

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
MAY 2, 2016 – 6:00pm**

6:00pm WORK SESSION: Water Pollution Control Plant Phosphorus Project

Councilwoman Pugliese called the special meeting to order at 6:00pm in the Council Chambers of the Municipal Center, One Central Square. In attendance were Vice Chairman Saunders, Council members Wazorko, Morante, Tompkins and Carrier, Town Manager Lee and Town Clerk Skultety. Councilwoman Christopher arrived before the regular meeting.

Also in attendance was Steve Seigal from Tighe & Bond to present and review the Water Pollution Control Plant Phosphorus Project. Key project goals are to comply with the new phosphorus limits, improve sludge processing system and minimize the impact on sewer users. Sludge processing systems improvements include replacement of aging equipment, increasing capacity, lowering operating and maintenance costs and construction of a Disc Filtration building to house the relocation of the UV disinfection. Discussion continued regarding the areas of funding for the project and the project schedule.

The special meeting ended at 6:45.

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
MAY 2, 2016 – 7:00p.m.**

- I. PRESENTATIONS**
- II. PUBLIC HEARING**
2016 Neighborhood Assistance Act
- III. MINUTES OF PREVIOUS MEETING**
Minutes of April 4, 2016 Special and Regular Meetings
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**

1. Advisory Recreation and Park Board Re-appointments
2. Auditor Appointment for FY 2016
3. Firefighter Resignations
4. Appointments and Re-appointments to Boards and Commissions

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. FY2015 Audit Presentation – BlumShapiro
2. Capital Projects Building Committee Update
3. Water Pollution Control Plant Phosphorus Project
4. CRCOG Local Transportation Capital Improvement Program (LOTICIP)
5. 371 Long Swamp Road
6. Naming Committee Recommendation for Turf Field
7. PHS Scoreboards Bid
8. FY2017 Budget Update
9. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Consider Neighborhood Assistance Act Proposals
2. Consider Naming Turf Field
3. Consider approval of Agreement for Engineering Services with Tighe & Bond Inc.
4. Bid #2016-29, PHS Scoreboards
5. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. PUBLIC COMMENTS (con't.)

XIV. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Land Acquisition Matter

XV. ADJOURNMENT

Councilwoman Pugliese called the meeting to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairman Saunders, Council members Wazorko, Morante, Christopher, Tompkins and Carrier, Town Manager Lee, Attorney Chomick and Town Clerk Skultety.

Councilwoman Christopher led the Pledge of Allegiance

I. PRESENTATIONS:

II. PUBLIC HEARING

2016 Neighborhood Assistance Act

Town Clerk Skultety read the following legal notice:

**LEGAL NOTICE
TOWN OF PLAINVILLE
TOWN COUNCIL PUBLIC HEARING
MAY 2, 2016**

NOTICE IS HEREBY GIVEN that the Plainville Town Council will hold a public hearing at 7:00 p.m. on Monday May 2, 2016 in the Council Chambers of the Municipal Center, One Central Square in Plainville to hear public comments and consider proposals for the 2016 Neighborhood Assistance Act.

Dated at Plainville, Connecticut this 28th day of April, 2016.

Hearing no comments Chairwoman Pugliese closed the public hearing.

III. MINUTES OF PREVIOUS MEETING

Councilwoman Tompkins motioned to approve the minutes of April 4, 2016 Special and Regular Meetings. The motion was seconded by Vice Chairman Saunders and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

Councilwoman Morante attended the Conservation Commission meeting and where there was further discussion and recommendations regarding Paderewski Park.

Chairwoman Pugliese attended the Chamber of Commerce Annual Awards Dinner and the Community Fund 10th Anniversary Dinner.

V. APPOINTMENTS/RESIGNATION

1. Advisory Recreation and Park Board

- a. Councilwoman Christopher motioned to acknowledge Town Manager Lee's re-appointment of William Bulger to the Advisory Recreation and Park Board for the new term 5/1/16 – 5/1/20. The motion was seconded by Vice Chairman Saunders and passed 7-0.
- b. Councilwoman Christopher motioned to acknowledge Town Manager Lee's re-appointment of Robert Warnat to the Advisory Recreation and Park Board for the new term 5/1/16 – 5/1/20. The motion was seconded by Councilman Carrier and passed 7-0.

