

Special Revenue Funds

Description

This portion of the FY 2015 - 2016 budget reflects revenues and expenditures sources authorized by the legislative body to be used for a specific purpose. The accounts included in this section are:

1100 Town Capital Reserve Fund

1200 BOE Capital Reserve Fund

1600 Recreation Fund

3300 Berner Pool Fund

6200 Robertson Airport Fund

7100 Sewer Operating Fund

8100 Library Fund

8300 Senior Citizen Transportation Fund

Special Revenue Funds

Special Revenue Funds are used to account for all revenue and expenditure sources authorized by a legislative body to be used for a specific purpose. The annual operating budgets for the Special Revenue Fund types for which a budget is adopted, are prepared on a basis consistent with generally accepted accounting principles. A consolidated statement of revenues and expenditures for Special Revenue Funds is provided below.

	Actual FY 2014	Appropriated FY 2015	Estimated FY 2015	Adopted FY 2016
1100 Town Capital Reserve Fund				
Prior FY Fund Balance	\$ 275,231	\$ 332,576	\$ 332,576	\$ 332,576
Revenues	1,173,701	2,353,050	2,663,500	3,708,428
Expenditures	(1,116,356)	(2,663,500)	(2,663,500)	(3,708,428)
Fund Balance	332,576	22,126	332,576	332,576
1200 BOE Capital Reserve Fund				
Prior FY Fund Balance	389,963	258,909	258,909	251,909
Revenues	413,000	123,000	123,000	322,000
Expenditures	(544,054)	(123,000)	(130,000)	(322,000)
Fund Balance	258,909	258,909	251,909	251,909
1600 Recreation Fund				
Prior FY Fund Balance	110,691	114,901	114,901	65,173
Revenues	201,187	185,706	203,682	209,356
Expenditures	(196,977)	(232,410)	(253,410)	(244,050)
Fund Balance	114,901	68,197	65,173	30,479
3300 Berner Pool Fund				
Prior FY Fund Balance	170,069	161,222	161,222	151,572
Revenues	398	10,375	350	10,350
Expenditures	(9,245)	(60,051)	(10,000)	(10,000)
Fund Balance	161,222	111,546	151,572	151,922
6200 Robertson Airport Fund				
Prior FY Fund Balance	77,091	166,444	166,444	252,706
Revenues	278,689	163,508	175,508	178,821
Expenditures	(189,336)	(90,100)	(89,246)	(89,380)
Fund Balance	166,444	239,852	252,706	342,147
7100 Sewer Operating Fund				
Prior FY Fund Balance	2,344,685	2,171,371	2,171,371	2,116,604
Revenues	3,093,894	3,069,000	3,376,500	3,485,800
Expenditures	(3,267,208)	(3,332,231)	(3,431,267)	(3,486,266)
Fund Balance	\$ 2,171,371	\$ 1,908,140	\$ 2,116,604	\$ 2,116,138

	Actual FY 2014	Appropriated FY 2015	Estimated FY 2015	Adopted FY 2016
8100 Library Fund				
Prior FY Fund Balance	\$ 800,635	\$ 850,735	\$ 850,735	\$ 875,263
Revenues	766,715	709,895	767,092	739,651
Expenditures	(716,615)	(709,895)	(742,564)	(750,151)
Fund Balance	850,735	850,735	875,263	864,763
8300 Senior Citizen Trans. Fund				
Prior FY Fund Balance	34,434	41,970	41,970	39,562
Revenues	65,172	60,283	62,811	63,368
Expenditures	(57,636)	(55,496)	(65,219)	(55,524)
Fund Balance *	\$ 41,970	\$ 46,757	\$ 39,562	\$ 47,406

* Fund Balance consists of monies earmarked for Dial-A-Ride and will be used for a new vehicle or to fund services.

Detailed estimated revenue and appropriations (expenditures) by fund are presented following these pages.

840 – CAPITAL RESERVE FUND - TOWN

PROGRAM DESCRIPTION

Each year, the Town appropriates money to fund the operations of several funds outside the General Fund including the Capital/ Non-Recurring Funds of the Town Government and Board of Education.

The following chart details the expenditures that are budgeted for the Capital and Non-Recurring Fund for the Town Government.

Projects & Major Equipment	Department Request	Town Council Approved
Town Government Requests		
1. Finance Departments		
Assessor Revaluation – aggregate	\$ 100,000	\$ 50,000
Tax/Assessor Software Maintenance – aggregate	12,000	12,000
2. Data Processing Department		
Upgrades & Equipment - aggregate	100,000	100,000
3. Economic & Community Development Department		
10 Year Plan of Conservation & Development	31,250	-
4. Police Department		
Computer Aided Dispatch & Records – aggregate	15,000	15,000
Computer Replacement – aggregate	18,000	18,000
Patrol Cruisers Ford Interceptors – 2 – aggregate	61,000	61,000
Patrol Cruiser Outfitting – 2 – aggregate	20,500	20,500
Dispatch Communication Equipment (1 st of 5 annual lease payments) – aggregate	155,328	155,328
Defibrillator in Patrol Cruisers – 2 – aggregate	6,400	-
Video Cameras in Patrol Cruisers – 2 – aggregate	14,000	-
5. Fire Department		
Personal Protective Equipment – aggregate	20,000	20,000
Portable Programmable Radios – aggregate	5,000	5,000
Rescue Apparatus (2 nd of 5 annual lease payments)	103,418	103,418
SCBA Bottle Replacements – aggregate	10,000	10,000
Thermal Imaging Camera Replacements – aggregate	13,000	13,000
Dispatch Communication Equipment (1 st of 3 annual lease payments) – aggregate	27,871	27,871
Hurst Tool Power Unit (Jaws of Life) - aggregate	10,000	10,000
6. Roadways Department		
5 Ton Dump Truck with Plow	62,500	62,500
1 Ton Hydrostatic Roller	25,000	25,000

