

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
June 19, 2017 – 6:30p.m.**

6:30pm WORK SESSION:

- Traffic Calming Proposal

Councilwoman Pugliese called the Work Session to order at 6:30pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairman Saunders, Council members Morante, Ciotto, Tompkins and Carrier, Town Manager Lee, Assistant to the Town Manager Colby and Town Clerk Skultety. Councilman Wazorko was absent.

Also in attendance were Police Chief Catania and Director of Technical Services Bossi. Discussion followed. The major complaints received by the Police Department are regarding speeding on local roads. Residents in the Metacomet Road and Pinnacle Road area have raised concerns about drivers speeding and using the road as a cut through. A meeting was held with residents, Town Staff, the Police Department and Town Manager Lee and after further discussions the Town is making the following recommendations:

- Reduce Speed Limit from 30mph to 25mph on Metacomet/Pinnacle Roads
- Install Stop Bars on Metacomet Road/Pequot Road in the Northern Area
- Add Stop Signs to Black Birch Road and Pequot in the Southern area making that a Four Way Stop with Stop Bars included
- Painting white Fog Lines on length of Metacomet/Pinnacle Roads making for 11' travel lanes
- Adding rubber Speed Humps in the vicinity of 39 Metacomet Road, 45 Metacomet Road and 53 Metacomet Road
- Adding Speed Hump warning signs
- Adding Children at Play signs
- Add 5 new speed limit signs throughout the Metacomet & Pinnacle Road area

The purchase of the temporary Speed Humps would come from the Town Aid Road account and cost approximately \$20,000. After a reasonable amount of time there would be a follow-up meeting with the residents to review the impact the structures had on the traffic conditions. If the results were favorable the Town would consider installing permanent structures and use the temporary Speed Humps in other areas of concern in Town.

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
June 19, 2017 – 7:00p.m.**

- I. **PRESENTATIONS:** Memorial Day Essay Winners
- II. **PUBLIC HEARING**
- 4th Quarter Transfer Ordinance
 - Additional Appropriation
- III. **MINUTES OF PREVIOUS MEETING**
Minutes of June 5, 2017 Special & Regular Meetings and June 12, 2107 Special Meeting
- IV. **ANNOUNCEMENTS – REPORTS**
- V. **APPOINTMENTS/RESIGNATIONS**
- 1. Police Sergeant Appointments
 - 2. Firefighter Appointment
 - 3. Firefighter Resignation
 - 4. Inland Wetlands Commission Resignation
 - 5. Appointments and Re-appointments to Boards and Commissions
- VI. **BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**
- VII. **REPORT OF TOWN ATTORNEY**
- VIII. **REPORT OF TOWN MANAGER**
- 1. Dog Park Committee
 - 2. CWPM Contract Extension
 - 3. Tax Collector Suspense List
 - 4. High School Track Update
 - 5. Valley Water Public Forum
 - 6. Memorandum of Understanding – Metro Realty Group, LLC
 - 7. Summer Meeting Schedule
 - 8. School Renovations Project Referendum
 - 9. Financial Dashboard
 - 10. Happenings
- IX. **PUBLIC COMMENTS**
- X. **OLD BUSINESS**

XI. NEW BUSINESS

1. Consider 4th Quarter Transfer Ordinance
2. Consider Additional Appropriation
3. 8-24 Referral – Dog Park
4. CWPM Contract Extension
5. Tax Collector Suspense List
6. Bid #2017-21, Traffic Calming Devices
7. Memorandum of Understanding – Metro Realty Group, LLC
8. Heart & Hypertension Claim Settlement
9. Resolution entitled “Resolution Establishing a Building Committee for Wheeler Elementary School and Plainville High School Projects”
10. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The regular meeting was called to order at 7:10pm in the Council Chambers of the Municipal Center, One Central Square.

Councilman Ciotto led the Pledge of Allegiance.

I. PRESENTATIONS: Memorial Day Essay Winners

Zoe Weimer and Adrianna M. Mills were in attendance and read their winning essays describing what Memorial Day means to them.

II. PUBLIC HEARING

- 4th Quarter Transfer Ordinance
- Additional Appropriation

Town Clerk Skultety read the following legal notice:

**LEGAL NOTICE
TOWN OF PLAINVILLE
TOWN COUNCIL PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Plainville Town Council will hold a public hearing at 7:00 p.m. on Monday June 19, 2017 in the Municipal Center to consider:

1. Proposed Ordinance entitled "Ordinance Establishing Fourth Quarter Transfers for the Fiscal Year Ending June 30, 2017."
2. An additional appropriation of \$574,570 from Unassigned Fund Balance

Copies of said proposed ordinance and appropriations are available for public inspection in the office of the Town Clerk.

