

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
JUNE 3, 2019 – 7:00pm**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**
May 20, 2019 Regular Meeting
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
 - 1. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
 - 1. Road Bond Discussion-Phase 2
 - 2. 4th Quarter Transfers and Additional Appropriations
 - 3. Revenue Collector's Suspense List
 - 4. Summer Meeting Schedule
 - 5. Happenings
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**
- XI. NEW BUSINESS**
 - 1. Establish public hearing for 4th Quarter Transfers

2. Establish public hearing for Additional Appropriations
3. Establish public hearing for Illicit Discharge & Stormwater Connection Ordinance
4. Revenue Collector's Suspense List
5. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

Councilwoman Pugliese called the meeting to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairwoman Tompkins, Council Members Wazorko, Morante, Cox and Carrier, Town Manager Lee, Assistant to the Town Manager Colby, Town Attorney Mastrianni and Town Clerk Skultety. Councilman Gnazzo was absent.

Councilman Cox led the Pledge of Allegiance.

***Vice Chairwoman Tompkins motioned to add:**

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Litigation

The motion was seconded by Councilman Wazorko and passed 609.

II. PRESENTATIONS

III. PUBLIC HEARING

IV. MINUTES OF PREVIOUS MEETING

Vice Chairwoman Tompkins motioned to approve the minutes of the May 20, 2019 Regular Meeting. The motion was seconded by Councilman Cox and passed 6-0.

V. ANNOUNCEMENTS – REPORTS

Councilwoman Morante attended the Senior Center Volunteer Brunch where they honored over 300 volunteers.

Chairwoman Pugliese commended the Buildings & Grounds Department and the Roadways Department for their hard work around Town to prepare for the Memorial Day Celebration. She

also thanked Dan Hurley for his volunteer efforts as chairman of the parade for many years and asked that he be recognized at the next Town Council meeting.

VI. APPOINTMENTS/RESIGNATION

No appointments were made

VII. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VIII. REPORT OF TOWN ATTORNEY

No report

IX. REPORT OF TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **Road Bond Discussion – Phase 2**

The five-year \$5M Road Bond Program is in its final stages of completion. Town staff has received many positive comments from residents regarding the repaving of their roads, some of which had not been done for over thirty years.

Town staff is recommending that the Town Council consider another appropriation of \$5M for Phase II of the program. A list of potential local roads was included in the meeting information package. Also included was the Town's updated debt service schedule.

The debt service schedule will be declining by almost \$1.73M by FY23 (4 years from now) and the financing could be accomplished without increasing the current line item amount of \$4.4M.

If the Town Council desires to move forward with Phase II, it is possible to have it voted upon on the November 5th ballot. The deadline date for putting the question on the November ballot is September 5th.

- **4th Quarter Transfers and Additional Appropriations**

The Finance Department is preparing the Additional Appropriations and Transfers to close out FY19. Additional Appropriations are expected to be in the \$300K range with \$250K for police overtime and \$40K for pension contribution (decided during the FY 20 budget process). Transfers are expected to cover most, if not all the line item overages.

There is an item under **New Business** that would set the public hearing on the Additional Appropriations and Transfers for the June 17th Town Council meeting.

- **Revenue Collector's Suspense List**

The Revenue Collector has submitted the Suspense List for FY19 for Town Council consideration. The Suspense List totals \$683,282.02 and consists of real estate in the amount of \$584,117.76, motor vehicles in the amount of \$60,827.52, personal property in the amount of \$32,505.41 and deceased motor vehicles in the amount of \$5,831.33.

Suspending these accounts does not preclude efforts to collect these delinquent taxes. The motor vehicles and personal property accounts will be sent to a collection agency for follow-up.

Two properties make up 95% of the real estate suspense amounts, namely White Oak Construction (\$426,833.37) and Schultz Salvage (\$126,473.06).

- **Summer Meeting Schedule**

The Town Council historically has held only one regular meeting during the summer months of July, August and September. Town staff is recommending that the first meetings of those three months be cancelled (July 1st, August 5th and September 3rd). Special meetings could be held if necessary.

If there are no objections, Town staff will make the appropriate notifications regarding the cancellation of these meetings.

There were no objections.

- **Budget Update**

The legislature is currently debating the proposed State Budget today with the hopes of passing it by the end of the session on Wednesday.

There are two “good news items” in the proposed package:

1. No Teacher’s retirement contribution from the municipalities in FY20. (Not sure about FY21)
2. Plainville’s ECS amount is expected to be \$16,166 higher than what is in the current FY20 estimate.

Rob Buden and Town Manager Lee met with Dr. Maureen Brummett and Sam Adlerstein to discuss some issues relating to the FY20 Budget as well.

The first item discussed was the Capital Improvement Budget. The CIP included anticipated grants of \$1,786,000 to support the CIP Budget. This number included \$1.6M for the Townline Road Project, \$56,000 for the Senior Center Ban (80% grant, 20% local match) and \$130,000 for a school security grant application that had previously been submitted. Unfortunately, the School Security Grant did not come through for Plainville. This means that the current CIP Budget has a **projected revenue deficit** for next year.

To keep the CIP Budget “whole”, Town Manager Lee is recommending that the Town Council consider a transfer of \$107,000 from the Teacher’s Retirement to the CIP Budget at some future date to be determined. Additionally, in order to close the remaining revenue gap of \$23K, he’s

recommending that an Additional Appropriation from the Unassigned Fund Balance be considered as well.