Projects & Major Equipment	Department Request	Town Council Approved
Town Government Requests (Continued)		
7. Buildings & Grounds Department		
4WD Compact Pickup	\$ 25,500	\$ 25,500
Vehicle Replacement	22,000	22,000
OSHA GHS Update	5,000	5,000
Library Trim Painting	10,000	-
Norton Park Activity Building Roof	15,000	15,000
Norton Park Canal Dredging	10,000	-
Paderewski Park Activity Building Roof	10,000	-
Middle School of Plainville (MSP) Diamond Upgrades	18,000	-
Probate Court Relocation	145,000	31,250
Old Linden Street School Demolition	2,635,813	2,635,813
8. Technical Services Department		
Northwest Drive Bridge	230,000	140,000
Tomlinson Avenue Bridge	180,000	-
Roadway Sign Replacement Program	15,000	10,000
Sidewalk Construction – aggregate	200,000	-
Paving – aggregate	300,000	-
Replacement of Survey Station Equipment	15,000	-
9. Human Services – Senior Center Department		
Dial-A-Ride Vehicle Match – aggregate	5,000	5,000
Temperature Control System – aggregate	40,748	40,748
10. Civic & Cultural Services – Recreation Department		
New Lights Norton Park Softball Field #4	48,000	48,000
New Fence Norton Park Softball Field #4	8,000	8,000
11. Civic & Cultural Services – Library		
Carpeting for Meeting Room	13,500	13,500
Total Gross Town Government Requests	4,761,828	3,708,428
Less: Use of Grant Funds	-	(1,542,960)
Less: Use of Capital Fund/Supplemental Appropriation	-	(1,321,359)
Less: Use of Other Funds	-	(266,109)
Total Net Town of Plainville Capital Requests	\$ 4,761,828	\$ 578,000

PROGRAM COMMENTARY

The department requests for the Capital budget totaled \$4,761,828; the Town Manager and Town Council reduced that request by \$1,053,400 to \$3,708,428 and further reduced that by using \$1,542,960 of anticipated grant funds, \$1,321,359 of capital fund balance/additional General Fund appropriation(s), and \$266,109 of anticipated other funds and to arrive at the General Fund budget contribution towards Capital improvements of **\$578,000**.

Town of Plainville, Connecticut
Adopted Town Capital Fund Revenue Budget Detail - Fiscal Year 2015 - 2016
As of April 28, 2015

Town Capital Fund Revenue	2013 - 2014		2014 - 2015		2015 - 2016		
	Actual	Budgeted	Received	Estimated	Estimated Budget	Increase/(Decrease)	
	Received		Date			\$	%
Licenses & Permits							
42140 Town Clerk CIP fees	\$ 9,761	\$ 10,000	\$ 7,957	\$ 10,000	\$ 10,000	\$ -	0.00%
Total Licenses & Permits	9,761	10,000	7,957	10,000	10,000	-	0.00%
Use of Money							
44110 Investment income	49	50	202	250	100	50	100.00%
Total Use of Money	49	50	202	250	100	50	100.00%
Intergovernmental Revenue							
45540 State of CT revenue	51,668	1,500,000	-	-	1,542,960	42,960	2.86%
Total Intergovernmental Revenue	51,668	1,500,000	-	-	1,542,960	42,960	2.86%
Other Revenues							
48299 Miscellaneous - other	5,000	-	-	-	266,109	266,109	100.00%
Total Other Revenues	5,000	-	-	-	266,109	266,109	100.00%
Sundry & Interfund Transfers In							
49101 Interfund transfer in - General Fund	1,107,223	702,000	730,000	1,050,500	578,000	(124,000)	-17.66%
49104 Interfund transfer in - Debt Man Fund	-	120,000	120,000	120,000	-	(120,000)	-100.00%
49116 Interfund transfer in - Recreation Fund	-	21,000	21,000	21,000	-	(21,000)	-100.00%
Total Sundry & Interfund Transfers In	1,107,223	843,000	871,000	1,191,500	578,000	(265,000)	-31.44%
Total Town Capital Fund Revenue	\$ 1,173,701	\$ 2,353,050	\$ 879,159	\$ 1,201,750	\$ 2,397,169	\$ 44,119	1.87%

Town of Plainville, Connecticut
Adopted Town Capital Fund Expenditure Budget Detail - Fiscal Year 2015 - 2016
As of April 28, 2015

1100-840 Town Capital Fund	2013 - 2014		2014 - 2015		2015 - 2016			
	Actual Expended	Budgeted	Spent To Date	Estimated	Dept Request	Manager Request	Council Approved	Council App Inc/(Dec) \$ %
Capital Outlay								
54670 CNR	\$ 1,142,107	\$ 2,663,500	\$ 2,369,585	\$ 2,663,500	\$ 4,761,828	\$ 3,708,428	\$ 3,708,428	\$ 1,044,928 39.23%
Total Capital Outlay	1,142,107	2,663,500	2,369,585	2,663,500	4,761,828	3,708,428	3,708,428	1,044,928 39.23%
1100-840 Total Town Capital Fund	\$ 1,142,107	\$ 2,663,500	\$ 2,369,585	\$ 2,663,500	\$ 4,761,828	\$ 3,708,428	\$ 3,708,428	\$ 1,044,928 39.23%

840 – CAPITAL RESERVE FUND – BOARD OF EDUCATION

PROGRAM DESCRIPTION

Each year, the Town appropriates money to fund the operations of several funds outside the General Fund including the Capital/ Non-Recurring Funds of the Town Government and Board of Education.

The following chart details the expenditures that are budgeted for the Capital and Non-Recurring Fund for the Board of Education.

Projects & Major Equipment Board of Education Requests	Department Request	Town Council Approved
1. District Wide		
Phone System Upgrades	\$ 65,138	\$ -
Landscaping Improvements - aggregate	15,000	-
Replace Service Vehicle Van	22,000	22,000
2. Plainville High School (PHS)		
Repair & Replace Kitchen Floor	75,000	75,000
Resurface & Repair Track	225,000	225,000
3. Wheeler School		
Upgrade Exterior Lighting	30,000	-
Re-Pipe Mains in Dry Sprinkler System	100,000	-
Total Gross Board of Education Requests	\$ 532,138	\$ 322,000

PROGRAM COMMENTARY

The department requests for the Capital budget totaled \$532,138; the Town Manager and Town Council reduced that request by \$210,138 to **\$322,000**. This amount will be entirely contributed by the General Fund.

