

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
APRIL 4, 2016 – 6:00pm**

6:00pm EXECUTIVE SESSION: Litigation Matter

Councilwoman Pugliese called the executive session to order at 6:00pm in the Council Chambers of the Municipal Center, One Central Square. In attendance were Vice Chairman Saunders, Council members Wazorko, Morante, Christopher, Tompkins and Carrier, Town Manager Lee, Assistant Town Manager Osle, Town Attorney Mastrianni, Chief Catania and Attorney Durao.

Discussion followed pertaining to litigation matters. No action was taken. Chief Catania and Attorney Durao excused themselves.

***XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION.**

1. Union Negotiations

In the interest of time, discussion continued regarding union negotiations. No action was taken.

Executive session ended at 6:45.

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
APRIL 4, 2016 – 7:00p.m.**

I. PRESENTATIONS

II. PUBLIC HEARING

Town Council's Proposed FY2017 Budget

III. MINUTES OF PREVIOUS MEETING

Minutes of March 21 Regular Meeting

IV. ANNOUNCEMENTS – REPORTS

- V. APPOINTMENTS/RESIGNATIONS**
1. Firefighter Appointment
 2. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
1. Old Linden Street School Demolition Project Update
 2. Captive Insurance Resolution
 3. Street Milling Proposal
 4. School Building Project Update
 5. Happenings
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**
- XI. NEW BUSINESS**
1. Establish public hearing for 2016 Neighborhood Assistance Ace
 2. Consider adopting FY17 Town Council Budget
 3. Consider Resolution regarding Participating in CREC Captive Insurance Program
 4. Bid #2016-30B, Street Milling
 5. Bid #2016-BOE1, PHS Kitchen Floor Replacement
 6. Cancel April 18, 2016 Town Council Meeting
 7. Tax Refunds - Addendum
- XII. OTHER DISCUSSIONS OF INTEREST**
- XIII. PUBLIC COMMENTS (con't.)**
- XIV. MATTER APPROPRIATE FOR EXECUTIVE SESSION**
1. Union Negotiations
- XV. ADJOURNMENT**

Councilwoman Pugliese called the meeting to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairman Saunders, Council

members Wazorko, Morante, Christopher, Tompkins and Carrier, Town Manager Lee, Assistant Town Manager Osle, Town Attorney Mastrianni and Town Clerk Skultety.

Vice Chairman Saunders led the Pledge of Allegiance

I. PRESENTATIONS:

II. PUBLIC HEARING

Town Council's Proposed FY2017 Budget

Town Clerk Skultety read the following legal notice:

**LEGAL NOTICE
TOWN OF PLAINVILLE
TOWN COUNCIL PUBLIC HEARING
APRIL 4, 2016**

NOTICE IS HEREBY GIVEN that the Plainville Town Council will hold a public hearing on Monday April 4, 2016 at 7:00 p.m. in the Council Chambers of the Municipal Center, One Central Square for the purpose of hearing public comment on the Town Council's Fiscal Year 2017 proposed budget.

Copies of the proposed budget are available at the Town Clerk's office during regular business hours.

Dated at Plainville, Connecticut this 31st day of March, 2016.

Chairwoman Pugliese opened the hearing for comments.

John Kisluk, 65 Forestville Ave expressed his disappointment at the turnout for the hearing and went on to comment on the increase in Board of Education's proposed budget and the increase of expenses and bills residents on fixed incomes face.

Joanne Edman, 166 West Main St commented on the budget increase and was also disappointed in the lack of interest of residents.

Hearing no more comments Chairwoman Pugliese closed the public hearing.

Vice Chairman Saunders motioned to add agenda item:

XI. NEW BUSINESS

7. Litigation Settlement

The motion was seconded by Councilwoman Tompkins and passed 7-0.

III. MINUTES OF PREVIOUS MEETING

Councilwoman Tompkins motioned to approve the minutes of March 21, 2016 Regular Meeting. The motion was seconded by Councilwoman Christopher and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

Vice Chairman Saunders announced and congratulated Lorraine Woerz on her 100th birthday

Chairwoman Pugliese announced and congratulated James Rio on his 100th birthday and went on to talk about the Main Street Foundation event she attended for the Woman and Girls Fund.

V. APPOINTMENTS/RESIGNATION

1. Fire Department

Vice Chairman Saunders motioned to appoint Jake D’Amato as a Regular Firefighter to the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

No report

VIII. REPORT OF TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **Old Linden Street School Demolition Project Update**

Manafort Construction has begun the removal of the hazardous waste materials from the building. School staff has worked with the Old Linden Committee to preserve and protect the historical elements in the courtyard as well as some of the furniture and school materials. They have also taken pictures and video of the building which will be stored at the Historical Center.

