

**MINUTES  
PLAINVILLE TOWN COUNCIL  
COUNCIL CHAMBERS – MUNICIPAL CENTER  
REGULAR MEETING  
JUNE 20, 2016 – 7:00p.m.**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
1. Ordinance Establishing 4<sup>th</sup> Quarter Transfers for Fiscal Year Ending Year Ending June 30, 2016
  2. Additional Appropriations
  3. Proposed Code Adoption Ordinance
- III. MINUTES OF PREVIOUS MEETING**  
Minutes of June 6, 2016 Regular Meeting
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
1. Fire Department
  2. Planning & Zoning Commission Appointment
  3. Conservation Commission Resignation
  4. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
1. New Website Review
  2. 2010 Bond Refunding Opportunity
  3. Summer Meeting Schedule Discussion
  4. Condominium Trash and Recycling Collection Contract Renewal
  5. Financial Dashboard
  6. Happenings
- IX. PUBLIC COMMENTS**

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

1. Consider Ordinance Establishing 4<sup>th</sup> Quarter Transfers for Fiscal Year Ending June 30, 2016
2. Consider Additional Appropriations
3. Consider Proposed Code Adoption Ordinance
4. Condominium Trash and Recycling Collection Contract Renewal
5. Resolution regarding 2010 Bond Refunding Opportunity
6. Solar Power Services Agreement – Virtual Net Metering
7. Tax & Sewer User Refunds - Addendum

**XII. OTHER DISCUSSIONS OF INTEREST**

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

Councilwoman Pugliese called the meeting to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairman Saunders, Council members Wazorko, Morante, Tompkins and Carrier, Town Manager Lee, Intern Colby and Town Clerk Skultety. Councilwoman Christopher was absent.

Councilman Carrier led the Pledge of Allegiance

**I. PRESENTATIONS:**

**II. PUBLIC HEARING**

Town Clerk Skultety read the following legal notice:

**LEGAL NOTICE  
TOWN OF PLAINVILLE  
TOWN COUNCIL PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** that the Plainville Town Council will hold a public hearing at 7:00pm on Monday June 20, 2016 in the Municipal Center to consider:

1. Proposed Ordinance entitled "Ordinance Establishing Fourth Quarter Transfers for the Fiscal Year Ending June 30, 2016."
2. An additional appropriation of \$332,000 from account #0100-000-32110-0000, Unassigned Fund Balance to:
  - a. Account #0100-201-51140-0000, \$ 250,000 Police Overtime
  - b. Account #0100-205-51140-0000, \$ 8,000 Animal Control Overtime
  - c. Account #0100-205-52435-0000, \$ 7,500 Animal Control Other Contractual
  - d. Account #0100-305-51140-0000, \$ 55,000 Roadways Overtime
  - e. Account #0100-305-51140-2012, \$ 11,500 Roadways OT-Snow Removal
3. Consider Proposed Code Adoption Ordinance

Copies of said proposed ordinances are available for public inspection in the office of the Town Clerk.

Dated at Plainville, Connecticut this 16<sup>th</sup> day of June 2016  
Plainville Town Council

Chairwoman Pugliese opened the public hearing for comments.

Lou Frangos, 10 Fairbanks St asked to have more information available before the public hearings

John Kisluk, 65 Forestville Ave questioned the reason for multiple accounts within the Roadways budget

Joanne Edman, 166 West Main St spoke on unrelated topics

Hear no more comments the public hearing was closed.

### **III. MINUTES OF PREVIOUS MEETING**

**Councilwoman Tompkins motioned to approve the minutes of June 6, 2016 Regular Meeting. The motion was seconded by Vice Chairman Saunders and passed 6-0.**

### **IV. ANNOUNCEMENTS – REPORTS**

Councilman Carrier reported the Capital Projects Building Committee will have a combined meeting with the Town Council and the Construction Manager at the end of July, to discuss and provide estimated costs relating to the proposed school projects.