Town of Plainville, Connecticut
Adopted BOE Capital Fund Revenue Budget Detail - Fiscal Year 2015 - 2016
As of April 28, 2015

	2013 - 2014		2014 - 2015		2015 - 2016		
	Actual Received	Budgeted	Received Date	Estimated	Estimated Budget	Increase/(Decrease) \$ %	
BOE Capital Fund Revenue							
Sundry & Interfund Transfers In							
49105	\$ 413,000	\$ 123,000	\$ 123,000	\$ 123,000	\$ 322,000	\$ 199,000	161.79%
	413,000	123,000	123,000	123,000	322,000	199,000	161.79%
	\$ 413,000	\$ 123,000	\$ 123,000	\$ 123,000	\$ 322,000	\$ 199,000	161.79%

Town of Plainville, Connecticut
Adopted BOE Capital Fund Expenditure Budget Detail - Fiscal Year 2015 - 2016
As of April 28, 2015

	2013 - 2014		2014 - 2015		2015 - 2016				
	Actual Expended	Budgeted	Spent To Date	Estimated	Dept Request	Manager Request	Council Approved	Council App Inc/(Dec) \$ %	
1200-840 BOE Capital Fund									
Capital Outlay									
54670	\$ 581,654	\$ 123,000	\$ 153,394	\$ 153,394	\$ 532,138	\$ 422,000	\$ 322,000	\$ 199,000	161.79%
	581,654	123,000	153,394	153,394	532,138	422,000	322,000	199,000	161.79%
1200-840	\$ 581,654	\$ 123,000	\$ 153,394	\$ 153,394	\$ 532,138	\$ 422,000	\$ 322,000	\$ 199,000	161.79%

515 - RECREATION FUND

PROGRAM DESCRIPTION

Some programs provided by the Recreation Department are operated by fees obtained from a number of specialized programs. As a general rule, the philosophy of the Town is to defray all necessary costs through fees in adult programs as a first priority, and to charge fees for youth oriented programs only when other alternatives are not feasible. This philosophy takes into consideration that private sector fees would be much greater.

PROGRAM ACCOMPLISHMENTS FY 2015

- Refurbished interior areas of water slides at Berner Pool entrance.
- Continued good working relationship with High School Aquatic Program.
- Coordinated work that includes pruning, planting and general cleaning accomplished by Friends of Tomasso Nature Park.
- Worked in conjunction with the Plainville Public Library and The Rotary Club for the Annual Halloween Party held in Veterans Memorial Park with costume judging, a magician, refreshments and a parade through the center of town led by musicians from the Middle School of Plainville.
- Worked cooperatively with the Chamber of Commerce and the Plainville Fire Department to provide refreshments for the Annual Tree Lighting Ceremony.
- Attended and stayed informed about the CT Recreation & Parks Association's (CRPA) aquatic issues regarding the State as a whole.
- Trained and updated all recreation summer and winter aquatic camp staff in lifeguard training, water safety instruction, and CPR/AED & first aid.
- Replaced wading pool at Paderewski Park with Splash Pad.
- Refurbished lights on basketball court at Norton Park.
- Replaced diamond #2 with diamond #3 field as a secondary softball field at Norton Park.

PROGRAM OBJECTIVES FY 2016

- Improve pavilion and playground area at Paderewski Park.
- Coordinate development of new girls' softball facility at Trumbull Park.
- Periodically reevaluate programs offered and make changes when necessary.
- Continue to provide residents with the highest level of recreation programming.
- Continue to engage The Plainville Soccer Club, Little League and Midget Football in a close working relationship.
- Continue to train and update all recreation summer and winter aquatic camp staff in lifeguard training, water safety instruction and CPR/AED & first aid.

PERFORMANCE MEASURES

QUANTITATIVE	2014 Actual	2015 Estimated	2016 Projected
Fee Program Revenue	\$114,174.00	\$117,820.00	\$120,000.00
Trip Revenue (New York, Boston, Skiing)	1,280.00	5,000.00	8,000.00
Number of fee programs	346	325	325
PERSONNEL			
Full-time Equivalents	2.5	2.5	2.5
Part-time Equivalents	Approx. 125	Approx. 125	Approx. 125

QUALITATIVE

The Recreation Department provides residents of Plainville a wide variety of social, cultural, educational and physical activities. Programs are offered both seasonally and year round, along with special events to allow many opportunities for the constructive use of one's leisure time.

BUDGET COMMENTARY

The Recreation Special Fund does not operate as a part of the General Fund but rather as a separate entity supported by fees charged for various recreation activities with the remaining needed funds coming from the General Fund shown in Department #840 Interfund Transfers Out. The Recreation Fund will continue to use their fees and fund balance to reduce the general funds appropriations to the Recreation Department budget.

51110 Full Time Salary: 30% of the full-time salary of the Assistant Director/Aquatic Supervisors is funded here with 70% funded in the General Fund Recreation Department #510.

51120 Part-Time Salary: This account reflects the salaries for the employment of approximately 125 part-time recreation staff members who conduct numerous programs offered throughout the year. Funds are included to cover the increase in the minimum wage that was effective January 1, 2015.

51140 Overtime: Lifeguards. The lifeguards take care of maintaining the pool which results at times in overtime.

52330 Operating Supplies: The majority of money is budgeted for recreation sponsored Athletic Leagues and for Operating the Summer Day Camp Programs.

