

**MINUTES  
PLAINVILLE TOWN COUNCIL  
COUNCIL CHAMBERS – MUNICIPAL CENTER  
SPECIAL MEETING  
September 16, 2019 – 6:30p.m.**

**6:30pm EXECUTIVE SESSION:      Town Manager Evaluation**

Councilwoman Pugliese called the Executive Session to order at 6:30pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairwoman Tompkins, Council members Wazorko, Morante, Gnazzo, Cox and Carrier and Town Manager Lee.

Discussion ensued regarding Town Manager Lee's evaluation.

At 6:45pm, Councilman Wazorko motioned to adjourn the Executive Session. The motion was seconded by Vice Chairwoman Tompkins and passed 7-0.

No further action was taken.

**MINUTES  
PLAINVILLE TOWN COUNCIL  
COUNCIL CHAMBERS – MUNICIPAL CENTER  
REGULAR MEETING  
September 16, 2019 – 7:00p.m.**

- I.    PRESENTATIONS:**
  
- II.   PUBLIC HEARING**
  
- III. MINUTES OF PREVIOUS MEETING**  
Minutes of August 19, 2019 Regular Meeting
  
- IV.   ANNOUNCEMENTS – REPORTS**
  
- V.    APPOINTMENTS/RESIGNATIONS**
  - 1.   ZBA Appointment
  - 2.   Appointments and Re-appointments to Boards and Commissions

- VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
1. Sewer User Fee Discussion
  2. Local Complete Count Committee (Census)
  3. Senior Center Choral Group Update
  4. Flood Damage Prevention Ordinance Amendment
  5. Road Bond-Explanatory Text
  6. Financial Dashboard
  7. Happenings
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**
- XI. NEW BUSINESS**
1. Establish public hearing for Flood Damage Prevention Ordinance Amendment
  2. Emergency Management Performance Grant (EMPG) Resolution
  3. Complete Count Committee
  4. Tax Refunds
- XII. OTHER DISCUSSIONS OF INTEREST**
- XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**
- XIV. ADJOURNMENT**

The regular meeting was called to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Attorney Chomick was in attendance.

Councilman Wazorko led the Pledge of Allegiance.

**I. PRESENTATIONS:**

**II. PUBLIC HEARING**

### **III. MINUTES OF PREVIOUS MEETING**

**Councilwoman Tompkins motioned to approve the minutes of August 19, 2019 Regular Meeting. The motion was seconded by Councilman Cox and passed 7-0.**

### **IV. ANNOUNCEMENTS – REPORTS**

Councilwoman Morante attended the Library Board of Trustees meeting where reports were given regarding the summer and fall programs and data base training.

At the Conservation Commission meeting, discussion was held regarding the Pequabuck River clean-up and the Balloon Fest where members handed out literature and recycling bags to the public.

The Committee on Aging has received funding for a Dial-a Ride van. 80% will come from the grant and 20% from the town.

Councilwoman Tompkins attended the retirement reception for Recreation Director Colin Regan after 40+ years of service to the Town.

Councilman Cox thanked Director Regan for his years of service.

Chairwoman Pugliese also attended the reception as well and mentioned Director Regan had thanked the Town Council for their support over the years.

### **V. APPOINTMENTS/RESIGNATION**

#### **1. Zoning Board of Appeals**

**Vice Chairwoman Tompkins motioned to appoint Robert Michalik, Jr. (D), 2 Maiden Lane as a Regular Member of the Zoning Board of Appeals for the term ending October 1, 2021. The motion was seconded by Councilman Cox and passed 7-0.**

#### **2. Capital Projects Building Committee**

**Councilman Gnazzo motioned to reappoint to the Capital Projects Building Committee for the term 8/1/19 – 8/1/25:**

- a. Mark Belanger (D), 31 Johnson Avenue Rear**
- b. Richard Negro (R), 3 Orchard Lane**
- c. James Tufts (U), 14 Peach Orchard Hill**

**The motion was seconded by Councilman Wazorko and passed 7-0.**

#### **3. Committee on Aging**

**Councilwoman Morante motioned to reappoint to the Committee on Aging for the term 8/1/19 – 8/1/22:**

- a. Sally Miller (D), 1 Pine Street**
- b. Sonia Sperduti (D), 7 Higgins Avenue**
- c. Tina Wishart (U), 36 Cornell Street**

