

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
MARCH 4, 2019 – 7:00pm**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**
February 19, 2019 Regular Meeting
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
 - 1. Planning & Zoning Appointment
 - 2. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
 - 1. 150th Anniversary Committee Recommendations
 - 2. 2019 Small Cities Grant Application
 - 3. Happenings
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**
- XI. NEW BUSINESS**
 - 1. Resolution regarding WPC Phosphorus Project
 - 2. Resolution regarding 2019 Small Cities Grant Application
 - 3. Resolution regarding Fair Housing
 - 4. Fair Housing Policy Statement
 - 5. Title VI Opportunity Statement
 - 6. Set Special Meetings regarding Town Council Proposed FY2020 Budget
 - 7. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

Councilwoman Pugliese called the meeting to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairwoman Tompkins, Council Members Wazorko, Morante, Gnazzo, Cox and Carrier, Town Manager Lee, Assistant to the Town Manager Colby, Town Attorney Mastrianni and Town Clerk Skultety.

Vice Chairwoman Tompkins led the Pledge of Allegiance.

I. PRESENTATIONS

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Vice Chairwoman Tompkins motioned to approve the minutes of February 19, 2019 Regular Meeting. The motion was seconded by Councilman Cox and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

Councilwoman Morante announced she was honored to give the Town welcome to the Special Olympics CT Winter Games gymnastic competition held at the Farmington Valley Gymnastics & More in Plainville.

Chairwoman Pugliese congratulated the Plainville High School Co-ED Cheer Team for being the 2019 CIAC Co-ED State Cheerleading Champions.

V. APPOINTMENTS/RESIGNATION

1. Planning & Zoning Commission

Vice Chairwoman Tompkins motioned to appoint Julianne Ramia (D), 135 New Britain Ave as an alternate member to the Planning & Zoning Commission for the term ending December 1, 2019. The motion was seconded by Councilman Cox and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

No report

VIII. REPORT OF TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **150th Anniversary Committee Recommendations**

Assistant to the Town Manager Colby reported, Thursday, February 21st the 150th Anniversary Committee met for the first time. The committee consists of members from Town Staff, Boards and Commissions, local agencies and Town residents. The Committee Chair is Benjamin Gediman representing the Parks & Rec Advisory Board, while the Vice-Chair is Foster White representing the Board of Education and Wheeler YMCA. After a very productive first meeting the Committee would like to make the following recommendations.

The Historic Center members are putting together a stamp book listing in which participants can visit some of the top historic sites in Plainville where they would learn some history about that location. Participants would be able to pick up a stamp book from a variety of locations still to be determined. This is something that could be completed throughout the summer into the fall with the intent to have a prize given to those that turn it in at the Pumpkinfest.

On Saturday, July 20th the committee would like to have a bus available to shuttle participants who are unable to walk to the historic sites for the stamp book. On this day individuals who participate would meet with volunteers at each of the sites to ask any questions and provide information on the site.

On Sunday, July 21st, the 150th Anniversary Committee would like to setup an event at Norton Park from 12pm to 4pm. It would be a family picnic in which attendees can bring their own food. They would also like to get some food trucks to participate with different food options. As for entertainment they would like to have a performance from the Plainville Wind Ensemble and the Nzinga Daughters if the groups wish to participate. They would also like to contact the Youth Counselors from Wheeler YMCA and have them coordinate games to be played that were played in 1869.

The Committee would like to start advertising on Facebook and getting the message out regarding the dates of the event as well as possible promotions at other Town events leading up to July 21.

As the Committee is in the early stages of planning more updates will be provided in the upcoming weeks and a possible request for some funding.

Town Manager Lee continued.

- **2019 Small Cities Grant Application**

The Town plans to submit a 2019 Small Cities Grant Application under the category of “Public Housing Modernization”. The project would be for much needed ADA improvements to 80 units at the Housing Authority – 50 units at Woodmoor Village and 30 units at Centerview Manor. As part of the application process, a public hearing was held on February 21st in the Municipal Center. Housing Authority members attended the public hearing to express their support for the project.