52435 Other Contractual: The trip expenses to New York City and Boston (revenue neutral) and planned concert series.

Town of Plainville, Connecticut
Adopted Recreation Fund Expenditure Budget Detail - Fiscal Year 2015 - 2016
As of April 28, 2015

1600-515	Recreation Fund	2013 - 2014		2014 - 2015		2015 - 2016				
		Actual Expended	Budgeted	Spent To Date	Estimated	Dept Request	Manager Request	Council Approved	Council App \$	Inc/(Dec) %
Personnel										
51110	Full-time salary	\$ 12,737	\$ 13,035	\$ 10,931	\$ 13,035	\$ 13,425	\$ 13,425	\$ 13,425	\$ 390	2.99%
51120	Part-time salary	156,830	183,205	149,254	183,205	194,155	194,155	194,155	10,950	5.98%
51140	Overtime	1,089	1,600	1,594	1,600	1,900	1,900	1,900	300	18.75%
	Total Personnel	170,656	197,840	161,779	197,840	209,480	209,480	209,480	11,640	5.88%
Supplies										
52330	Operating supplies	17,347	20,930	17,569	20,930	20,930	20,930	20,930	-	0.00%
	Total Supplies	17,347	20,930	17,569	20,930	20,930	20,930	20,930	-	0.00%
Other Services & Charges										
52435	Other contractual	8,974	13,640	6,460	13,640	13,640	13,640	13,640	-	0.00%
	Total Other Serv & Charges	8,974	13,640	6,460	13,640	13,640	13,640	13,640	-	0.00%
Interfund Transfers - Capital Funds										
55511	Xfer out - Town cap fund	-	-	21,000	21,000	-	-	-	-	0.00%
	Total Xfers Out	-	-	21,000	21,000	-	-	-	-	0.00%
1600-515	Total Recreation Fund	\$ 196,977	\$ 232,410	\$ 206,808	\$ 253,410	\$ 244,050	\$ 244,050	\$ 244,050	\$ 11,640	5.01%

Town of Plainville, Connecticut
Adopted Recreation Fund Revenue Budget Detail - Fiscal Year 2015 - 2016
As of April 28, 2015

Recreation Fund Revenue	2013 - 2014		2014 - 2015		2015 - 2016		
	Actual	Budgeted	Received	Estimated	Estimated Budget	Increase/(Decrease)	
	Received		Date			\$	%
Use of Money							
44110 Investment income	\$ 250	\$ 200	\$ 140	\$ 175	\$ 200	\$ -	0.00%
Total Use of Money	250	200	140	175	200	-	0.00%
Program Revenue							
46702 Picnic permits	3,190	3,500	2,225	3,580	3,580	80	2.29%
46705 Summer programs	49,327	30,000	10,647	53,479	53,480	23,480	78.27%
46706 Fall programs	16,134	15,000	16,984	16,984	15,820	820	5.47%
46707 Winter programs	15,051	15,000	14,611	15,051	15,050	50	0.33%
46710 Town carnival fees	-	350	-	-	-	(350)	-100.00%
46711 Pool ID fees	5,119	3,500	2,038	4,724	4,725	1,225	35.00%
46712 Pool renewal fees	9,360	5,000	2,344	10,088	11,270	6,270	125.40%
46713 Pool pass fees	15,993	16,000	9,172	15,075	16,075	75	0.47%
46728 Trip fees	-	8,000	1,110	-	-	(8,000)	-100.00%
Total Program Revenue	114,174	96,350	59,131	118,981	120,000	23,650	24.55%
Other Revenues							
48101 Refunds	(1,429)	-	(2,302)	(2,500)	-	-	0.00%
48220 Other - donations	1	1,000	42	42	1,000	-	0.00%
48299 Other - miscellaneous	35	-	-	35	-	-	0.00%
Total Other Revenues	(1,393)	1,000	(2,260)	(2,423)	1,000	-	0.00%
Sundry & Interfund Transfers In							
49101 Interfund transfer in - General Fund	88,156	88,156	88,156	88,156	88,156	-	0.00%
Total Sundry & Interfund Transfers In	88,156	88,156	88,156	88,156	88,156	-	0.00%
Total Recreation Fund Revenue	\$ 201,187	\$ 185,706	\$ 145,167	\$ 204,889	\$ 209,356	\$ 23,650	12.74%

512 – RECREATION - BERNER POOL FUND

PROGRAM DESCRIPTION

In Fiscal Year 1995-96 the long anticipated Berner Family Aquatic Facility opened in Norton Park. This facility was the first of its kind in Connecticut and offers 2 water slides, a “raindrop” fountain, a zero-depth entry tot pool, as well as leisure and lap pool areas. Positive feedback from the community and record attendance levels attest to the facility’s success.

PROGRAM ACCOMPLISHMENTS FY 2015

- Attendance during the summer of 2014 was 20,439.
- Red Cross Learn to Swim had 708 participants.
- Refurbished interior area section of water slides at pool entrance.

PROGRAM OBJECTIVES FY 2016

- Continue to serve Plainville Residents outdoor aquatic needs.

PERFORMANCE MEASURES

QUANTITATIVE	FY 2014 Actual	FY 2015 Estimated	FY 2016 Projected
Berner Pool Attendance	21,796	24,000	24,000
Learn to Swim	663	700	700
PERSONNEL			
Part-time	21	21	21

QUALITATIVE

The Elizabeth A. Berner Pool provides residents of Plainville and their guests with a family aquatic center.

BUDGET COMMENTARY

The Berner Pool Fund does not operate as part of the General Fund but rather as a separate entity supported by interest earnings from investments or principal of the Berner Pool Trust Fund. These monies are used for the maintenance, repairs or modification of the pool and its amenities.

Town of Plainville, Connecticut
 Adopted Berner Pool Fund Revenue Budget Detail - Fiscal Year 2015 - 2016
 As of April 28, 2015

Berner Pool Fund Revenue	2013 - 2014		2014 - 2015		2015 - 2016		
	Actual Received	Budgeted	Received Date	Estimated	Estimated Budget	Increase/(Decrease) \$	%
Use of Money							
44110 Investment income	\$ 398	\$ 375	\$ 233	\$ 350	\$ 350	\$ (25)	-6.67%
Total Use of Money	398	375	233	350	350	(25)	-6.67%
Sundry & Interfund Transfers In							
49102 Use of fund balance	-	10,000	-	-	10,000	-	0.00%
Total Sundry & Interfund Transfers In	-	10,000	-	-	10,000	-	0.00%
Total Berner Pool Fund Revenue	\$ 398	\$ 10,375	\$ 233	\$ 350	\$ 10,350	\$ (25)	-0.24%