Dated at Plainville, Connecticut this 15th day of June 2017

Town Manager Lee reviewed the transfers and appropriations stating the reasons for appropriations included coverage to increased overtime accounts greater than budgeted as well as transfers to payroll accounts.

Chairwoman Pugliese opened the hearing to comments.

Lou Frangos, 10 Fairbanks St. asked for clarification regarding some of the appropriations.

No more comments were heard and the public hearing was closed.

III. MINUTES OF PREVIOUS MEETING

Councilman Ciotto motioned to approve the minutes of June 5, 2017 Special and Regular Meetings and June 12, 2017 Special Meeting. The motion was seconded by Councilwoman Tompkins and passed 6-0.

IV. ANNOUNCEMENTS – REPORTS

Councilwoman Morante attended and commented on the Conservation Committee meeting and seed program and the Committee on Aging summer meeting schedule.

Vice Chairman Saunders commented on the successful Wings and Wheels and thanked everyone that was involved in the event

V. APPOINTMENTS/RESIGNATION

1. Police Department

- a. **Vice Chairman Saunders motioned to appoint Jonathan Eno to the position of Police Sergeant. The motion was seconded by Councilwoman Tompkins and passed 6-0.**
- b. **Vice Chairman Saunders motioned to appoint Daniel Mulcunry to the position of Police Sergeant. The motion was seconded by Councilwoman Tompkins and passed 6-0.**

2. Fire Department

- a. Vice Chairman Saunders motioned to appoint Chris Centurelli, 222 West Main Street as a probationary firefighter of the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 6-0.
- b. Vice Chairman Saunders motioned to accept with regret the resignation of Taylor Deegan from the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 6-0.

3. Inland Wetlands Commission

Councilman Ciotto motioned to accept with regret the resignation of Keith Anderson from the Inland Wetlands Commission. The motion was seconded by Vice Chairman Saunders and passed 6-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

Chairwoman Pugliese attended the High School graduation and mentioned it was a tremendous event.

VII. REPORT OF TOWN ATTORNEY

No report

VIII. REPORT OF TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **Dog Park Committee**

The Dog Park Committee held their meeting on June 7th and voted “to request that the Town Council approve the proposed location for a Dog Park at Norton Place Extension”. The proposed location of the dog park is on town-owned land which was acquired as part of the Hazardous Mitigation Grant.

The Parks & Recreation Advisory Board has endorsed the proposed location as well. A sketch showing the proposed location was included in the Council’s package information.

The Committee has estimated that the cost to build the dog park would be in the \$25,000 to \$30,000 range. They plan to raise the monies through fundraising events, donations and direct solicitations.

Before the Town Council can take final action on this request, an 8-24 referral must first be made to the Planning & Zoning Commission. The 8-24 referral is for the P&Z to determine whether

the construction of a dog park on town-owned land is in conformance with the Towns' Plan of Conservation & Development.

An 8-24 referral is not to determine the specific location for a dog park.

Chairman of the Dog Park Committee Dan Ciesielski commented the proposed site is an excellent location for the dog park and mentioned the Committee is very enthusiastic about the future of the park.

- **CWPM Contract Extension**

The contract for trash & recycling collection is due to end in September. The Town is currently paying CWPM \$559,000 annually for this service.

In February, CWPM made an offer to extend the contract for eight years for the annual amount of \$513,225. This is a reduction of 8.2% or \$45,775 per year. In addition, CWPM has offered to hold this price for the remaining seven years of the contract.

The budget that was approved by the Town Council and overwhelmingly approved at the All-Day vote included the contract renewal rate proposed by CWPM in February.

The proposal would also include the continuation of the on-demand bulk waste program with a slight increase to the current amount in the contract by \$4,000 to \$32,000. This amount would not increase during the length of the contract as well.

Town staff is recommending that the Town Council extend the proposed Trash & Recycling Contract with CWPM for eight years as detailed in their proposal dated February 9, 2017.

- **Tax Collector Suspense List**

The Revenue Collector has submitted a suspense list to the Town Council for consideration. The list is prepared per State Statute listing those taxes the Revenue Collector believes to be uncollectable. The total amount being recommended is \$117,152.99.

