

**MINUTES  
PLAINVILLE TOWN COUNCIL  
COUNCIL CHAMBERS – MUNICIPAL CENTER  
SPECIAL MEETING  
March 16, 2020 – 6:00p.m.**

**6:00pm WORK SESSION:**

**Proposed FY21 Budget**

Councilwoman Pugliese called the Work Session to order at 6:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairwoman Tompkins, Council members Wazorko, Morante, Gnazzo, Cox and Underwood, Town Manager Lee, Finance Director Buden and Town Clerk Skultety

Chairwoman Pugliese read a statement. In summary; in light of the recent events surrounding the Coronavirus and the impact it will have on the community she is proposing to put forth a budget with a 0% increase.

Town Manager Lee mentioned by the Charter the budget vote is to be held on April 28. By Executive Order No 7C by the Governor, "...all municipal budget deadlines for the preparation of the municipal budget for the fiscal year ending June 30, 2021 that fall on any date prior to and including May 15, 2020 are extended by thirty (30) days." Therefore, this year's budget vote will be extended and held on Thursday May 28.

Discussion continued reviewing expenditures and revenues in the budget looking for ways to lower the mill rate.

It was the consensus to cancel the budget meetings for March 17, 18 & 19 and schedule the next meeting for Tuesday March 31<sup>st</sup> at 6:30pm.

**MINUTES  
PLAINVILLE TOWN COUNCIL  
COUNCIL CHAMBERS – MUNICIPAL CENTER  
REGULAR MEETING  
March 16, 2020 – 7:00p.m.**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**  
March 2, 2020 Regular Meeting; March 5, 2020 Public Hearing; March 10 and 11, 2020 Special Budget Meetings

- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
1. Fire Department
  2. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
1. Coronavirus Update
  2. Transfer Station Opening-April 4
  3. Spring Bulk Collection-Mondays April 20 through 29
  4. Road Bond Construction Update
  5. 2020 Census
  6. April Calendar
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**
- XI. NEW BUSINESS**
1. Establish public hearing regarding Town Council FY21 Proposed Budget
  2. Set location of Annual Town Meeting (All Day Budget Vote)
  3. Tax Refunds
- XII. OTHER DISCUSSIONS OF INTEREST**
- XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**
- XIV. ADJOURNMENT**

The regular meeting was called to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Attorney Chomick was in attendance. Councilman Cox led the Pledge of Allegiance.

**I. PRESENTATIONS:**

**II. PUBLIC HEARING**

**III. MINUTES OF PREVIOUS MEETING**

**Councilwoman Tompkins motioned to approve the minutes of March 2, 2020 Regular Meeting; March 5, 2020 Public Hearing; March 10 and 11, 2020 Special Budget Meeting. The motion was seconded by Councilman Cox and passed 7-0.**

**IV. ANNOUNCEMENTS – REPORTS**

Councilwoman Morante attended the Committee on Aging meeting where there was conversation regarding the Coronavirus and grants submittals that could cover some medical programs and provide services to residents.

**V. APPOINTMENTS/RESIGNATION**

**1. Fire Department**

**Councilman Gnazzo motioned to:**

- a. Appoint Phillippe Brochu as a Regular Firefighter to the Plainville Fire Department**
- b. Appoint Adam Centurelli as a Regular Firefighter to the Plainville Fire Department**
- c. Accept with regret the resignation of Brian Desjardins from the Plainville Fire Department**
- d. Accept with regret the resignation of Keith Matteson from the Plainville Fire Department**

**The motion was seconded by Councilman Cox and passed 7-0.**

**VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**

Chairwoman Tyrrell, 174 W Main St comments included the closing of the schools, on-line learning in the interim and lunch programs schedules.

**VII. REPORT OF TOWN ATTORNEY**

No report was offered.

## **VIII. REPORT OF TOWN MANAGER**

Town Manager Lee presented and discussed the following topics:

- **Coronavirus Update**

Representative Bill Petit was in attendance and gave an update on the latest information regarding the Coronavirus otherwise known as COVID 19.

Town staff has been inundated with information on the virus daily. Bi-weekly briefings are scheduled with the Health Director and representatives from the three towns in the District. There are also conference calls with State Health Officials.

Information regarding the Coronavirus can be found on the Plainville Southington Regional Health District webpage at [www.pshd.org](http://www.pshd.org). Town staff encourages residents to go to this webpage if you have any questions about the virus. There is information such as Frequently Asked Questions, Guidance for Travelers, a Johns Hopkins Online Dashboard and other information.

Based upon the recommendations of Health Officials the Plainville Schools will be closed for two weeks beginning this day. Additionally, the Senior Centers and Libraries will be closing in the three Towns beginning tomorrow, Tuesday, March 17<sup>th</sup>. The Historical Society announced today that the Historical Center will be closed indefinitely.

