. Conversely, some properties and structures have shifted out of high-risk flood areas.

FEMA has an appeal process that will end May 28th, 2024. After that date they will take 60 days to review any appeal information acting as the agency deems warranted. The town has taken steps to make sure residents can review individual property impacts. Homeowners can visit our website to begin the process of making that determination.

- **Happenings**

Assistant Town Manager Cirioli announced Town activities and events within the Senior Center and Library, bulk pickup, and hazardous waste collections. Further information can be found on the Town's website.

## **IX. PUBLIC COMMENTS**

John Kisluk, 65 Forestville Ave., spoke on the potential Roadways Garage project.

Lou Frangos, 10 Fairbanks St, commented on various topics.

## **X. OLD BUSINESS**

### **1. Tabled Tax Fixing Agreement – Element 119**

**Councilman Gediman motioned to remove from the table “Tax Fixing Agreement – Element 119”. The motion was seconded by Councilwoman Tompkins and passed 5-0.**

**Councilwoman Tompkins motioned to approve and authorize the Town Manager to execute the Tax Fixing Agreement for Fifth Continental Properties, LLC, a real estate company of Element 119 and amend the date of October 1, 2024 to October 1, 2023 if legally permissible. The motion was seconded by Councilman Gediman and passed 5-0.**

## **XI. NEW BUSINESS**

### **1. Establish public hearing regarding ARPA funds**

**Councilwoman Tompkins motioned to establish a public hearing on Monday, April 15, 2024, at 7:00 pm in the Municipal Center to hear public comment regarding the use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act for the purchase of a Roadways Dump Truck with plow. The motion was seconded by Councilman Underwood and passed 5-0.**

### **2. Middle School Renovate as New Project**

**Councilwoman Tompkins motioned to table this item to the April 15, 2024 Town Council Meeting. The motion was seconded by Councilman Underwood and passed 5-0.**

### **3. Tax Refunds- See Addendum**

Councilwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Gediman and passed 5-0.

**XII.    OTHER DISCUSSIONS OF INTEREST**

**XIII.   MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**XIV.    ADJOURNMENT**

At 8:14 pm Councilman Underwood motioned to adjourn. The motion was seconded by Councilwoman Tompkins and passed 5-0.

Respectfully submitted by,



Cindy Arena, Town Clerk & Clerk of the Town Council

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| <b>Refunds            4/1/2024</b>                                  |                   |
|---|-------------------|
| Current Year  | Amount            |
| 1 Lori E Gustafson, 44 Belmont Place                                | \$1,405.74        |
| 2 Honda Lease Trust, 11675 Great Oaks Way Suite 200, Alpharetta, GA | \$134.07          |
| 3 Honda Lease Trust, 11675 Great Oaks Way Suite 200, Alpharetta, GA | \$88.98           |
| <b>Total</b>  | <b>\$1,628.79</b> |