

**MINUTES  
PLAINVILLE TOWN COUNCIL  
COUNCIL CHAMBERS – MUNICIPAL CENTER  
SPECIAL MEETING  
Monday, December 6, 2021 – 6:30 p.m.**

**WORK SESSION: Sertex Fiber**

Chairwoman Pugliese called the Work Session to order at 6:30 pm. Present were Vice Chairman Underwood, Council members Tompkins, Rocco, Catanzaro, Town Manager Lee, Assistant Town Manager Daskal, Town Attorney Chomick and Town Clerk Porrini.

Also, in attendance via zoom Council member Wazorko.

A power point presentation was given by Michael Solitro, President of Sertex Broadband Solutions. He discussed overall pricing, operations costs, maintenance costs and potential subscription pricing.

Discussion ensued

The Work Session was adjourned at 6:56 p.m. No action was taken.

**MINUTES  
PLAINVILLE TOWN COUNCIL  
COUNCIL CHAMBERS – MUNICIPAL CENTER  
REGULAR MEETING  
December 6, 2021 – 7:00p.m.**

- I. PRESENTATIONS:** **Plaque of Appreciation - Coozio Construction Company**
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**  
November 15, 2021, Special and Regular Meeting
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
  - 1. Town Council Resignation
  - 2. Town Council Appointment
  - 3. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**

1. Introduction of New Health District Director – Susan Lonczak
2. Self-Insurance Health Fund Update
3. Revaluation Update
4. CT Communities Challenge Grant
5. Police Chief Update
6. COVID-19 Update
7. Happenings

**IX. PUBLIC COMMENTS**

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

1. CT Communities Challenge Grant Application
2. Tax Refunds - Addendum

**XII. OTHER DISCUSSIONS OF INTEREST**

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

1. Police Chief Search
2. Town Manager Search

**XIV. ADJOURNMENT**

The special meeting was called to order at 7:00 pm. Present were Chairwoman Pugliese, Vice Chairman Underwood, Council members Tompkins, Rocco, Catanzaro, Town Manager Lee, Assistant Town Manager Daskal, Town Attorney Chomick, and Town Clerk Porrini.

Also, in attendance via zoom Council member Wazorko.

Councilwoman Tompkins led the Pledge of Allegiance

**I. PRESENTATIONS**

**Plaque of Appreciation - Coozio  
Construction Company**

Dominick Moschini, Superintendent of Roadways presented Rit Coozio, of Coozio Construction Company with a Plaque of Appreciation and thanked him for over 42 years of dedication to the Roadways Department.

**II. PUBLIC HEARING**

**III. MINUTES OF PREVIOUS MEETING**

**Vice Chairman Underwood motioned to approve the minutes of November 15, 2021, Special Meeting: The motion was seconded by Councilwoman Tompkins and passed 6-0.**

**IV. ANNOUNCEMENTS – REPORTS**

**V. APPOINTMENTS/RESIGNATION**

1. Vice Chairman Underwood motioned to accept with regret the resignation of Jesse Gnazzo from the Town Council. The motion was seconded by Councilwoman Tompkins and passed 6-0.
2. Vice Chairman Underwood motioned to appoint Rosemary Morante to the Town Council for the term ending November 13, 2023. The motion was seconded by Councilwoman Tompkins and passed 6-0.

**VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**

No report was given.

**VII. REPORT OF TOWN ATTORNEY**

No report was given.

**VIII. TOWN MANAGER**

Town Manager Lee presented and discussed the following topics:

- **Introduction of New Health District Director – Susan Lonczak**

I would like to introduce Susan Lonczak as the new Director of Health for the Plainville-Southington Regional Health District. Mrs. Lonczak began her duties two weeks ago. She replaced Shane Lockwood who took a position in Florida after working for the district since its inception approximately nine years ago.

Susan came our region from the Chesproctt Health District where she worked for six years as the Acting Director of Health and Chief Sanitarian. She previously worked for the State Health Department, the Trumbull Monroe Health District, and the City of West Haven Health Department. She has a Bachelor of Science Degree in Public Health from the Southern CT State University as well as a Master of Public Health Degree from that same University. She was chosen to be the Health Director by the Regional Board members of the district after an extensive search and being one of five final candidates that were interviewed. As a member of the Board of Directors, we were very impressed with her background, her enthusiasm, and her personality. She was clearly the top candidate for the position and the Health District is very fortunate to have her working for the betterment of the citizens of Plainville, Southington, and Middlefield.

I have asked Mrs. Lonczak to give a brief COVID-19 update and to answer questions that the Town Council may have regarding her new position as the Health Director for the Plainville Southington Health District.

- **Self-Insurance Health Fund Update**

In April, Town staff presented to the Town Council a plan to eliminate the deficit in the Self-Insurance Health Fund. The deficit at that time was \$2.37M and the plan was to utilize budget savings in the health insurance line items of both the Town and Board of Education as well as monies available in the Debt Management Fund over a three-year period to eliminate the deficit.

Due to more favorable budget results, it is now anticipated that there will be less need to tap the Debt Management Fund. Based upon the latest information from the Finance Director, there were additional savings in both FY21 and FY22 operating budgets of approximately of \$582,000. It was originally anticipated that the deficit in the Self Insurance Fund as of the end of this fiscal year would be \$1.07M. It is now anticipated that the deficit will be almost half that amount.