The Municipal Center will be closed to the Public beginning Thursday morning until further notice. Residents making tax payments should put them in the drop-off box in front of the Municipal Center rear entrance.

These closings will last a minimum of two weeks and will be re-evaluated whether they will be continued beyond that date. While the buildings will be closed to the public, staff will still be working at each location to address any issues that may come forward.

There will be limited services provided during this period. For example: Residents will be able to request books online at the Library and arrangements can be made to pick them up at the Library. Staff will bring the books to your vehicle.

If there are any questions about the closings, please contact either the Library or Senior Center directly. There is also information available on the Town website as well.

- **Transfer Station Opening – April 4**

The Transfer Station on Granger Lane will open for the season on Saturday, April 4. The hours of operation are 8:00am to 3:00pm, SATURDAY'S ONLY until the season's close. Plainville residents must show identification.

Please be advised, there is a fee for disposal. For a list of acceptable items and fees, please visit the Town of Plainville Web Site at [www.plainvillect.com](http://www.plainvillect.com)

- **Spring Bulk Collection – Mondays April 20 thru June 29**

The Town of Plainville has an on-demand policy for the collection of bulk pick-ups. Residents who currently have curbside rubbish and recycling collection from the Town can request one bulk pickup per calendar year free of charge for large items that do not fit in normal rubbish collection. For a list of acceptable bulk items, please go the Town website at [www.plainvillect.com](http://www.plainvillect.com) .

Property Owners will be able to schedule their one bulk pick up free of charge either in the spring or in the fall. Bulk collection will take place on Mondays during the following periods: April 20 through June 29, 2020 (excluding Monday, May 25, due to Memorial Day) and September 14 through October 26, 2020. Eligible residents must call CWPM at 860-793-6721 to schedule a pickup.

Calls placed by 3:00pm Friday can be scheduled for collection on Monday.

- **Road Bond Construction Update**

Preparations are being made for the upcoming re-paving of streets. Norton Park Road will be done first followed by Norton Trail, Ciccio Court, Pearl Street, West Pearl Street, Duval Lane and Rosanne Lane. The milling and paving are expected to begin in early April.

The complete list of streets planned for re-paving this year can be found on the Town Website as well under the “News” tab.

Residents are asked to use caution while re-paving is being done.

- **2020 Census**

A “Letter Invitation” to participate in the census has been mailed asking residents to go online to complete the census questionnaire. A reminder letter will also be sent in the next several days.

A reminder postcard will be sent beginning the week of March 26<sup>th</sup> followed by reminders beyond those dates as well. The Census Bureau is encouraging everyone to participate by going on-line at [www.2020census.gov](http://www.2020census.gov)

- **April Calendar**

Town staff is recommending that the Town Council consider combining the Public Hearing on the recommended FY21 Budget with the April 6<sup>th</sup> meeting.

- **Eversource Gas Line Installation**

Last week Town staff met with Eversource representatives and were informed that they will be replacing existing gas lines on Bohemia Street (between W. Main and Broad Streets), Prentice Street, West Broad Street and portions of Fairview and Forest Streets.

This work is being done because their records show that this line is old and has several leaks that need to be addressed. The pipes are currently cast iron and will be replaced with more modern piping materials.

Town staff informed Eversource that because the streets had been repaved over the last several years, Eversource will be required to perform a full overlay in these areas. They have agreed to do so.

Construction is expected to begin in early April.

## **IX. PUBLIC COMMENTS**

Jodi Coulombe, 128 Bohemia St comments included utility companies being notified when roadwork is about to take place to avoid reopening of the roads

Joel Edman, 63 Hollyberry Ln comments included noise pollution and his opposition to trails with no rails.

Joanne Edman, 166 West Main St comments included Alignment C and hopes for a time of reflection now.

## **X. NEW BUSINESS**

### **1. Establish public hearing regarding Town Council FY21 Proposed Budget**

Vice Chairwoman Tompkins motioned to establish a public hearing on Monday, May 4, 2020, at 7:00pm in the Municipal Center to hear public comment on the Town Council's Proposed Fiscal Year 2021 Budget. The motion was seconded by Councilman Cox and passed 7-0.

### **2. Set location of Annual Town Meeting (All Day Budget Vote)**

Vice Chairwoman Tompkins motioned to set the location of the Annual Town Meeting for the purpose of voting on the Town Council's Proposed Fiscal Year 2021 Budget at the Plainville Firehouse on Thursday, May 28, 2020 for the hours of 6:00am to 8:00pm. The motion was seconded by Councilman Cox and passed 7-0.

## **XI. OTHER DISCUSSIONS OF INTEREST**

## **XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

## **XIII. ADJOURNMENT**

The meeting adjourned at 7:50pm.

Respectfully submitted by,

Carol A. Skultety,  
Plainville Town Clerk & Clerk of the Town Council