It is anticipated that the two connectors between the buildings will be removed during the week of April 11th when school is not in session. Most of the initial work is being done after dismissal of the students in the afternoon.

- **Captive Insurance Resolution**

Back in the Fall Town Manager Lee reported to the Town Council that Town and Board of Education staff were exploring the possibility of joining with other central CT municipalities to

purchase stop loss insurance. Both Dr. Kitching and he have participated in meetings coordinated by the Capital Region Education Council (CREC) who are sponsoring this effort.

A captive insurer is a legal entity formed primarily to insure the risk of multiple communities thereby contributing to a reduction in risk. The larger the entity, the more predictable the risk and the lower the cost. The plan is for approximately 16 communities to form captive insurance company to be known as CT Prime, Inc. The purpose of the captive is to attain rate stability, to provide expert risk management and claim services and to expand health and wellness programs to reduce claims.

The captive would collect premiums from the participating communities and self-insure for claims up to \$500,000. The captive would purchase stop-loss insurance for claims exceeding \$500,000. Currently, Plainville has stop loss coverage of \$250,000. The Town would retain this \$250,000 limit for next year. An analysis of the past five years of stop loss claims by the participating municipalities show that significant savings could have been achieved if the captive had been formed back then.

CT Prime, Inc. will be managed by a Board of Directors made up of the member towns and school districts. If Plainville joins the captive, Town Manager Lee will be a member of the Board of Directors overseeing its operation

Based upon claims history provided by the potential participating communities, joining the captive will result in a 5% reduction of rates for stop loss insurance next year. Plainville currently pays approximately \$220,000 per year for stop loss insurance.

The captive would be regulated under the State Insurance Department and is scheduled to become active on July 1st. This regional effort will provide an opportunity to lower the Town's premium costs for the years going forward and expand wellness programs for our employees.

Dr. Kitching and Town Manager Lee are recommending that the Town Council authorize joining the captive for stop loss insurance. Mary Glassman, Manager of the Office for Regional Efficiencies at CREC was in the audience and spoke about the opportunity for the Town's participation.

- **Street Milling Proposal**

Town staff continues to finalize the street paving project for the upcoming construction season. They are recommending that Garrity Asphalt Reclaiming, Inc. of Bloomfield be engaged to provide the milling of the roadways for this year. Garrity would be hired to provide a main milling machine at \$650 per hour and a trimmer milling machine at \$300 per hour. Town staff would work with the milling machines to remove the top layer of the existing pavement in preparation for the overlay.

Garrity has a long standing working relationship with the Town Roadway Department and in past years has supplied timely service at a competitive price. Their prices have consistently been below or generally equal to the rental rates provided in state bids.

- **School Building Project Update**

A planning meeting was recently held to discuss the school building projects for the Middle School and Wheeler Elementary School. Per the direction of the Town Council, the repaving of the High School parking lot was also part of the discussion.

The participants of the meeting included Mark Belanger and Tom Arcari from the Capital Projects Building Committee; Jeff Kitching, Maureen Brummet, Steve Micaud, and Steve Busel from school administration; Chuck Boos and Loren Grabinsky from Kastle Boos and CES and; Robert Lee and Rob Buden from Town Administration.

The consensus of the participants is that this project utilize the services of a construction manager (at risk). The **Construction Manager at Risk** (CMAR) is a delivery method which entails a commitment by the **Construction Manager** (CM) to deliver the project within a Guaranteed Maximum Price (GMP) which is based on the construction documents and specifications at the time of the GMP plus any reasonably inferred items or tasks.

The benefits of this method include: a higher level of cost control from the start. Additionally, the CMAR advocates and manages the project with the Towns' best interest in mind at all times and takes the burden off the Town in managing and coordinating the project. Finally, the CMAR limits the Towns' risk and value engineering is more easily accomplished. The CMAR's main purpose is not to construct the project, but to manage the construction of the project. The management focus adds much value to the project.

The Town has advertised for a Construction Manager At-Risk firm with proposals being due by April 22nd. The CPBC will review the proposals on April 25 and interviews will be held on April 28th. It is anticipated that a recommendation will be made to the Town Council at the May 2nd meeting.

The Construction Manager would then work to update the estimated cost of the project. This would be done by the end of June. It was the consensus of the participants that a September 27th referendum date be considered as this would allow for time to put the bid specifications together, bid the project and be ready for construction next year.

- **Happenings**

Assistant Town Manager Osle reported on activities and events at and within the Tax Office, Senior Center, Chamber of Commerce, Rotary Club, Library and the Town Clerk's Office. For more information on programs and activities residents are encouraged to visit the Town's website www.plainvillect.com.

IX. PUBLIC COMMENTS

Joanne Edman, 166 West Main St spoke in opposition of the demolition of Old Linden Street School and offered her opinions regarding Paderewski Park.