**The motion was seconded by Councilman Gnazzo and passed 7-0.**

#### **4. Strong Fund Committee**

**Councilman Gnazzo motioned to appoint Bruce Morris (R), 19 Farmstead Lane and Josephine Forcella (D), 25 Hough Street to the Strong Fund Committee for the new term 7/1/19 – 7/1/20. The motion was seconded by Councilman Cox and passed 7-0.**

#### **VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**

Chairwoman Hardy's report included the district has hired David Levenduski as Assistant Superintendent, Superintendent LePage is very busy with his duties and Music Teacher Marilyn Speranza, has been named Teacher of the Year.

#### **VII. REPORT OF TOWN ATTORNEY**

No report was offered.

#### **VIII. REPORT OF TOWN MANAGER**

Town Manager Lee presented and discussed the following topics:

- Sewer User Fee Discussion**

Several years ago, the Town engaged Tighe & Bond to perform a study to develop a plan to address the upcoming cost impact of the sewer phosphorus project. Tighe & Bond analyzed the cost of the project including the projected increase in the debt service and operating expenses due to the State mandate to reduce phosphorus levels to the Pequabuck River.

At that time, they recommended a plan that would gradually increase the sewer user charges so as not to have a significant jump all at one time when the project was completed. They also recommended that the Town plan to keep an unassigned fund balance equaling three months operating expenses in the sewer user fund to protect against any unanticipated emergency expense that could occur.

The recommendation at that time was that the user charge increase at a steady rate of 4.8% a year for approximately ten years. Last year, based upon a review of the unassigned fund balance and the sewer operating expenses, the Town Council was able to lower the projected increase to 3.5%.

Future increases through 2026 ranged from 4.5% and gradually decreasing to 3% for the following six years.

Town staff has updated the analysis and is recommending a smaller increase for this year at 2%. Additionally, Town staff is projecting a 2% increase for the following five years as well in order to maintain three months of operating expenses in the unassigned fund balance.

If the Town Council accepts this recommendation, the next step would be to schedule a Public Hearing for the October 7<sup>th</sup> Town Council meeting.

- **Local Complete Count Committee (Census)**

In June a representative for the 2020 Census addressed the Town Council encouraging Plainville to consider organizing a Complete Count Committee. The purpose of the Committee is to promote and encourage response to the 2020 Census.

Such a Committee would be comprised of a broad spectrum of community leaders and trusted voices who would develop and implement a 2020 Census Awareness Campaign based upon their knowledge of the Plainville community to encourage residents to respond.

Under **New Business** is a recommendation to form such a Committee and to appoint Katherine Pugliese, Rosemary Morante, Nicole Palmieri, Shawn Cohen, Trish Tomlinson, Susie Woerz, and Jen Farina to serve. Additionally, representatives to be determined later would come from the Plainville Early Learning Center, the Clergy and the Chamber of Commerce.

- **Senior Center Choral Group Update**

Based upon a concern expressed by a member of the Plainville Senior Center Choral Group, the Committee of Aging reviewed their long-standing practice regarding religious hymns being sung during their performances.

After conferring with the Town Attorney, the new practice that was adopted would allow for religious hymns to be sung if it fit the theme of the program. It was also pointed out that the Choral Group could not discriminate or exclude any religion.

There would also be a limit of two solos during any program and one song per soloist.

- **Flood Damage Prevention Ordinance Amendment**

The Flood Damage Prevention Ordinance was adopted by the Town Council in 1993 and was subsequently amended in 2008. Town staff is recommending that various sections of the existing Ordinance be amended in order to comply with the current Federal Emergency Management Agency (FEMA) requirements.

The amended Sections being proposed are located in Sections §225-17, 225-18, 225-19, 225-20, 225-21D, 225-23, 225-24A, 225-25A, 225-26 and 225-27 respectively. The changes have been reviewed by the Town Attorney.

The next step in the process would be to schedule a Public Hearing on the proposed amendments. There is an item under **New Business** that would schedule a Public Hearing during the October 7<sup>th</sup> Town Council Meeting.