The project would replace the existing bathtubs in all 80 units with “walk-in” showers to meet the need of the Housing Authority’s aging-in-place residents. In addition, Woodmoor Village would have 5 kitchen upgrades making these units fully ADA compliant.

The maximum grant amount that can be requested for Public Housing Modernization is \$1,500,000. The Town would be requesting the maximum amount.

In addition, as part of the Small Cities Grant Application requirements, the Town must re-affirm our commitment to fair housing.

IX. PUBLIC COMMENTS

Gary Garewski, 28 View St voiced his concerns regarding well water conditions of homes and increased levels of ground water in the area around Tilcon blasting sites.

Arthur Screen, 5 Cornell St voiced his opposition to the Fiber Project in connection with the improvements and upgrades to WPC Project approved referendum.

Joel Edman, 63 Hollyberry Ln. spoke in opposition to the trail.

Joanne Edman, 166 West Main St. spoke in opposition to Alignment C.

Gayle Black, 4 Cianci Ave suggested cruelty to animals become a felony in the state.

X. NEW BUSINESS

1. Resolution regarding WPC Phosphorus Project -See Addendum

Acting as the Water Pollution Control Authority, Councilman Wazorko motioned to adopt a resolution entitled “Resolution of Plainville Water Pollution Control Authority – Pump Station Monitoring Systems Upgrades”. The motion was seconded by Councilman Carrier.

Discussion followed. WPC Superintendent Alosso and Police Chief Catania spoke to the benefits of installing the fiber optic cable at the pump station locations.

The motion passed 7-0.

2. Resolution regarding 2019 Small Cities Grant Application – See Addendum

Vice Chairwoman Tompkins motioned to adopt a resolution entitled “Resolution Regarding Connecticut Small Cities Community Development Block Grant Program”. The motion was seconded by Councilman Gnazzo and passed 7-0.

3. Resolution regarding Fair Housing – See Addendum

Vice Chairwoman Tompkins motioned to adopt a resolution entitled “Fair Housing Resolution – Town of Plainville”. The motion was seconded by Councilman Cox and passed 7-0.

4. Fair Housing Policy Statement

Vice Chairwoman Tompkins motioned to reappoint Town Manager Robert E. Lee as the Fair Housing Officer and authorize him to sign and implement the “Fair Housing Statement”. The motion was seconded by Councilman Cox and passed 7-0.

5. Title VI Equal Opportunity Statement

Vice Chairwoman Tompkins motioned to authorize Town Manager Lee to sign and implement the Title VI Equal Opportunity Statement. The motion was seconded by Councilman Cox and passed 7-0.

6. Set Special Meetings regarding Town Council Proposed FY2020 Budget

Vice Chairwoman Tompkins motioned to establish the following special meetings of the Town Council for the purpose of considering and acting upon the FY2020 Budget:

- March 11, 12, 13, 14, 19, 20, 21, 2019 in the Municipal Center Council Chamber at 6:30pm. The motion was seconded by Councilman Gnazzo and passed 7-0.

7. Tax Refunds – See Addendum

Vice Chairwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Cox and passed 7-0.

XI. OTHER DISCUSSIONS OF INTEREST

1. Town Manager's Proposed FY 2020 Budget – Presentation by Town Manager and School Superintendent

Financial summary:

FY 2020 Proposed Expenditure Budget:

- FY 2020 Proposed \$62,238,104
- Dollar Increase \$2,182,046
- Percentage Difference 3.63%

Total FY 2020 Proposed Expenditure \$ Change % Change

| | | |
|--------------------------------|--------------------|---------------|
| • Board of Education Operating | \$ 1,227,367 | 3.29% |
| • Town Government | \$ 470,869 | 2.69% |
| • Debt Service | \$ 334,233 | 7.60% |
| • <u>Capital Projects</u> | <u>\$ 149,577</u> | <u>18.70%</u> |
| Total | \$2,182,046 | 3.63% |