Councilwoman Morante attended the Committee on Aging meeting and reported on the new Coffee Hour for Veterans to be held the 1<sup>st</sup> Tuesday of each month at the Senior Center. She also attended the Conservation Commission meeting and they are working on receptacles for fishing line to be placed around Paderewski Park.

Chairwoman Pugliese commented on the recent Plainville High School graduation and the changes in administrators.

**V. APPOINTMENTS/RESIGNATION**

**1. Fire Department**

Vice Chairman Saunders motioned to

- a. Appoint Brendan Mitchell, 126 New Britain Ave. Apt. A-1, as a probationary firefighter to the Plainville Fire Department.
- b. Accept with regret the resignation of Bruce Bull from the Plainville Fire Department.

The motion was seconded by Councilwoman Tompkins and passed 6-0.

**2. Planning & Zoning Commission**

Vice Chairman Saunders motioned to appoint Andrew Chapman, 206 Broad Street, to the Planning & Zoning Commission as an Alternate Member for the term ending 12/1/19. The motion was seconded by Councilwoman Tompkins and passed 6-0.

**3. Conservation Commission**

Councilman Tompkins motioned to accept with regret the resignation of Sue Holcomb from the Conservation Commission. The motion was seconded by Vice Chairman Saunders and passed 6-0.

**VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**

Chairwoman Saunders comments included the Fastest Mile contest winners from Toffolon School, Maria Colangelo has been named Teacher of the Year for 2016-2017, changes in school administrators and the status with this year's strategic planning process.

**VII. REPORT OF TOWN ATTORNEY**

No Report

**VIII. REPORT OF TOWN MANAGER**

Town Manager Lee presented and discussed the following topics:

- **New Website Review**

Town staff led by Lisa Metayer, have developed a new Town website that is much easier to navigate and is to update. The website went "live" last week. It can be found at

[www.plainvillect.com](http://www.plainvillect.com) Town Manager Lee encouraged all Plainville residents to try out the new web site for the latest information regarding the Town of Plainville,

The new website is also compatible and is designed for hand held devices such as phones as well as tablet devices.

Executive Assistant Metayer continued with a brief website demonstration.

- **2010 Bond Refunding Opportunity**

Long-term interest rates continue to stay at historically low levels. The Towns' Financial Advisor, Barry Bernabe from Phoenix Advisors LLC, has recommended that the Town take advantage of these low interest rates by refinancing the 2010 Bond Issue. The 2010 Bond was for improvements to both the High School and Toffolon School.

There is a balance of \$7.5M that could be refinanced at a lower rate. Mr. Bernabe has estimated that this would save approximately \$373,700 over the remaining 15 years of the Bond. FY 17 savings are estimated to be around \$29,000 with the following four years averaging around \$58,000. Thereafter the savings would average around \$10,000. It should be noted that the length of the bond will remain the same.

This refinancing is similar to another one that was done in January 2012 which saved a similar amount of money as well.

- **Summer Meeting Schedule Discussion**

Historically, the Town Council has elected to hold one Town Council meeting during the months of July, August and September. It is being recommended that the Town Council consider holding next month's meeting on July 25<sup>th</sup>. This happens to be the fourth Monday of the month. This would result in the cancellation of the July 5<sup>th</sup> and July 18<sup>th</sup> meetings.

It is also suggested that the Town Council hold the August meeting on the 22<sup>nd</sup>. This is again the 4<sup>th</sup> Monday of the month and would result in the cancellation of the August 1<sup>st</sup> and August 15<sup>th</sup> meetings.

Finally, it is recommended that the Town Council hold the September meeting on the third Monday of the month (September 19<sup>th</sup>)

Discussion followed. It was the consensus of the Town Council to move forward with the recommended summer meeting schedule.

- **Condominium Trash and Recycling Collection Contract Renewal**

The Condominium Contract with CWPM is set to expire at the end of this month. CWPM has been servicing the Condominium since the early 1990's and has done a very superb job.

CWPM has proposed that the unit cost would remain at the current rate for the next three years. It should be noted that three years ago, CWPM lowered their rate by 5% and then kept it at that level for the remaining two years.