Town of Plainville, Connecticut
 Adopted Berner Pool Fund Expenditure Budget Detail - Fiscal Year 2015 - 2016
 As of April 28, 2015

3300-512 Berner Pool Fund	2013 - 2014		2014 - 2015		2015 - 2016				
	Actual Expended	Budgeted	Spent To Date	Estimated	Dept Request	Manager Request	Council Approved	Council App Inc/(Dec) \$	%
Supplies									
52340 Repair & maintenance	\$ 9,244	\$ 60,051	\$ 2,042	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ (50,051)	-83.35%
Total Supplies	9,244	60,051	2,042	10,000	10,000	10,000	10,000	(50,051)	-83.35%
3300-512 Total Berner Pool Fund	\$ 9,244	\$ 60,051	\$ 2,042	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ (50,051)	-83.35%

6200- ROBERTSON AIRPORT

PROGRAM DESCRIPTION

Established in 1911, Robertson Airport is Connecticut's oldest airfield. The Airport services small-engine commercial and private aircraft. Notably, Governor John H. Trumbull, a Plainville resident and aviation enthusiast, flew from the airport to gubernatorial appointments. The town purchased the airport for \$7.7 million in December of 2009 from Tomasso Brothers, Inc. The purchase ensured the airport's continued operation amid the closure of similar airfields in Burlington and Madison. Interstate Aviation continues to run the operations of the airport, as they have since 1970.

The FAA requires any profit the town makes from the airport's operations to stay in a special fund that supports the facility, with the exception of a payment in lieu of taxes from the airport fund to the town. The airport has consistently run a surplus under town ownership. Revenue received from the rental of tie downs for planes and gasoline sales above 42,000 gallons is shared between Interstate Aviation and the town. The airport reimburses the town for any work done at the airport by town crews.

PROGRAM ACCOMPLISHMENTS FY 2009 - 2015

- In 2013, repaved a 3,600-foot runway at a cost of \$2 million, provided by federal funds. The town contributed \$50,000 towards the project.
- Completed the Tree removal for runway clearance in 2013.
- In 2012, replaced the roofing on multiple airport buildings.
- On an annual basis since 2012, the "Wings and Wheels" event has been planned to showcase the airport to the community.
- In 2011, a Centennial of First Flight Celebration was held.
- In 2009, the Airport was acquired by the town from Tomasso Brothers, Inc.

PROGRAM OBJECTIVES FY 2016

- Install a new GPS system that will allow pilots to navigate to the airport via computer technology.
- Make basic repairs and upgrades to the taxiway and apron.
- Begin FM radio broadcast of flight control communications in conjunction with the Boy Scouts initiative.

PERFORMANCE MEASURES

Tie Down Report:

	Current Rates:	
Single engine Push in: \$75.60	Single engine Drive Through: \$86.10	Twin engine Drive Through: \$96.60

As of January 31, 2015 the tie-down count was at: 42 - \$247.80 paid to Town of Plainville

Overage: 3 – single engine/push in, 2 – single/drive through, 1 – twin/drive through

Fuel Sales Reports:

100LL = .10 per gal. to Town of Plainville in excess of 42,000 gallons within each calendar year

2014: 100LL sold = 26,071.7 gal.

No fees paid to Town of Plainville

As of January 31, 2015: 100LL sold = 1,424.3 gal

Jet A = .12 per gal. to Town of Plainville in excess of 64,500 gallons within each calendar year

2014: 115,808.6 gal.

51308.6 gallons above threshold X .12 per gallon = \$6157.01 paid to Town of Plainville

As of January 31, 2015: Jet A sold = 6,840.8 gal

Town of Plainville, Connecticut
 Adopted Robertson Airport Fund Revenue Budget Detail - Fiscal Year 2015 - 2016
 As of April 28, 2015

Robertson Airport Fund	2013 - 2014		2014 - 2015		2015 - 2016		
	Actual Received	Budgeted	Received Date	Estimated	Estimated Budget	Increase/(Decrease) \$ %	
Fines & Fees							
43150 Tie down fees	\$ 1,138	\$ 1,000	\$ 1,628	\$ 1,800	\$ 1,000	\$ -	0.00%
43155 Brown House rent	4	-	1	1	-	-	0.00%
43160 Hanger #1 rent	54,000	36,000	45,000	54,000	48,000	12,000	33.33%
43185 Airport rent	117,283	120,508	100,333	120,508	123,821	3,313	2.75%
43190 Fuel commissions	8,291	6,000	6,157	6,157	6,000	-	0.00%
Total Fines & Fees	180,716	163,508	153,119	182,466	178,821	15,313	9.37%
Intergovernmental Revenue							
45540 State of CT grants	7,536	-	-	-	-	-	0.00%
45600 Federal grants	90,437	-	-	-	-	-	0.00%
Total Intergovernmental Revenue	97,973	-	-	-	-	-	0.00%
Total Robertson Airport Fund Revenue	\$ 278,689	\$ 163,508	\$ 153,119	\$ 182,466	\$ 178,821	\$ 15,313	9.37%

Town of Plainville, Connecticut
 Adopted Robertson Airport Fund Expenditure Budget Detail - Fiscal Year 2015 - 2016
 As of April 28, 2015