2. Auditor Appointment for FY2016

Councilwoman Christopher motioned to appoint the firm of BlumShapiro to conduct an audit for the Town of Plainville for the 2016 Fiscal Year. The motion was seconded by Vice Chairman Saunders and passed 7-0.

3. Firefighter Resignations

Vice Chairman Saunders motioned to accept with regret the resignations of Camerin Crowal and Kaitlyn Burrow from the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

No Report

VIII. REPORT OF TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **FY2015 Audit Presentation – BlumShapiro**

Nikoleta McTigue, CPA from Blum Shapiro gave a review of the FY15 Town Audit which is available online and at the Town Clerk's office for viewing.

- **Capital Projects Building Committee Update**

The CPBC continues to meet on a regular basis to oversee two major projects, namely the demolition of Old Linden Street School and the preparation of a final budget for the Wheeler Elementary/Middle School Maintenance Projects to be voted on at referendum this fall.

During their last meeting, the Building Committee heard a presentation from the Linden Street Committee regarding some possible enhancements to the front of the school property on East Maple Street. The original entry door and stone façade for the Linden Street School are already being preserved as part of the demolition of the old school.

The Building Committee has asked the Architect to give them the potential cost for these improvements. After the potential costs have been determined, the Building Committee will review their budget and determine whether to make a recommendation to the Town Council regarding these potential enhancements.

The CPBC has also received four proposals for Construction Manager At-Risk for the school maintenance projects. They are scheduled to interview these firms May 5th beginning at 6:00 pm in the Municipal Center. A recommendation is expected to be presented to the Town Council at the May 16th meeting.

- **Water Pollution Control Plant Phosphorus Project**

During the earlier work session, a discussion was held regarding the next steps in the WPCA upgrade to reduce phosphorus discharges to the Pequabuck River. The phosphorus reduction is a requirement of the Federal NPDES permit and must be completed by 2019.

Late last year, the Town Council chose Tighe & Bond as the design engineer for the project. They have submitted a proposed agreement for their work totaling \$1,192,146. The Agreement has been reviewed by the Department of Energy & Environmental Protection and they have determined that it is in compliance with the regulatory procedures contained in the CT State Statutes and they approved the expending of the monies as proposed by Tighe & Bond.

As it currently stands, the project will be funded with a 30% grant with the remaining 70% being funded by the State of CT in the form of a loan payable over a 20-year period at a 2% interest rate.

- **CRCOG Local Transportation Capital Improvement Program (LOTICIP)**

Last fall, Town staff submitted a grant request under the Local Transportation Capital Improvement Program (LOTICIP) to repave a section of Northwest Drive between the bridge and Perron Road. The estimated cost of the repaving of this section of road is \$999,600. The LOTICIP Program is administered by the Capital Region Council of Governments. (CRCOG) Last week the CRCOG Policy Board voted to authorize \$27.2M worth of projects including Plainville's request for Northwest Drive.

Final design for this work will occur over the summer with construction expected either in the fall or next spring. This repaving project will be 100% funded by the grant.

- **371 Long Swamp Road**

Recently, the New Britain Herald published a front page article alleging that the Town was seeking to foreclose on property located at 371 Long Swamp Road and evict the current owner.

Town Manager Lee clarified that the Town became aware that the elderly property owner was living in a home that had no running water, no central heating system, no operating septic system

and had a serious hole in the roof. The Town was made aware that the property owner had several organizations that were looking to assist the property owner in making the necessary repairs to allow the homeowner to comply with the basic building code. The Town was presented with a “Release and Waiver of Liability and Hold Harmless Agreement” by the Attorney representing the homeowner that would allow for her to continue to live in the home as long as the necessary improvements are made by June 30th.

- **Naming Committee Recommendation of Football Field at High School**

The Naming Committee and the Turf Field Committee have unanimously recommended that the football field at the High School be named “Tinty Stadium” in honor of Donald Tinty whose foundation donated \$1M in his memory towards its construction.

If approved, the Turf Field Committee will install entranceway signage denoting that the complex is known as “Alumni Fields” and that the football field is named “Tinty Stadium”.

- **PHS Scoreboards Bid**

Two bids were received for the installation of new scoreboards at the High School Football Field and the Softball Field. The low bid was submitted by Lauretano Sign Group of Terryville, CT in the amount of \$69,296.11. This amount is within the amount anticipated in the Turf Field Committee budget. The monies would come from a state grant and the Tinty Foundation donation.