Mill Rate Calculation

| | |
|--|---------------------|
| Gross expenditures | \$ 62,238,104 |
| Less direct revenue estimates | <u>(14,327,174)</u> |
| Net budget | 47,910,930 |
| Use of fund balance | (200,000) |
| Adjusted for uncollected taxes @ 2.60% | <u>1,273,598</u> |
| Amount to be raised | <u>48,984,528</u> |
| Value of 1 mill at 97.4% collection rate | \$ 1,396,622 |

| | |
|----------------------|-------------------------|
| | <u>48,984,528</u> |
| Calculated mill rate | 1,396,622 = 35.07 mills |

Mill Rate Change

| | |
|------------------------------|--------------|
| Current Mill Rate – FY 2019 | 33.84 |
| Proposed Mill Rate – FY 2020 | <u>35.07</u> |
| Difference in mills | 1.23 |

Percent difference

3.65%

XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIII. ADJOURNMENT

At 8:30pm a motion to adjourn was made by Vice Chairwoman Tompkins, seconded by Councilman Cox and passed unanimously.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

2-2019

**RESOLUTION REGARDING CONNECTICUT SMALL CITIES COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM**

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93 – 3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and,

WHEREAS, it is desirable and in the public interest that the Town of Plainville make application to the State for \$1,500,000.00 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,
2. That the filing of an application by the Town of Plainville in an amount not to exceed \$1,500,000.00 is hereby approved, and that the Town Manager is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, to carry out approved activities and to act as the authorized representative of the Town of Plainville.

3-2019

**FAIR HOUSING RESOLUTION
TOWN OF PLAINVILLE**

- Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and
- Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas, The Town of Plainville is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the Town of Plainville hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the Town of Plainville or his designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Plainville and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

4-2019

**RESOLUTION OF PLAINVILLE WATER POLLUTION CONTROL AUTHORITY
(Pump Station Monitoring System Upgrades)**

WHEREAS, the Town of Plainville, by ordinance approved at referendum held January 30, 2018, appropriated \$15,761,000 for costs related to the design, construction, acquisition, installation, furnishing and equipping of upgrades and related improvements to the Town's Water Pollution Control Facility located at 90 Cronk Road in Plainville (the "Project"), and authorized borrowings to finance the appropriation; and

WHEREAS, said ordinance provides that the Town Council, acting as the Town's Water Pollution Control Authority, is authorized to determine the scope and particulars of the Project and to reduce or modify the Project, and the entire appropriation may be spent on the Project as so reduced or modified; and

WHEREAS, it is proposed to undertake the installation of monitoring equipment at the Water Pollution Control Facility and the Town's sanitary sewage pump stations, the installation of fiber optic cable interconnecting the monitoring equipment, and related equipment and work (the "Pump Station Monitoring System Upgrades") at an estimated cost of \$400,000 OR \$600,000, which expenditure may be accomplished within the existing appropriation for the Project; and

WHEREAS, the proposed Pump Station Monitoring System Upgrades would enhance the operations of the Town's Water Pollution Control Facility;

NOW, THEREFORE, RESOLVED, that the Town Council of the Town of Plainville, acting as the Town's Water Pollution Control Authority, hereby modifies the scope of the Project to include the Pump Station Monitoring System Upgrades.

Refunds

3/4/2019

| | Current Year | Amount |
|---|--|-----------------|
| 1 | Hyundai Lease Titling Trust, Atlanta, GA | \$52.05 |
| 2 | Toyota Lease Trust, Woburn, MA | \$882.55 |
| | Total | \$934.60 |

| | Prior Year | Amount |
|---|--------------------------------|-----------------|
| 1 | Toyota Lease Trust, Woburn, MA | \$919.62 |
| 2 | Toyota Lease Trust, Woburn, MA | \$21.11 |
| | Total | \$940.73 |