Being on the Suspense List does not preclude Town staff from continuing their efforts to collect the taxes. However, these are accounts whereby people have moved out-of-state, gone out of business, have passed away or have otherwise disappeared and cannot be easily located. There are 470 accounts being recommended for the Suspense List. This is an average of \$250.00 per account.

- **High School Track Update**

After several months of negotiation, a Dispute Resolution Agreement has been executed to complete the repair of the High School track. The parties to the Agreement include LaRosa Construction, Kastle Boos Assoc., and Traveler's Casualty & Surety Company of America, BSC Group, Dalton Track & Tennis and the Town of Plainville.

The Agreement calls for LaRosa to make the necessary repairs to the track following the design proposed by Kastle Boos. KBA would also provide inspection services for the repair. All parties would keep detailed records of their costs incurred. When the work has been completed, a

mediation process will occur to determine what party may be responsible for the repair costs. If mediation does not settle the matter, the parties have agreed to a binding Arbitration process.

No additional town monies will be necessary to complete the project unless determined by the Arbitrator.

The repair work is expected to begin this week with a substantial completion date of September 1st.

- **Valley Water Public Forum**

On June 8th a Public Forum was held at the Middle School Auditorium to discuss the results of the recent water tests that were gathered from various locations throughout Town from the Valley Water system. Forum participants included representatives from the Department of Public Health, the Public Utilities Regulatory Agency and Valley Water. Kathy Pugliese, Representative Bill Petit and Town Manager Lee also participated in the Forum.

There were approximately 40-45 residents who attended as well. The bottom line is that all the water tests meet state standards for drinking purposes. However, the water is classified as “very hard”, which is the most likely cause for the staining, bad taste and the impact to water fixtures being experienced by many residents. Valley Water has committed to determining possible strategies for softening the water. Potential strategies could range from better balancing of the system, blending the water with other potential water sources, or installing softening equipment at their two well fields.

It is estimated that the study will take 6-8 months. Valley Water has agreed to hold another forum where they will discuss the potential cost to soften the water and give their customers the opportunity to ask questions and make comments regarding the proposed solution.

Valley Water is also asking their customers to contact them if they have any specific issues with the quality of the water. They will send a representative to each complaint to determine the extent of the problem and to give advice on what can or cannot be done at this time.

- **Memorandum of Understanding – Metro Realty Group, LLC**

The Economic Development Agency is recommending that the Town enter into a Memorandum of Agreement for a tax abatement with METRO Realty. The MOU would offer METRO a graduated tax abatement of 50% in the first full year and declining by 10% per year for the following five years.

This is an average tax Abatement of 38% per year. The tax abatement is for a project that has not yet been approved but is necessary in order to attract potential tenants to their project.

- **Summer Meeting Schedule**

A proposed summer meeting schedule was brought forth at the June 5th meeting. Town staff will plan for the cancellation of the July 3rd, August 7th and September 5th meetings.

- **School Renovations Project Referendum**

The project was approved with 1,016 voting “yes” and 236 voting “no”. The project was approved by 81% of those voting.

Town Manager Lee thanked the Capital Projects Building Committee for all of their efforts over the last 4 years to bring forth a project that received overwhelming support by the residents of Plainville. He also thanked the Board of Education, the Superintendent of Schools and staff, and the Parent Teacher Association for their support in getting people out to vote on this much needed upgrade to the Wheeler Elementary School and the pavement at the High School.

The next step in the process is to file a grant application to the Department of Administrative Services. This will require the Town Council to approve a “*Resolution Establishing a Building Committee for Wheeler Elementary School and Plainville High School Projects*”.

- **Financial Dashboard**

The Financial Dashboard was briefly reviewed and was posted on the Town web site.

- **Happenings**

Assistant to the Town Manager Colby reported on Town activities and events within Senior Center, Library and Bulk Pick-Up program. More information may be obtained at www.plainvillect.com

IX. PUBLIC COMMENTS

John Kisluk, 65 Forestville Ave. commented on the unnecessarily high costs of the Wheeler School Project and feels the CWPM contract should go out to bid.

Roberta Lauria, 18 Perron Rd. spoke against the bike trail proposal that would pass through her neighborhood. She voiced her concerns and impact to the families if the road were to be opened to the trails.

Joanne Edman, 166 West Main St. reminded pet owners not to leave them in their hot cars.

