

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
December 19, 2016 – 6:00pm**

6:00pm WORK SESSION: Review Town Funds

Chairwoman Pugliese called the special meeting to order at 6:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairman Saunders, Council members Wazorko, Morante, Tompkins and Carrier, Town Manager Lee, Town Manager Assistant Colby, Finance Director Buden and Town Clerk Skultety.

Town Manager Lee and Finance Director Buden reviewed and discussed several of the major funds including the Debt Management Fund, Town/Police Defined Benefit Pension Fund, Sewer Operating Fund, Library Fund Self Insurance Reserve and several grant funds that included the Park Improvement Grant, FEMA Acquisition & Demolition Phase I & II, Drug Abuse Grant and others. The balances in these funds were as of November 30, 2016.

The work session ended at 6:50pm.

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
December 19, 2016 – 7:00pm**

- I. PRESENTATIONS: -Fire Poster Contest Winners Awards**
- II. PUBLIC HEARING**
 1. Additional appropriation of \$83,685 for the Town's share of the Hazard Mitigation Grant Program
- III. MINUTES OF PREVIOUS MEETING**

Minutes of December 5, 2016 Regular Meeting and December 15, 2016 Special Meeting

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATIONS

1. Appointments and Re-appointments to Boards and Commissions

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. Playground Equipment Donation
2. Town Council/Board of Education Joint Budget Meeting RE: FY 2018
3. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Consider additional appropriation for the Town's share of the Hazard Mitigation Grant Program
2. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

IX. ADJOURNMENT

Chairwoman Pugliese called the regular meeting to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairman Saunders, Council members Wazorko, Morante, Christopher, Tompkins and Carrier, Town Manager Lee, Assistant to the Town Manager Colby, Attorney Mastrianni and Town Clerk Skultety.

Fire Marshal Sutherland and poster contest winners led the Pledge of Allegiance.

***Vice Chairman Saunders motioned to ratify establishing a public hearing for Monday, December 19, 2016, at 7:00pm in the Municipal Center to hear public comment regarding an additional appropriation of \$83,685 for the Town's share of the Hazard Mitigation Grant Program. The motion was seconded by Councilwoman Tompkins and passed 7-0.**

I. PRESENTATIONS:

- Fire Poster Contest Winner Awards

At this time Fire Marshal Sutherland and Vice Chairman Saunders presented awards to the 33rd Annual Fire Prevention Poster Contest winners from grades 4 & 5.

II. PUBLIC HEARING

1. *Additional appropriation of \$83,685 for the Town's share of the Hazard Mitigation Grant Program

Town Clerk Skultety read the following legal notice:

**LEGAL NOTICE
TOWN OF PLAINVILLE
TOWN COUNCIL PUBLIC HEARING
DECEMBER 19, 2016**

NOTICE IS HEREBY GIVEN that the Plainville Town Council will hold a public hearing at 7:00 p.m. on Monday, December 19, 2016 in the Council Chambers of the Municipal Center, One Central Square in Plainville to hear public comment to:

1. **Consider an additional appropriation of \$83,685 for the Town's share of the Hazard Mitigation Grant Program Phase I and Phase II.**

Dated at Plainville, Connecticut this 15th day of December 2016.

Town Manager Lee repeated the discussion from the November 21, 2016 Town Council meeting.

The first phase of the Roberts Street Extension Buy-Out Program has been completed. Fourteen homes were acquired and demolished. The total cost for Phase 1 was \$3,005,248.42. FEMA and State Bonding reimbursement ended up at \$2,993,135.56. This left a local share of \$112,148.86. The local share covered a portion of the demolition and closing costs which were not eligible for state reimbursement. The FEMA Grant paid for 75% of the demolition and closing costs.

The Town had previously appropriated \$100,000 towards the project. Based on the final amounts, the Town will need to appropriate an additional \$12,148.86 for Phase I.

The Phase II Project is moving forward as well with five of the nine properties already purchased. The estimated Phase II local share is \$71,536. An additional appropriation request in

the amount of \$83,685 will be needed through a public hearing, to cover both Phases of the FEMA buy-out program.

Chairwoman Pugliese opened the hearing for public comments.

John Kisluk, 65 Forestville Ave questioned the origin of funds used for the Undesignated Fund Balance. The response was, the unexpended funds from any budgeted project or budgeted expenditure.

Lou Frangos, 10 Fairbanks St questioned the need for a public hearing for this action.