6200-000 Robertson Airport	2013 - 2014		2014 - 2015		2015 - 2016				
	Actual Expended	Budgeted	Spent To Date	Estimated	Dept Request	Manager Request	Council Approved	Council App Inc/(Dec) \$ %	
Operational Costs									
Personnel									
51120 Part-time salary	\$ 1,905	\$ 1,500	\$ 303	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0.00%
Total Personnel	1,905	1,500	303	1,000	1,500	1,500	1,500	-	0.00%
Other Services & Charges									
52475 Building maint	8,260	7,500	6,800	9,000	7,500	7,500	7,500	-	0.00%
Total Other Serv & Charges	8,260	7,500	6,800	9,000	7,500	7,500	7,500	-	0.00%
Insurance									
52497 Risk insurance	3,279	3,500	3,279	3,279	3,280	3,280	3,280	(220)	-6.29%
Total Insurance	3,279	3,500	3,279	3,279	3,280	3,280	3,280	(220)	-6.29%
Energy & Utility									
53510 Electricity	1,543	1,600	1,122	1,600	1,600	1,600	1,600	-	0.00%
53550 Water & hydrant	1,497	1,500	1,154	1,500	1,500	1,500	1,500	-	0.00%
Total Energy & Utility	3,040	3,100	2,276	3,100	3,100	3,100	3,100	-	0.00%
Taxes									
54812 PILOT - Taxes	72,367	74,500	72,367	72,367	74,000	74,000	74,000	(500)	-0.67%
Total Taxes	72,367	74,500	72,367	72,367	74,000	74,000	74,000	(500)	-0.67%
Subtotal Operational Costs	88,851	90,100	85,025	88,746	89,380	89,380	89,380	(720)	-0.80%
Non-Operational Costs									
Capital Outlay									
52435 Runway grant	100,485	-	-	-	-	-	-	-	0.00%
Total Capital Outlay	100,485	-	0.00%						
Subtotal Non-Operational	100,485	-	0.00%						
6200-000 Total Robertson Airprt Fund	\$ 189,336	\$ 90,100	\$ 85,025	\$ 88,746	\$ 89,380	\$ 89,380	\$ 89,380	\$ (720)	-0.80%

340 - WATER POLLUTION CONTROL FACILITY

PROGRAM DESCRIPTION

Water Pollution Control Facility (WPCF) is responsible for the operation and maintenance of the facility and the collection system. The WPCF is regulated by the State of CT Department of Environmental Protection and Region 1 EPA.

PROGRAM ACCOMPLISHMENTS FY 2015

- Rebuilt 22 Actuators which automatically control which valves open and close so the facility runs properly
- Continued to reduce the total amount of nitrogen entering the Pequabuck River.
- Continued studying of what will be required to remove Phosphorus in our new operating permit.
- Continued with preventative maintenance system, utilizing the WPC camera system to specifically identify collection system problems.
- WPC oversaw and inspected 13 new connections, 7 disconnections, 46 camera jobs, and treated 3000 feet of sanitary sewer for root control.
- Repaired 32 broken/clogged pipes. Of the 32, 20 were the responsibility of the town to repair. The other 12 were repaired by the homeowner and inspected by the town for proper installation.
- Raised the frames and covers on 11 manholes which had fallen below grade. Since 2008 we have done this to 72 manhole covers.
- Replaced a second influent valve and installed a new knife valve to be able to isolate one of our SBR's
- Continued program of cross training all employees in the operation and maintenance of our facility.
- Rewrote all job descriptions so all non-administrative functions performed at the facility are everyone's responsibility.
- Received and treated approximately 100 loads of septage from Plainville residents without access to sewers.
- Completed a sewer rate study which shows that Plainville's rates are in line with rates charged by our surrounding communities and identified scenarios on how we can prepare for the upcoming Phosphorus Upgrade.
- Began preliminary work on replacing and relocating our Rotating Drum Thickener (RDT). This unit is near its life expectancy

PROGRAM OBJECTIVES FY 2016

- Continue Updating of the computerized maintenance program.
- Maintain a comprehensive spare parts inventory to ensure we only purchase what we need in the future.
- Continue reducing total nitrogen discharge to the Pequabuck River and get Plainville to the point where it no longer needs to buy nitrogen credits but will eventually be selling them.
- Continue to evaluate Phosphorus removal technologies
- Evaluate and troubleshoot plant water system which has been having issues since we had our flood.
- Encourage and assist staff in achieving higher licenses allowing advancement within the Town of Plainville in the field of wastewater treatment.
- Continue the project of replacing our existing RDT with a new one sized for Phosphorus removal and located closer to our sludge tanks so we'll have less maintenance on cleaning pipes and will be able to utilize our old one as a back-up if needed.
- Continue Identifying key components with long lead times and arrange to have spares on the shelf and available should the need arise.
- Reduce overtime costs by focusing on preventative maintenance as opposed to reactive maintenance
- Continue and expand collection system preventative maintenance program.
- Identified 15 manholes to be raised and rehabilitated during FY16. This will help reduce the amount of inflow and infiltration entering our system.
- Continue our relationship with our industrial users and go over their discharge permits to make sure they understand what is expected of them as well as inspect the systems they currently have in place.
- Assume maintenance of Journey Road Pump Station

PERFORMANCE MEASURES

QUANTITATIVE	2014 Actual	2015 Estimated	2016 Projected
Electricity	\$302,240	\$300,000	\$315,000
Sludge Disposal	\$157,255	\$160,000	\$160,000
Denitrification credits	(\$ 616) (FY14)	(\$ 2,000) (FY15)	(\$ 500) (FY16)

PERSONNEL			
Full-time	8	8	8
Part-time	1	0	1

QUALITATIVE

The WPCF is designed to handle 3.8 MGD of wastewater. WPCF takes in wastewater from Plainville, a section of Farmington and several homes (Red Stone Hill area) from Bristol. Total nitrogen credits are calculated from January-December. Numbers for FY2016 are calculated with data from FY2015.

BUDGET COMMENTARY

51110 Full Time Salary: The Water Pollution Control consists of one Class IV Superintendent, two Operator III's, one Operator II, two Operator I's, one Chemist, and one Office Assistant in the Revenue Collector's Office. There is also money budgeted for working out of class and step increases. 33% of the full time salary for the Director of Physical Services in Department 301 and 25% of the full time salary for the Director of Technical Services is charged to this Department. Meal, cell phone and uniform allowances are budgeted in this line item.

51120 Part Time Salary: A seasonal part timer is budgeted.

51140 Overtime: Includes funds for scheduled overtime operations, emergencies, stoppages, and snow removal.

52330 Operating Supplies: Supplies necessary for conducting WPCF operations, such as anti-freeze, tires and batteries, welding supplies, lab supplies, sludge conditioning polymers, postage, etc.

52340 Repair and Maintenance Supplies: Repairs for WPCF plant equipment, such as machine parts, pump seals, manhole covers, heating and AC repair parts, instrumentation and control components, and other parts as needed.

52401 Professional Development: CWPAA dues, NEWEA dues, subscriptions, annual meeting, seminar and trade show. CASHO dues & expenses and WEF Annual Conference.