Michael L'Etoile, 36 Robert St. spoke against the proposed location of the dog park and voiced his concerns including increased traffic, parking, water runoff and natural wildlife.

Amanda LaCasse, 152 Camp St. spoke as a member of the Dog Park Committee and her ideas for raising funds to support the construction and annual maintenance.

Brian Ruot, 20 Forestville Ave. questioned the timing of striping recently paved Town roads and feels the condition of

Lou Frangos, 10 Fairbanks St. commented on the agreement for the high school track and reimbursement for the Wheeler School project, the progress of the Old Linden Street School Park and the possibility of Speed Humps on Bohemia Street.

Carmine Lalama, 37 Bohemia St. stated the sundial base is in place and the Committee is discussing the placement of the gazebo and bell and once the sidewalks and fence are installed they will move forward.

David Spencer, 127 Milford St voiced his concerns that on the day of the referendum parents were in front of Linden Street School with signs in support of the project.

X. NEW BUSINESS

1. Consider 4th Quarter Transfer Ordinance - See Attached

Councilwoman Tompkins motioned to adopt an ordinance entitled, "Ordinance Establishing 4th Quarter Transfers for Fiscal Year Ending June 30, 2017". The motion was seconded by Vice Chairman Saunders and passed 6-0.

2. Consider Additional Appropriation

Councilwoman Tompkins motioned to appropriate \$574,570 from Account #0100-000-32110-0000, Unassigned Fund Balance, to:

a. Police	0100-201-51140-0000, Overtime	\$225,000
b. Roadways	0100-305-41140-0000, Overtime	\$ 40,000
c. Roadways	0100-305-51140-2012, OT – Snow Removal	\$ 28,000
d. Roadways	0100-305-52460-2012, Rentals – Snow Removal	\$ 21,000
e. Bldgs & Grnds	0100-310-51140-0000, Overtime	\$ 11,000
f. Bldgs & Grnds	0100-310-51140-2012, OT – Snow Removal	\$ 7,500
g. Xfers Out	0100-840-55511-0000, Xfer Out – Town Capital	\$147,070
h. Xfers Out	0100-840-55524-0000 Landfill Closure	\$ 95,000

The motion was seconded by Vice Chairman Saunders and passed 6-0.

3. 8-24 Referral – Dog Park

Councilwoman Morante motioned to send the development of a dog park on Town property to the Planning & Zoning Commission for an 8-24 Referral. The motion was seconded by Councilman Ciotto and passed 6-0.

4. CWPM Contract Extension

Vice Chairman Saunders motioned to approve and authorize Town Manager Lee to execute the extension of the "Agreement for Residential Curbside Municipal Solid Waste and Recycling Collection" with CWPM for a period of 8 years with firm annual costs of \$513,225 for Solid Waste and Recycling collection and \$32,000 for Bulky Waste collection. The motion was seconded by Councilman Ciotto and passed 7-0.

5. Tax Collector Suspense List

Councilman Carrier motioned to approve the Tax Collector's Suspense List. The motion was seconded by Councilwoman Tompkins and passed 6-0.

6. Bid #2017-21, Traffic Calming Devices

Vice Chairman Saunders motioned to waive the bid process and award Bid #2017-21, Traffic Calming Devices, to Traffic Logix, Spring Valley, NY, in the amount of \$20,160. The motion was seconded by Councilwoman Tompkins and passed 6-0.

7. Memorandum of Understanding – Metro Realty Group, LLC

Councilman Carrier motioned to approve and authorize Town Manager Lee to execute the Memorandum of Understanding with Metro Realty Group, Ltd., as recommended by the Economic Development Agency. The motion was seconded by Vice Chairman Saunders and passed 6-0.

8. Heart & Hypertension Claim Settlement

Councilwoman Tompkins motioned to approve payment of \$125,000 from Self-Insurance Fund to Peter Constanzo as full and final payment of his Heart & Hypertension claim. The motion was seconded by Councilman Carrier and passed 6-0.

9. Resolution entitled “Resolution Establishing a Building Committee for Wheeler Elementary School and Plainville High School Projects”

Vice Chairman Saunders motioned to adopt a resolution entitled “Resolution Establishing a Building Committee for Wheeler Elementary School and Plainville High School Projects”. The motion was seconded by Councilman Carrier and passed 6-0.