- **Road Bond – Explanatory Text**

The Town Council passed a resolution to include a question on the November 5<sup>th</sup> election ballot for residents to vote whether or not an appropriation of \$5M for road re-paving and to authorize the issuance of bonds and notes to finance the appropriation.

Town staff is recommending that the Town Council allow for an Explanatory Text to be sent to Plainville residents before the November vote. A copy of the proposed Explanatory Text was included in the meeting information package.

If authorized, it would be sent out to residents 12 days before Election Day (October 25<sup>th</sup>)

It was the consensus to move forward.

- **Financial Dashboard**

Town Manager Lee reviewed the Financial Dashboard through August 31, 2019.

- **Happenings**

Town Manager Lee reported the 150<sup>th</sup> Anniversary Celebration will have bus tours throughout historic sites around town on October 5. The Pumpkin Festival will be held on October 19 and fall bulk pick-up will begin October 28. More information may be found on the town's website; [www.plainvillect.com](http://www.plainvillect.com).

## **IX. PUBLIC COMMENTS**

Katherine LaBella, 50 Pierce St spoke in opposition to the trail and commented on a recent incident in Vernon near the Hop River Rail Trail and voiced her concerns about safety on the proposed trail.

Carrie Zack, 87 Hollyberry Ln voiced her concerns with loitering along the path and asked that other options be looked at to protect the wetlands.

John Kisluk, 65 Forestville Ave spoke in favor of the proposed sewer user rate increase, the fireside chats with the Town Manager and the 150<sup>th</sup> Anniversary celebrations.

Roberta Lauria, 18 Perron Rd spoke in opposition to the trail and feels the taxpayers concerns are being ignored.

Joel Edman, 63 Hollyberry Ln spoke in opposition to the trail and the destruction of trees to create it,

David Spencer, 127 Milford St Ext commented on the cost for just the design of the trail and the source of the funding.

Joanne Edman, 166 West Main St spoke in opposition to the trail and the proposed route.

Lou Frangos, 10 Fairbanks St commented on the Financial Dashboard.

## **X. NEW BUSINESS**

### **1. Establish public hearing for Flood Damage Prevention Ordinance Amendment**

Vice Chairwoman Tompkins motioned to establish a public hearing on Monday, October 7, 2019, at 7:00pm in the Municipal Center to hear public comment on an amendment to the Flood Damage Prevention Ordinance. The motion was seconded by Councilman Cox and passed 7-0.

### **2. Emergency Management Performance Grant (EMPG) Resolution-See Addendum**

Vice Chairwoman Tompkins motioned to adopt a resolution entitled “Authorizing Resolution of the Plainville Town Council” regarding the 2019 Emergency Management Performance Grant application process. The motion was seconded by Councilman Cox and passed 7-0.

### **3. Complete Count Committee**

Councilman Gnazzo motioned to establish a Complete Count Committee to promote and encourage Plainville resident response to the 2020 Census and appoint the following:

- a. Katherine Pugliese, Town Council
- b. Rosemary Morante, Town Council
- c. Nicole Palmieri, Board of Education
- d. Shawn Cohen, Senior Center
- e. Trish Tomlinson, Library
- f. Susie Woerz, Food Pantry
- g. Rebecca Martinez, Volunteer
- h. Jen Farina, YMCA
- i. Representative of Plainville Early Learning Center
- j. Representative of Clergy
- k. Representative of Plainville Chamber of Commerce

The motion was seconded by Vice Chairwoman Tompkins and passed 7-0.

### **4. Establish public hearing for Sewer User Fee**

Vice Chairwoman Tompkins motioned for the Town Council acting as the Water Pollution Control Authority to establish a public hearing for Monday, October 7, 2019, at 7:00pm in the Municipal Center to hear public comment on the sewer user rate for the period November 1, 2019 to October 31, 2020. The motion was seconded by Councilman Cox and passed 7-0.

### **5. Tax Refunds-See Addendum**

Vice Chairwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Cox and passed 7-0.

**XI. OTHER DISCUSSIONS OF INTEREST**

**XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**1. Union Negotiations**

At 8:07pm Vice Chairwoman Tompkins motioned to enter into Executive Session for the purpose of discussing Union Negotiations. The motion was seconded by Councilman Cox and passed 7-0.