John Kisluk, 65 Forestville Ave encouraged residents to speak up about issues they see around town as he did with a traffic light near his home and offered his opinions regarding Paderewski Park.

Lou Frangos, 10 Fairbanks St complimented Dr. Kitching and Chairwoman Saunders on the BOE budget and thanked members of the Police Department, Public Works, Fire Departments and all employees for their efforts on the budget. He will be voting in support of the proposed budget.

Marilyn Shorette, 18 Milford St comments included the investigation of Senator Blumenthal for turf fields.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Establish public hearing for 2016 Neighborhood Assistance Act

Councilwoman Tompkins motioned to establish a public hearing on Monday, May 2, 2016, at 7:00pm in the Municipal Center to hear public comment on proposals for the 2016 Neighborhood Assistance Act. The motion was seconded by Vice Chairman Saunders and passed 7-0.

2. Consider adopting FY2017 Town Council Budget

Vice Chairman Saunders motioned to approve and recommend:

- a. The General Government Fiscal Year 2017 Budget including Capital Projects of \$22,818,096, and
- b. The Board of Education Fiscal Year 2017 Budget of \$34,824,367

For a total budget of \$57,642,463

The motion seconded by Councilwoman Tompkins and passed 7-0.

3. Consider Resolution regarding Participating in CREC Captive Insurance Program – See Addendum

Councilwoman Christopher motioned to adopt a resolution entitled “Participation in CREC Captive Insurance Program Resolution – Town of Plainville”. The motion was seconded by Councilwoman Tompkins and passed 7-0.

4. Bid #2016-30B, Street Milling

Councilman Carrier motioned to waive the bid process for Bid #2016-30B, Street Milling, to Garrity Asphalt Reclaiming, Bloomfield, CT, for rental rates of \$650 per hour for 7’ Milling Machine and \$300 per hour for Trimmer for a total project amount not to exceed \$75,000. The motion was seconded by Vice Chairman Saunders and passed 7-0.

5. Bid #2016-BOE1, PHS Kitchen Floor Replacement

Councilwoman Tompkins motioned to award Bid #2016-BOE1, PHS Kitchen Floor Replacement, to Scope Construction Inc., New Britain, CT, in the amount of \$86,700. The motion was seconded by Councilwoman Christopher and passed 7-0.

6. Cancel April 18, 2016 Town Council Meeting

Councilwoman Christopher motioned to cancel the April 18, 2016 Town Council regular meeting. The motion was seconded by Councilman Carrier and passed 7-0.

7. Litigation Settlement

Vice Chairman Saunders motioned to settle litigation entitled “Erik Gothberg vs Town of Plainville et al” upon the recommendation of counsel in the amount of \$173,250. The motion was seconded by Councilwoman Tompkins and passed 7-0.

8. Tax Refunds – See Addendum

Councilwoman Christopher motioned to approve the tax refunds as listed on the addendum. The motion was seconded by Councilwoman Tompkins and passed 7-0.

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Union Negotiations

*Discussion was taken up during the special meeting.

XIV. ADJOURNMENT

Councilwoman Tompkins motioned to adjourn at 8:05 pm. The motion was seconded by Councilman Carrier and unanimously passed.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

6-2016

PARTICIPATION IN CREC CAPTIVE INSURANCE PROGRAM RESOLUTION

TOWN OF PLAINVILLE

Whereas,

The Town of Plainville maintains a self-insurance program for health insurance coverage of Town and Board of Education employees.

Whereas, It is determined that it is in the interests of the Town of Plainville to procure a stop loss policy to mitigate the Town of Plainville's exposure to large loss claims, and savings may be achieved by procuring such stop loss coverage through its membership in a new Connecticut –domiciled captive insurer to be created by the Capital Region Education Council (CREC) and a number of other participating municipal entities.

NOW THEREFORE, BE IT RESOVED, that the Town Council of The Town of Plainville hereby approves the procurement of stop loss policy to mitigate the Town of Plainville's exposure to large loss claims through a new Connecticut-domiciled captive insurer to be known as CT Prime, Inc. created by the Capital Region Education Council (CREC) (the Captive”);

BE IT FURTHER RESOLVED, that Robert E. Lee is authorized, on behalf of the Town of Plainville, to contract with the Captive for the procurement of such insurance and to enter into a participating agreement, a new membership agreement, or such other agreement as may be necessary to procure such insurance.

Refunds

4/4/2016

	Current Year	Amount
1	Cossette, Ashley, Wallingford, CT	\$44.34
	Royce, Theresa, 165 Tomlinson Ave c/o	
2	CoreLogic	\$612.72
3	Martinez, Andres, Clifton, NJ	\$14.10

Total	\$671.16
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	Prior Years	Amount
	Royce, Theresa, 165 Tomlinson Ave c/o	
1	CoreLogic	\$604.06

Total	\$604.06
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