III. MINUTES OF PREVIOUS MEETING

Councilwoman Tompkins motioned to approve the minutes of December 5, 2016 Regular Meeting and the December 15, 2016 Special Meeting. The motion was seconded by Vice Chairman Saunders and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

Councilman Carrier attended the CPBC meeting where there was discussion regarding the proposed school projects and necessary additions at Wheeler School for security and ADA compliance.

Councilwoman Morante attended the Conservation Commission meeting where there was discussion about Paderewski Pond and Earth Day and the Committee on Aging meeting and reported on the new Dial A Ride van.

Councilwoman Christopher read a letter announcing her resignation from the Town Council effective February 1, 2017 as she will be moving out of Town. She thanked the Town Council members and the citizens for their support.

Chairwoman Pugliese attended the recent Gold Star Memorial meeting where discussion was held regarding the location and proper wording for the monument. A press release will be forthcoming with more details.

V. APPOINTMENTS/RESIGNATION

No appointments were made

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

Chairwoman Saunders reported the newly installed High School track needs replacement. The BOE is being proactive to ensure the safety of everyone. The Athletic Director has been notified that the track will be not be useable in the spring. This track was not properly installed and is not associated with the Turf Field.

The Capital Projects Building Committee along with the project architects have modified the plans for Wheel School to enhance safety and compliance issues. The architects have been authorized to come back to the committee with estimated project costs.

The Superintendent and Board Members have begun to meet and review the school budget.

VII. REPORT OF TOWN ATTORNEY

No report was offered

VIII. REPORT OF TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **Playground Equipment Donation**

Recently Robert Tompkins contacted Recreation Director Regan about making a donation to the Town of Plainville in memory of his parents. His siblings decided to make a donation to purchase an Orbix Climber as part of the new play scape at Norton Park.

The cost of the Orbix Climber is \$7,700. Due to the generosity of the Tompkins Family, additional elements can be installed as part of the replacement of the play scape at Norton Park.

- **Town Council/Board of Education Joint Budget Meeting RE: FY2018**

The joint meeting to discuss the upcoming budget with the Board of Education and the Town Council will be held on Thursday, January 12th at the Peter Chase Auditorium in the Library beginning at 6:30 pm.

- **Happenings**

Assistant Colby reported on activities and events at the Library, Tax Office and Senior Center. For more information residents are encouraged to visit www.plainvillect.com

IX. PUBLIC COMMENTS

Joanne Edmond, 166 West Main St commented on the High School Track and Historic Center.

John Kisluk, 65 Forestville Ave wished Councilwoman Christopher the best and commented on the proposed Wheeler School project and the demo plans and “renovate like new” plans.

X. NEW BUSINESS

1. **Consider additional appropriation for the Town’s share of the Hazard Mitigation Grant Program**

Councilwoman Tompkins motioned to appropriate \$83,685 from Account #0100-000-32110-0000, Undesignated Fund Balance, and transfer the following:

- A. \$12,149 to Account #0100-840-55577, FEMA Acquisition & Demolition Fund Phase I
- B. \$71,536 to Account #0100-840-55569-0000, FEMA Acquisition & Demolition Fund Phase II, for the Town's share of the Hazard Mitigation Grant Program.

The motion was seconded by Vice Chairman Saunders and passed 7-0.

2. Tax Refunds – See Addendum

Councilwoman Tompkins motioned to approve the tax refunds as listed on the addendum. The motion was seconded by Vice Chairman Saunders and passed 7-0.

XI. OTHER DISCUSSIONS OF INTEREST

XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIII. ADJOURNMENT

At 8:00pm Councilwoman Tompkins motioned to adjourn. The motion was seconded by Councilwoman Christopher and unanimously passed.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

Refunds

12/19/2016

Current Year	Amount
Berkshire Oil, Inc, Forestville, CT	\$601.41
Dalke, Sidney or Lisa, 112 Shuttlemeadow Rd	\$63.00
Hyundai Leasing Titling Trust, Irvine, CA	\$257.55
Julian, Gilbert or Donna, 76 Ivy Rd	\$23.49
Maciaszek, Tomasz, 74 Ivy Rd	\$89.22

Neveu Danielle, 33 Orrin Ave	\$68.71
PNC Equipment Finance LLC, Cincinnati, OH	\$4,058.90
Ruscito, Doris, 131 Northwest Dr	\$81.54

Total	\$5,243.82
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Prior Year

Total	\$0.00
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**Sewer
User**

Portal, Maria, 33 Bristol Ave	\$84.38
Thompson, Evan & Raquel Charlotten, 11 Hardwood Rd	\$52.27

Total	\$136.65
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