As a result, there will be a savings of approximately \$582,000 that will not be needed from the Debt Management Fund to eliminate the deficit.

- **Revaluation Update**

The Town is required by State Statute to perform a revaluation of all real estate property in Town every five years. Approximately one year ago the Town Council authorized Tyler Technologies to perform the revaluation.

Tyler has completed their preliminary revaluation amounts and notices have been sent to all property owners notifying them of same. Based on their initial analysis, the overall Grand List for residential property has increased by 15% over the last five years. Not all properties have gone up that same percentage amount. For example, residential properties have increased an average of 17% while commercial properties have increased an average of only 3%.

Other categories such as apartments (44%), Industrial properties (20%), Utility (6%) and Vacant land (3%) have appreciated at varying rates.

It is too early in the process to predict the impact that these new amounts will have on next year's tax bills. For example, changes in the motor vehicle grand list and the personal property grand list – which has historically increased – will also play a factor in determining the potential tax increase. It is anticipated that the Grand List increase will result in a mill rate decrease when all is said and done. It should also be noted that motor vehicle taxes will go down because of the lower mill rate which will help to offset any potential increase in the real estate taxes.

Residents who have questions regarding their “New Assessed Value” are encouraged to contact Tyler Technologies to make an appointment at 860-793-0221 ext. 7134. They will be happy to explain how they came up with the new assessed value and make any changes, if necessary, after meeting with residents.

- **CT Communities Challenge Grant**

Town staff recently submitted an “Intent to Apply” under the “CT Communities Challenge Grant Program”. The grant is intended to assist in making infrastructure improvements as part of the White Oak Re-Development Project.

The Final Application must be submitted by mid-January. To make the Final Application, the Town Council must authorize the Town Manager to formally request the funding. There is an item under New Business that would authorize the Town Manager to request funding from the State of CT Department of Economic & Community Development for the project.

- **Police Chief Update**

Police Chief Eric Peterson is here this evening to give an update on the latest happenings in the Police Department.

- **COVID-19 Update**

The COVID-19 update was previously given by Health Director Susan Lonczak earlier in this evening's meeting.

- **Happenings**

Assistant Town Manager Daskal announced activities and updated regarding the sewer use bills, curbside leaf collections, and Senior Center activities. Further information can be found on the Town's website:

## **IX. PUBLIC COMMENTS**

Dayna Snell, 18 Newton Avenue, commented on the Police Chief search.

12/6/21

Page 4 of 6

Rachel Buchanan, 134 Broad Street, thanked the Town Manager for many years of service with the Town of Plainville.

Gayle Black, 4 Cianci Avenue, thanked the Town Manager his years of service.

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

**1. CT Communities Challenge Grant Application**

Vice Chairman Underwood motioned to authorize the Town Manager to request funding from the State of CT Department of Economic and Community Development to undertake the White Oak Redevelopment project located at 1 and 63 West Main Street and to partner with Manafort Newport Realty and others on the development team for the proposed project and to execute any and all documents pertaining to the CT Communities Challenge Grant. The motion was seconded by Councilman Rocco and passed 7-0.

**2. Tax Refunds- See Addendum**

Vice Chairman Underwood motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilwoman Tompkins and passed 7-0.

**XII. OTHER DISCUSSIONS OF INTEREST**

Chairwoman Pugliese mentioned the Wave to Santa event at Norton Park on Friday, December 10<sup>th</sup>.

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

1. Police Chief Search
2. Town Manager Search

At 7:42 pm Vice Chairman Underwood motioned to enter Executive Session regarding the Police Chief Search and Town Manager Search. The motion was seconded by Councilwoman Tompkins and passed 7-0.

All seven Council members were present for the executive session. Also, in attendance Town Manager Lee, Town Attorney Chomick, and Director of Human Resources, Stacy Buden.

(Council member Wazorko participated via zoom)

Discussion was held regarding the Police Chief Search and Town Manager Search. No votes were taken.

A motion was made, seconded unanimously passed, to end the executive session at 7:46 p.m. No further action was taken.

**XIV. ADJOURNMENT**

At 8:50 pm Councilwoman Tompkins motioned to adjourn. The motion was seconded by Vice Chairman Underwood and passed 7-0.

Respectfully submitted by,

*Cindy A. Porrini*

Cindy A. Porrini, Town Clerk  
& Clerk of the Town Council

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**Refunds**

**12/6/2021**

	<b>Current Year</b>	<b>Amount</b>
1	Enterprise FM Trust, St. Louis MO	97.49
2	Pooler, Jeffrey & Lannie, 24 Perron Rd	54.02
3	Honda Lease Trust, Torrance, CA	491.79
4	VW Credit Leasing LTD, Libertyville IL	56.91
5	Shaw, Michael, 156 Redstone Hill	14.69
	<b>Total</b>	<b>\$714.90</b>

**Sewer User Fund**

	<b>Amount</b>	
1	Rizwan, Tahira & Khan, 190 Tomlinson Ave U# 3A	\$309.84
2	Rydel, Jeffrey & Maria 111 Pickney Ave	\$17.04
	<b>Total</b>	<b>\$326.88</b>