It is recommended that the Town Council authorize an extension of the CWPM contract for three years at the current rate.

- **Financial Dashboard**

The Financial Dashboard through May 31<sup>st</sup> was reviewed and also has been posted on the Town webpage.

- **Happenings**

Intern Colby reported on activities and events within and including the Tax/Assessor's Office, Senior Center, Library, Recreation and the Town Clerk's Office. For more information on programs and activities residents are encouraged to visit the Town's website [www.plainvillect.com](http://www.plainvillect.com).

## **IX. PUBLIC COMMENTS**

Joanne Edman, 166 West Main St continued on Old Linden Street School

John Kisluk, 65 Forestville Ave spoke against the Solar Power agreement and the advantage of watching the meetings online

Lou Frangos, 10 Fairbanks St commented on the new website.

## **X. OLD BUSINESS**

## **XI. NEW BUSINESS**

### **1. Consider Ordinance Establishing 4<sup>th</sup> Quarter Transfers for Fiscal Year Ending June 30, 2016 – See Attached**

Vice Chairman Saunders motioned to adopt an ordinance entitled "Ordinance Establishing 4<sup>th</sup> Quarter for Fiscal Year Ending June 30, 2016". The motion was seconded by Councilman Carrier passed 6-0.

### **2. Consider Additional Appropriations**

Councilman Carrier motioned to appropriate \$332,000 from Account # 0100-000-32110-0000, Unassigned Fund Balance to:

- a. Account #0100-201-51140-0000, \$ 250,000 Police Overtime
- b. Account #0100-205-51140-0000, \$ 8,000 Animal Control Overtime
- c. Account #0100-205-52435-0000, \$ 7,500 Animal Control Other Contractual
- d. Account #0100-305-51140-0000, \$ 55,000 Roadways Overtime
- e. Account #0100-305-51140-2012, \$ 11,500 Roadways OT-Snow Removal

The motion was seconded by Vice Chairman Saunders and passed 6-0.

**3. Consider Proposed Code Adoption Ordinance**

Councilwoman Morante motioned to adopt an ordinance entitled "Proposed Code Adoption Ordinance". The motion was seconded by Councilman Wazorko. Councilwoman Tompkins motioned to postpone action until the next meeting. The motion to postpone was seconded by Councilman Carrier and passed 6-0.

**4. Condominium Trash and Recycling Collection Contract Renewal**

Vice Chairman Saunders motioned to extend and authorize Town Manager Lee to execute an amendment to the Condominium Trash and Recycling Collection Agreement with CWPM for the current pricing of \$208.81 per unit per year through June 30, 2019. The motion was seconded by Councilman Carrier and passed 6-0.

**5. Resolution regarding 2010 Bond Refunding Opportunity**

Councilman Carrier motioned to adopt a resolution entitled "Resolution Of The Town Council Of The Town of Plainville Authorizing The Issuance Of Refunding Bonds For Payment Of The Outstanding Principal Of And Interest And any Call Premium On The Town's \$12,000,000 General Obligation Bonds, Issue of 2010, Series A, And Costs Related Thereto". The motion was seconded by Vice Chairman Saunders and passed 6-0.

**6. Solar Power Services Agreement – Virtual Net Metering**

Vice Chairman Saunders motioned to authorize Town Manager Lee to execute a Solar Power Services Agreement with Allco Renewable Energy Limited for virtual net metering. The motion was seconded by Councilman Wazorko and passed 6-0.

**7. Tax Refunds – See Addendum**

Councilwoman Tompkins motioned to approve the tax refunds as listed on the addendum. The motion was seconded by Vice Chairman Saunders and passed 6-0.

**XII. OTHER DISCUSSIONS OF INTEREST**

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

At 8:15pm Councilman Carrier motioned to adjourn. The motion was seconded by Councilwoman Tompkins and unanimously passed.