- **FY2017 Budget Update**

Tuesday, April 26th, both the Town and Board of Education recommended budgets were approved by those who participated in the All-Day vote.

The Town budget of \$22,818,096 was approved with a margin of 671 in favor and 332 opposed. 67% of those who voted on the Town budget voted “yes”.

The Board of Education budget of \$34,824,367 was approved with a margin of 633 in favor and 364 opposed. 63% of those who voted on the BOE budget voted “yes”.

With the expenditure amounts approved at the All-Day vote, the next step is for the Town Council to set the mill rate. Because of the uncertainty with the state budget and the amount of revenue that may be approved by the State Legislature, Town Manager Lee is recommending that the Town Council delay setting the mill rate until either the state budget is adopted or June 1st, whichever occurs first.

IX. PUBLIC COMMENTS

Joanne Edman, 166 West Main St. comments included the budget and location of the proposed crematorium.

John Kisluk, 65 Forestville Ave. comments included setting the mill rate and concerns of the turf field materials

Lou Frangos, 10 Fairbanks St. comments included the paving project on Fairbanks St and proposed school projects and state's impact.

Sal Palazzolo, 11 Rosemont Dr. comments included public comment speaking opportunity.

David Spencer, 127 Woodford St Ext., comments included budget turnout and timeframe for setting mill rate.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Consider Neighborhood Assistance Act Proposals

- a. Councilwoman Tompkins motioned to approve the 2016 Neighborhood Act Proposal for The Congregational Church of Plainville, U.C.C. for the Energy Efficiency Initiative in the amount of \$150,000. The motion was seconded by Vice Chairman Saunders and passed 7-0.
- b. Councilwoman Tompkins motioned to approve the 2016 Neighborhood Assistance Act Proposal for Queen Ann Nzinga Center, Inc. for the Arts & Education Program in the amount of \$15,000. The motion was seconded by Councilwoman Christopher and passed 7-0.

2. Consider Naming of Turf Field

Vice Chairman Saunders motioned to name the football field at the Plainville High School "Tinty Stadium" as recommended by the Turf Field Naming Committee and Community Turf Field Committee. The motion was seconded by Councilwoman Tompkins and passed 7-0.

3. Consider approval of Agreement for Engineering Services with Tighe & Bond Inc.

Councilman Carrier motioned to approve and authorize Town Manager Lee to execute the Agreement for Engineering Services with Tighe & Bond Inc. for the Water Pollution Control Plant Phosphorus Project. The motion was seconded by Councilwoman Christopher and passed 7-0.

4. Bid #2016-29, PHS Scoreboards

Vice Chairman Saunders motioned to award Bid #2016-29, PHS Scoreboards, to Lauretano Sign Group, Terryville, CT, in the amount of \$69,296.11. The motion was seconded by Councilwoman Tompkins and passed 7-0.

5. Tax Refunds – See Addendum

Councilwoman Tompkins motioned to approve the tax refunds as listed on the addendum. The motion was seconded by Councilwoman Christopher and passed 7-0.

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Land Acquisition

At 8:15pm Councilman Carrier motioned to enter into Executive Session for discussion regarding Land Acquisition. The motion was seconded by Vice Chairman Saunders and passed 7-0.

Executive Session began at 8:20pm. In attendance were all 7 Town Council members, Town Manager Lee and Attorney Chomick. Discussion followed regarding land acquisition. At 9:00pm there was a motion and second to end Executive Session. No further action was taken.

XIV. ADJOURNMENT

At 9:01 a motioned was made to adjourn, seconded and unanimously passed.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

Refunds

5/2/2016

	Current Year	Amount
1	Bernadt, Ruth, 7 Bradley St #17	\$205.00
2	Castro, Edwin, 30 Bartlette St	\$102.91
3	Chanthavong, Florian, 22 Strong CT	\$32.59
4	Dibble, Nicole, 20 Metacomet Rd	\$94.06
5	Furtado, Liana, 37 Woodside Ln	\$106.64
6	Honda Lease Trust, Holyoke, MA	\$171.88
7	Honda Lease Trust, Holyoke, MA	\$261.00
8	Nevelos, Cynthia, 7 Bradley St # 14	\$204.98

Total	\$1,179.06
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**Prior
Years**

1	Castro, Edwin, 30 Bartlett St	\$42.59
2	Larkin, Christopher, 36 Reliance Rd	\$133.99

Total	\$176.58
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