10. Tax Refunds – See Addendum

Councilwoman Tompkins motioned to approve the tax refunds as listed on the addendum. The motion was seconded by Vice Chairman Saunders and passed 6-0.

XI. OTHER DISCUSSIONS OF INTEREST

XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIII. ADJOURNMENT

At 8:50pm Councilman Carrier motioned to adjourn. The motion was seconded by Vice Chairman Saunders and unanimously passed.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

9-2017

**RESOLUTION ESTABLISHING A BUILDING COMMITTEE FOR WHEELER
ELEMENTARY SCHOOL AND PLAINVILLE HIGH SCHOOL PROJECTS**

RESOLVED, that in accordance with the Connecticut General Statutes, the Plainville Town Council hereby establishes a Building Committee with regards to the Wheeler Elementary School and Plainville High School Projects, for the purpose of undertaking the renovations and improvements of the schools; and

RESOLVED, that the committee shall consist of members of the Capital Projects Building Committee chosen by the Town Council:

Tom Arcari, Sr	4 Autumn Lane
Mark Belanger	31 Johnson Avenue Rear
Thomas Lozaw	22 Beachwood Road
Stephen J. Martino	23 Bradley Street
Richard Negro	3 Orchard Lane
Kenneth Restelli	30 West Broad Street
James Tufts	14 Peach Orchard Hill; and

RESOLVED, that the aforementioned committee shall authorize the preparation of schematic drawings and outline specifications for these projects; and

RESOLVED, that the Plainville Town Council hereby authorizes the Plainville Board of Education and Superintendent of Schools to submit the application for school building project grants for the Wheeler Elementary School and Plainville High School Projects.

Refunds

6/19/2017

	Current Year	Amount
1	Alatsatianos, Nicholas, 27 Norton Trail	\$84.71
2	Alatsatianos, Nicholas, 27 Norton Trail	\$20.47
3	Ally Financial, Louisville, Ky	\$101.89
4	Ally Financial, Louisville, Ky	\$172.07
5	Ally Financial, Louisville, Ky	\$136.24
6	Ally Financial, Louisville, KY	\$324.60
7	Ally Financial, Louisville, KY	\$566.74
8	MMCA Lease LTD, Mobile, AL	\$209.25

6/19/17

Total **\$1,615.97**

Prior Year

1	Ferguson, Jenna or Joanne, Fairfax, VA	\$330.97
2	Smizer, Susan, 130 Pickney Ave	\$13.19

Total **\$344.16**

TOWN OF PLAINVILLE, CT
ORDINANCE ESTABLISHING FOURTH QUARTER TRANSFERS
FOR THE FISCAL YEAR ENDING JUNE 30, 2017

BE IT ORDAINED by the Town Council of the Town of Plainville, in meeting duly assembled, that in accordance with Section 7 of Chapter VII of the Charter of the Town of Plainville, funds shall be and are hereby transferred from their original budgetary appropriation as follows:

Transfers From:

Department	Account Number	Account Description	Reason	Amount
Debt Service	0100-710-54721-0000	Debt - interest	Xfer to Debt Man Fund	\$ 9,108
Debt Service	0100-710-54723-0000	Debt - misc costs	Xfer to Debt Man Fund	175,997
Xfers Out	0100-840-55511-0000	Xfer out - Town Capital	FY 2017 Council budget	75,000
Xfers Out	0100-840-55512-0000	Xfer out - BOE Capital	FY 2017 Council budget	15,400
Total Transfers From				\$ 275,505

Transfers To:

Department	Account Number	Account Description	Reason	Amount
Town Attorney	0100-134-52436-0000	Labor counsel	Police contract negotiations	\$ 2,500
Insurance	0100-160-52498-0000	Workers comp ins	Higher prem increase	36,000
Economic Develop	0100-170-51110-0000	Full time payroll	50% of new position	18,000
Animal Control	0100-205-51110-0000	Full time payroll	Payout of accrued holidays	6,000
Phys Serv Admin	0100-301-51110-0000	Full time payroll	Payout of accrued time	4,500
Planning	0100-380-51110-0000	Full time payroll	50% of new position	18,000
Health & Welfare	0100-412-52465-0000	Other contractual	Higher volume sen ctr doctor	4,000
Social Services	0100-430-51120-0000	Part time payroll	More hours, more services	1,400
Xfers Out	0100-840-55504-0000	Xfer to Debt Man Fund	FY 2016 budget	185,105
Total Transfers To				\$ 275,505