The Executive Session was motioned to end at 8:30pm by Vice Chairwoman Tompkins, seconded by Councilman Cox and unanimously passed.

No further action was taken.

**XIII. ADJOURNMENT**

The meeting adjourned at 8:31pm.

Respectfully submitted by,

Carol A. Skultety, Town Clerk  
& Clerk of the Town Council

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**13-2019**

**AUTHORIZING RESOLUTION OF THE  
PLAINVILLE TOWN COUNCIL**

RESOLVED, that the Plainville Town Council may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it



deems to be necessary or appropriate; and

FURTHER RESOLVED, that Robert E. Lee, as Town Manager of the Town of Plainville, is authorized and directed to execute and deliver any and all documents on behalf of the Plainville Town Council and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

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	<b>Refunds</b>	<b>9/16/2019 Current Year</b>	<b>Amount</b>
1	Ally Financial, Louisville, KY		\$609.07
2	Aparo, Salvatore, 17 Farmington Ave U10		\$17.52
3	Autunno, Peter, Jr, 63 Fawn Dr		\$24.41
4	Bailey, Brian, 61 Whiting St Apt 3		\$35.32
5	Bishop, Deana or Timothy, Stark, NH		\$57.64
6	Bishop, Deana or Timothy, Stark, NH		\$8.66
7	Bishop, Deana or Timothy, Stark, NH		\$273.64
8	Bishop, Timothy or Zachary, Stark, NH		\$12.18
9	Bishop, Timothy, Stark, NH		\$5.75
10	Bishop, Timothy, Stark, NH		\$390.24
11	Bishop, Timothy, Stark, NH		\$6.48
12	Bishop, Timothy, Stark, NH		\$29.32
13	Bishop, Timothy, Stark, NH		\$44.97
14	Bishop, Zachary, Stark, NH		\$8.66
15	Bishop, Zachary, Stark, NH		\$12.81
16	Cianchetti, Jeffrey, 34 Pequot Rd		\$32.86
17	Daigle, Reno or Linda, 12 Overlook Dr		\$9.59
18	Filanowski, Maryellen, 122 Tomlinson Ave		\$7.17
19	Gaignard, Rosaire or Claudette, 32 Diamond Ave`		\$18.03
20	Gorske, Desiree or Robert, Glen Rock, PA		\$23.99
21	Gorske, Desiree or Robert, Glen Rock, PA		\$9.73
22	Heap, Francesca, Richmond, NH		\$14.85
23	Helming, Terry or Linda, 55 Cooke St		\$21.74
24	Helsin, Thomas, 168 Broad St		\$5.88
25	Kiraly, Kristina, 69 Northwest Dr Apt 35		\$13.09
26	Kobieroski, Stasia, 3 Butternut Ln		\$15.20
27	Mann, Paul, 40 Orrin Ave		\$20.43
28	Mercer, Rose, 215 Unionville Ave		\$51.41
29	Michaud, Noraleen, 18 Jude Rd		\$35.04
30	Oates, Anthony, 32 North St		\$143.00
31	Pavlowitz, Stevan, 119 Metacomet Rd		\$7.65
32	Rewa, Maria, 247 Cooke St		\$30.44

9/16/19

33	Saavedra, Melanie, 77 Metacomet Rd	\$8.04
34	Savio, Brandi, 100 Northampton Ln Apt B14	\$14.81
35	United Bank, South Windsor, CT	\$2,711.79
36	United Bank, South Windsor, CT	\$668.86

<b>Total</b>	<b>\$5,400.27</b>
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	<b>Prior Year</b>	<b>Amount</b>
1	Bailey, Jovanna or Jason, 179 Trumbull Ave	\$153.96
2	Diamantis, Anastasia, 131 Milford St Ext 2B	\$273.32
3	Gajor, Adrain or Joanna, New Britain, CT	\$45.69
4	Mann, Paul, 40 Orrin Ave	\$22.33
	<b>Total</b>	<b>\$495.30</b>

	<b>Sewer User Fee</b>	<b>Amount</b>
1	Cohen, Edward, West Hartford, CT	\$953.63
	<b>Total</b>	<b>\$953.63</b>