Dr. Brummett has also updated the Town on Board of Education Special Meeting held last week to finalize their budget for FY20. The Board discussed “realized savings” in the current fiscal year. Dr. Brummett informed Town Manager Lee that the Board decided to use \$65K in “realized savings” in the current fiscal year (FY19) to prepay for the diesel fuel contract. This pre-payment would result in a 1.5% discount as well according to their existing diesel contract.

Dr. Brummett pointed out that ***“This savings in 2019-2020, would allow the BOE to put the Behavior Tech. position at PHS back in the budget and to make the Literacy Tutor a full time at Wheeler as well as cover the costs of their benefits”***. She went on to say that ***“Should additional 2018-2019 savings remain, the Board elected to prepay legal fees \$40,000 and fund \$25,000 for the design of a secure entrance at Plainville High School that was removed from the Capital Plan.”***

Chairwoman Pugliese questioned the Board’s proposal of using funds from this year to pay for items in next year’s FY budget and what would be the auditor’s opinion be regarding this practice.

It was the consensus to have a work session before the next meeting to continue this discussion.

- **Happenings**

Assistant to the Town Manager Colby reported on Town activities and events regarding the Senior Center, Town Clerk’s office, Public Works, 150th Anniversary Celebrations and Recreation. More information may be obtained at www.plainvillect.com

X. PUBLIC COMMENTS

Katherine LaBella, 50 Pierce St voiced her concerns regarding recent biker incident on May 16th at Central Café, the dangerous situation it caused and the lack of notification to surrounding residents

John Kisluk, 65 Forestville Ave questioned the proposed 4th Quarter Transfers and addition appropriations line items and amounts and would like more information

Roberta Lauria, 18 Perron Rd reiterated her opposition to the trail through town and her concerns for the safety of residents when the emergency phone notification was not used

Joel Edman, 63 Hollyberry Ln reiterated his opposition to the trail gap and the level of noise from recent activities in Norton Park

Pete Salamone, 176 Red Stone Hill made the suggestion to look into painting bike paths along the newly paved Woodford Avenue project

David Spencer, 127 Milford St Ext asked the Town Council to reconsider a resolution condemning tolls similar to other towns

Joanne Edman, 166 West Main St spoke in opposition to Alignment C and feels the alert system should have been activated during the recent trouble downtown

Dave Albert, 56 Hollyberry Ln commented on the proposal by the BOE regarding their budget

XI. NEW BUSINESS

1. Establish public hearing for 4th Quarter Transfers

Vice Chairwoman Tompkins motioned to establish a public hearing on Monday, June 17, 2019 in the Municipal Center to hear public comments on an ordinance entitled, “Ordinance Establishing 4th Quarter Transfers for Fiscal Year ending June 30, 2019”. The motion was seconded by Councilman Cox and passed 6-0.

2. Establish public hearing for Additional Appropriations

Vice Chairwoman Tompkins motioned to establish a public hearing on Monday June 17, 2019 in the Council Chambers to hear public comments on additional appropriations for 2019 Fiscal Year Budget. The motion was seconded by Councilman Cox and passed 6-0.

3. Establish public hearing for Illicit Discharge & Stormwater Connection Ordinance

Vice Chairwoman Tompkins motioned to establish a public hearing on Monday June 17, 2019 in the Municipal Center to hear public comment an ordinance entitled, “Illicit Discharge & Stormwater Connection Ordinance”. The motion was seconded by Councilman Cox and passed 6-0.

4. Revenue Collector’s Suspense List

Vice Chairwoman Tompkins motioned to approve the Revenue Collector’s Suspense List. The motion was seconded by Councilman Cox and passed 6-0.

5. Tax Refunds – See Addendum

Vice Chairwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Cox and passed 6-0.

XII. OTHER DISCUSSIONS OF INTEREST

Town Manager Lee commented the Woodford Avenue paving project is a State project and they are looking into the possibility of painting lanes.

Vice Chairwoman Tompkins questioned why the CodeRed was not used on the night of May 16.

Town Manager Lee responded it was a conscious decision by Police Chief Catania as he felt the situation was under control in a short period of time.

XIII. *MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Litigation

At 8:00pm Vice Chairwoman Tompkins motioned to enter into Executive Session to discuss matters relating to litigation. The motion was seconded by Councilman Cox and passed 6-0.

Executive Session began at 8:05pm. Six Town Council members were present along with Town Manager Lee, Assistant to the Town Manager Colby and Town Attorney Mastrianni.

Discussion ensued.

At 8:21 Vice Chairwoman Tompkins motioned to move out of Executive Session. The motion was seconded by Councilman Wazorko and passed 6-0. No further action was taken.

XIV. ADJOURNMENT

At 8:22pm, a motion to adjourn was made by Vice Chairwoman Tompkins, seconded by Councilman Cox and unanimously passed.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

Refunds

6/2/2019

	Current Year	Amount
1 Nissan Infiniti LT, Dallas, TX		\$237.15
Total		\$237.15

Sewer User Fee

Amount

1 Shaw, Janice, 36 Shuttlemeadow Rd	\$982.08
2 Shaw, Janice, 36 Shuttlemeadow Rd	\$883.96
3 Shaw, Janice, 36 Shuttlemeadow Rd	\$884.42
4 Shaw, Janice, 36 Shuttlemeadow Rd	\$490.60
Total	\$3,241.06