52430 Recruitment & Training: Required training for plant operators. With new certification regulations, staff needs to be continually trained to meet current State regulations. OSHA training is required annually.

52435 Other Contractual Services: Funds for a variety of contractual services, including the audit, refuse removal, programming, collection system repairs, consulting and testing services. Nitrogen tracking costs associated with general permit and NPDES permit fees. The largest item is the sludge removal expense. Last year over 1.8 million gallons of sludge was processed.

52480 Equipment Maintenance and Repair: Repair of vehicles, office and lab equipment, machinery, turbines, facility maintenance, and boiler/secondary clarifier repairs. Replace RBC hearings, repair bar rack and grit screw

52491 General Liability: Covers accidents that may occur on Town property, insurance for the buildings and grounds against fire and/or other damages, vehicles, and excess liabilities.

52498 Workers Compensation: Premium paid to cover WPCF employees for injuries incurred on the job.

53510 Electricity: Electrical costs for WPCF Plant and pump stations.

53520 Natural Gas: Generators for pump stations at Northwest Drive, Shuttle Meadow Road and Woodford Avenue.

53530 Fuel Oil: #2 fuel for operation of equipment.

53540 Gasoline & Diesel: Includes funds for gasoline, propane gas, fuel for turbine generators and diesel fuel.

53550 Water & Hydrant: Flushing, pump station operations, and plant water supply.

53560 Telephone: Includes funding for telephone charges, beeper rentals, FAX, alarms at Northwest Drive, Shuttle Meadow Road, Ashford Road, Cooke Street, Cronk Road and Norton Park pump stations.

54630 Improvements: For repair of sewer lines from root intrusion and deterioration of black fiber pipe (\$125,000); manhole cover replacements to address groundwater flow entering the system (\$10,000); replacement of roof that leaks near electrical equipment (\$50,000); replacement of influent valves and installation of isolation valves on SBR's 2 and 4 (\$39,061).

54711 Debt - Principal: Funds are budgeted to pay the principal portion of the sewer plant upgrade bonds and CWF loans.

54712 Debt - Interest: Funds are budgeted to pay the interest portion of the sewer plant upgrade bonds and CWF loans.

55512 Interfund Transfers Out: Funds are budgeted to reimburse the General Fund for WPCF employee benefits and retirement.

Town of Plainville, Connecticut
Adopted WPCF Fund Expenditure Budget Detail - Fiscal Year 2015 - 2016
As of April 28, 2015

7100-340	Water Pollution Control	2013 - 2014		2014 - 2015		2015 - 2016				
		Actual Expended	Budgeted	Spent To Date	Estimated	Dept Request	Manager Request	Council Approved	Council App Inc/(Dec) \$	%
Operational Costs										
Personnel										
51110	Full-time salary	\$ 524,260	\$ 530,000	\$ 446,265	\$ 529,592	\$ 577,668	\$ 569,000	\$ 569,000	\$ 39,000	7.36%
51120	Part-time salary	5,760	4,000	3,000	4,000	4,000	4,000	4,000	-	0.00%
51140	Overtime - regular	37,644	30,200	34,245	29,463	40,000	31,000	31,000	800	2.65%
51140-2012	Overtime - snow	1,612	3,137	3,839	3,137	3,137	3,000	3,000	(137)	-4.37%
	Total Personnel	569,276	567,337	487,349	566,192	624,805	607,000	607,000	39,663	6.99%
Supplies										
52330	Operating supplies	31,993	57,500	48,186	57,500	57,500	57,500	57,500	-	0.00%
52340	Repair & maintenance	27,836	38,000	41,657	38,000	38,000	38,000	38,000	-	0.00%
	Total Supplies	59,829	95,500	89,843	95,500	95,500	95,500	95,500	-	0.00%
Other Services & Charges										
52401	Professional development	3,232	3,200	2,330	3,200	3,200	3,200	3,200	-	0.00%
52430	Recruitment & training	2,346	3,000	1,348	3,000	3,000	3,000	3,000	-	0.00%
52435	Other contractual	371,552	422,464	357,968	422,464	422,464	373,590	373,590	(48,874)	-11.57%
52435-2014	Other contractual - Tech Par	-	-	100,000	100,000	-	-	-	-	0.00%
52480	Equip repair & maint	15,383	17,500	6,422	17,500	17,500	17,500	17,500	-	0.00%
	Total Other Serv & Charges	392,513	446,164	468,068	546,164	446,164	397,290	397,290	(48,874)	-10.95%
Insurance										
52491	General liability	20,117	20,800	20,494	20,494	21,400	21,400	21,400	600	2.88%
52498	Workers' compensation	26,191	28,300	28,287	28,287	29,150	29,150	29,150	850	3.00%
	Total Insurance	46,308	49,100	48,781	48,781	50,550	50,550	50,550	1,450	2.95%
Energy & Utility										
53510	Electricity	302,240	300,000	225,348	300,000	315,000	315,000	315,000	15,000	5.00%
53520	Natural gas	3,758	4,600	2,927	4,600	4,925	4,925	4,925	325	7.07%
53530	Fuel oil	26,149	30,000	28,959	30,000	30,000	30,000	30,000	-	0.00%
53540	Gasoline & diesel	11,390	22,000	7,927	22,000	16,260	16,260	16,260	(5,740)	-26.09%
53550	Water & hydrant	1,651	2,850	1,630	2,850	2,850	2,400	2,400	(450)	-15.79%
53560	Telephone	8,604	15,470	4,691	15,470	15,470	12,500	12,500	(2,970)	-19.20%
	Total Energy & Utility	353,792	374,920	271,482	374,920	384,505	381,085	381,085	6,165	1.64%
	Subtotal Operational Costs	1,421,718	1,533,021	1,365,523	1,631,557	1,601,524	1,531,425	1,531,425	(1,596)	-0.10%
Non-Operational Costs										
Capital Outlay										
54630	Improvements	125,000	75,000	75,000	75,000	125,000	224,061	224,061	149,061	198.75%
	Total Capital Outlay	125,000	75,000	75,000	75,000	125,000	224,061	224,061	149,061	198.75%
Debt Service										
54711	Principal	1,020,537	1,045,903	878,896	1,045,903	1,065,702	1,065,702	1,065,702	19,799	1.89%
54712	Interest	400,277	372,637	320,917	372,637	350,238	350,238	350,238	(22,399)	-6.01%
	Total Debt Service	1,420,814	1,418,540	1,199,813	1,418,540	1,415,940	1,415,940	1,415,940	(2,600)	-0.18%
Interfund Transfers										
55512	Xfer out - other funds	299,676	305,670	305,670	305,670	314,840	314,840	314,840	9,170	3.00%
	Total Interfund Transfers	299,676	305,670	305,670	305,670	314,840	314,840	314,840	9,170	3.00%
	Subtotal Non-Operational	1,845,490	1,799,210	1,580,483	1,799,210	1,855,780	1,954,841	1,954,841	155,631	8.65%
7100-340	Total WPCF Fund	\$ 3,267,208	\$ 3,332,231	\$ 2,946,006	\$ 3,430,767	\$ 3,457,304	\$ 3,486,266	\$ 3,486,266	\$ 154,035	4.62%