Respectfully submitted by,

Carol A. Skultety, Town Clerk  
& Clerk of the Town Council

\*\*\*\*\*

10-2016

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PLAINVILLE  
AUTHORIZING THE ISSUANCE OF REFUNDING BONDS FOR PAYMENT OF THE  
OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON  
THE TOWN'S \$12,000,000 GENERAL OBLIGATION BONDS, ISSUE OF 2010, SERIES  
A, AND COSTS RELATED THERETO**

RESOLVED,

(a) That the Town of Plainville issue its refunding bonds, in an amount not to exceed SEVEN MILLION FIVE HUNDRED THOUSAND DOLLARS (\$7,500,000), the proceeds of which are hereby appropriated: (1) to the payment in whole or in part, as to be determined by the Town Manager and the Treasurer of the Town, of the outstanding principal of and interest and any call premium on the Town's \$12,000,000 General Obligation Bonds, Issue of 2010, Series A, dated as of October 28, 2010 (consisting at original issue of \$10,700,000 School Bonds and \$1,300,000 Sewer Bonds), including the payment of interest accrued on said bonds to the date of payment, and (2) to pay costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants' fees, trustee or escrow agent fees, underwriters' fees, bond insurance premiums, net interest and other financing costs and other costs related to the payment of the outstanding bonds described above. Such payment of the bonds to be refunded pursuant to this resolution may be accomplished, without limitation, through the funding of one or more escrows, and the application of the balance held in such escrows, together with the investment earnings thereon. The refunding bonds shall be issued pursuant to Section 7-370c of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(b) That the Town Manager and the Treasurer of the Town shall sign the bonds by their manual or facsimile signatures. The Town Manager and the Treasurer of the Town are authorized to determine the bonds to be redeemed and the amount, date, interest rates, maturities, redemption provisions, form and other details of the refunding bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds and escrow agent with respect to any refunding escrow or escrows to be funded with proceeds of the bonds; to designate a law firm as bond counsel to approve the legality of the bonds; to provide for the keeping of a record of the bonds; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.



(c) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the refunding. The Town Manager and the Treasurer of the Town are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(d) That the Town Manager and the Treasurer of the Town are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(e) That the Town Council, the Town Manager, the Treasurer, the Director of Finance and other proper officers of the Town are authorized to take all other action which is necessary or desirable to enable the Town to effectuate the refunding of all or a portion of the Town's outstanding \$12,000,000 General Obligation Bonds, Issue of 2010, Series A, and to issue refunding bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the Town with holders of the bonds to be refunded, underwriters, trustees, escrow agents, bond insurers and others to facilitate the issuance of the refunding bonds, any escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

(f) That the above authorization to issue refunding bonds shall lapse on June 30, 2017.

\*\*\*\*\*

**Refunds**

**6/20/2016**

	<b>Current Year</b>	<b>Amount</b>
1 Wells Fargo Home Mortgage, Des Moines, IA		\$185.21
2 Wheels LT, Des Plaines, IL		\$422.70
3 Wheels LT, Des Plaines, IL		\$383.87
<b>Total</b>		<b>\$991.78</b>

	<b>Prior Year</b>	
1 JP Morgan Chase Bank, Fort Worth, TX		\$456.89
2 Wheels LT, Des Plaines, IL		\$436.50
3 Wheels LT, Des Plaines, IL		\$481.06

6/20/16

	<b>Total</b>	<b>\$1,374.45</b>
	<b>Sewer User</b>	
1	Belli, Herman & Frances, 29 Cianci Ave	\$257.14
	<b>Total</b>	<b>\$257.14</b>

ATTACHMENT  
TOWN OF PLAINVILLE, CT  
ORDINANCE ESTABLISHING FOURTH QUARTER TRANSFERS  
FOR THE FISCAL YEAR ENDING JUNE 30, 2016

BE IT ORDAINED by the Town Council of the Town of Plainville, in meeting duly assembled, that in accordance with Section 7 of Chapter VII of the Charter of the Town of Plainville, funds shall be and are hereby transferred from their original budgetary appropriation as follows:

Transfers From:				
Department	Account Number	Account Description	Reason	Amount
Town Historian	0100-115-52435-0000	Other contractual	Not used	\$ 2,000
Revenue	0100-138-52330-0000	Operating supplies	No State DMV payment	10,000
Data Processing	0100-155-52435-0000	Other contractual	Less cost, more projects CIP	21,000
Data Processing	0100-155-52450-0000	Maint contracts	Lower contract costs	4,000
Gen Admin Serv	0100-165-52330-0000	Operating supplies	Less supplies purchased	14,500
Police	0100-201-52480-0000	Equip maint & repair	Fewer repairs	5,000
Fire	0100-201-52401-0000	Professional Develop	Lower costs	1,000
Fire	0100-210-52435-0000	Other contractual	Less stipend pays	20,000
Fire	0100-210-52450-0000	Maint contracts	Lower contract costs	6,000
Fire	0100-210-52480-0000	Equip maint & repair	Fewer repairs	6,000
Fire	0100-210-54640-0000	Mach & equip	Fewer purchases	7,000
Roadways	0100-305-52330-0000	Operating supplies	Less supplies purchased	4,000
Roadways	0100-305-52450-0000	Maint contracts	Lower contract costs	10,000
Roadways	0100-305-52460-2012	Rentals - snow	Mild winter, fewer storms	51,000
Build & Grounds	0100-310-51110-0000	Full time payroll	Workers comp, no FT pay	40,000
Mun Build Maint	0100-315-52435-0000	Other contractual	Lower costs	5,000
Mun Build Maint	0100-315-53510-0000	Elec - traffic signals	Lower costs	2,500
Mun Build Maint	0100-315-53520-0000	Natural gas	Lower costs	15,000
Mun Build Maint	0100-315-53530-0000	Fuel oil	Lower costs	20,000
Mun Build Maint	0100-315-53540-0000	Gas & diesel	Lower costs	45,000
Mun Build Maint	0100-315-53562-0000	Telephone - B&G	Lower costs	15,000
Transfer Station	0100-323-52435-0000	Other contractual	Lower costs	4,000
Transfer Station	0100-323-52445-0000	Transfer station	Lower costs	5,000
Planning	0100-380-51120-0000	Part time payroll	Fewer hours	1,500
Solid Waste	0100-415-51120-0000	Part time payroll	Fewer hours	1,500
Solid Waste	0100-415-42410-0000	Advertising	Not used	900
Solid Waste	0100-415-52460-0000	Rentals	Not used	1,000
Solid Waste	0100-415-53540-0000	Gas & diesel	Lower costs	23,500
Debt Service	0100-710-54723-0000	Debt - misc costs	Xfer to Debt Man Fund	195,028
Total Transfers From				<u>\$ 536,428</u>

Transfers To:				
Department	Account Number	Account Description	Reason	Amount
Town Manager	0100-131-51110-0000	Full time payroll	Salary inc after budget adop	\$ 2,500
Elections	0100-133-51120-0000	Part time payroll	Higher costs	1,000
Assessor	0100-137-51120-0000	Part time payroll	Reval prep costs	3,000
Town Clerk	0100-150-52450-0000	Maint contracts	Dog licensing online	1,000
Insurance	0100-160-52498-0000	Workers comp ins	Higher prem increase	20,000
Animal Control	0100-205-51110-0000	Full time payroll	Prior ACO payout	8,500
Tech Serv Admin	0100-325-51110-0000	Full time payroll	Vacation payout	16,000
Fire Marshal	0100-370-52435-0000	Other contractual	Grant monies received/spent	500
Social Services	0100-430-51120-0000	Part time payroll	Underfunded sal rate	800
Employee Benefits	0100-820-51205-0000	Municipal retirement	DC er share	288,100
Capital Budget	0100-840-55504-0000	Xfer to Debt Man Fund	FY 2016 budget	195,028
Total Transfers To				<u>\$ 536,428</u>

**RECEIVED**

JUN 22 2016

*Carol A. Spurr*  
TOWN CLERK