52435-2014 FY 2014 budgeted cost was for a one-time appropriation of \$100,000 for the Technology Park Zone. This appropriation creates an inflated budget reduction for comparative purposes. Amount was paid during FY 2015.

Town of Plainville, Connecticut
Adopted WPCF Fund Revenue Budget Detail - Fiscal Year 2015 - 2016
As of April 28, 2015

WPCF Fund Revenue	2013 - 2014		2014 - 2015		2015 - 2016		
	Actual	Budgeted	Received	Estimated	Estimated	Increase/(Decrease)	
	Received		Date			Budget	\$
Fines & Fees							
41060 Liens/Misc.	\$ 22,709	\$ 15,000	\$ 14,762	\$ 17,500	\$ 15,000	\$ -	0.00%
Total Fines & Fees	22,709	15,000	14,762	17,500	15,000	-	0.00%
Use of Money							
44110 Investment income	7,741	17,500	7,707	12,500	17,500	-	0.00%
44191 Interest - other	169,959	100,000	111,094	115,000	115,000	15,000	15.00%
Total Use of Money	177,700	117,500	118,801	127,500	132,500	15,000	12.77%
Program Revenue							
46651 Sewer fees - residential	2,803,476	2,852,343	3,108,876	3,110,000	3,250,000	397,657	13.94%
46652 Sewer fees - commercial	66,869	57,157	65,349	65,349	61,300	4,143	7.25%
46690 Connection fees	15,000	9,000	-	-	9,000	-	0.00%
Total Program Revenue	2,885,345	2,918,500	3,174,225	3,175,349	3,320,300	401,800	13.77%
Other Revenues							
48299 Other - miscellaneous	8,140	18,000	7,012	9,000	18,000	-	0.00%
Total Other Revenues	8,140	18,000	7,012	9,000	18,000	-	0.00%
Total WPCF Fund Revenue	\$ 3,093,894	\$ 3,069,000	\$ 3,314,800	\$ 3,329,349	\$ 3,485,800	\$ 416,800	13.58%

520 - LIBRARY

PROGRAM DESCRIPTION

Programs of the Plainville Public Library are designed to meet the informational, cultural, and educational needs of the public. The Library's collection of books, magazines, CDs, and videos are available for loan at convenient times of the day for the public. The Library provides electronic databases and internet access. It participates in regional and state-wide inter library loan plans to provide specialized materials for more unusual requests. Reference service is available whenever the library is open. Programs to stimulate reading, thought and cultural interest for both children and adults are planned throughout the year. The library also provides research and information services to other town agencies and provides local residents with access to the collections at any public library in the state.

PROGRAM ACCOMPLISHMENTS FOR FY 2015

- Initiated new computer system for all library functions in cooperation with Library Connection Inc.
- Repaired and painted clock tower.
- Resolved leaking issues in the auditorium and children's room.
- Accommodated a doubling of inter library loan business and increased circulation workload.
- Started historical documents preservation program.
- Held summer photography class with funds from Greater New Britain Foundation.
- Improved ebook collection for family literacy with funds from Greater New Britain Foundation.
- Improved cooperative programs with Plainville Schools including Family Fest, Puppet shows and school visits.
- Established best seller browsing collection.
- Started process of hiring a new library director.
- Continued various computer skills classes at library and Plainville senior center.
- Staff training for lockdown procedures and intruder situations.

PROGRAM OBJECTIVES FOR FY 2016

- Establish equipment needs. There are a number of items of equipment we need including stacks for children's and adult collections, tops for picture book stacks and inserts for underneath the circulation desks. These items could come from the furnishings fund.
- Hire a new library director. The current director will retire in November 2015.
- Continue staff development including on-line seminars.
- Replace carpeting in the auditorium.
- Improve the organization of adult DVD collection to make it easier to find items.
- Adopt new patron library cards which include "keychain" type cards.
- Secure funding to purchase iPads for use in children's story hour and other projects.
- Re-organize the children's room to make additional space for the collection where needed.
- Hold a meeting of service clubs from Plainville to explain what the library does.
- Hold writing classes for children.
- Coordinate STEM collection and program development to support the curriculum at the public schools.
- Barcode the magazine collection for circulation.
- Complete staff training and supply a kit to deal with blood borne pathogens.

PERFORMANCE MEASURES

QUANITATIVE	2014 Actual	2015 Estimated	2016 Projected
Materials Borrowed	175,236	171,000	176,000
Reference Questions	8,322	8,600	8,800
Library Card Holders	6,322	6,400	6,500
Number of Programs	394	390	390
Book & AV Collection	99,968	100,000	100,000

PERSONNEL			
Full-time	7	7	7
Part-time	12	12	12

BUDGET COMMENTARY

This budget request would provide the same level of service as the present. It includes 58 hours of opening through the week and Sunday afternoons from January through April. It has the same number of hours for full time and part time staff, and money to buy the same quantity of new books. The increase in electricity costs was anticipated in the FY15 budget, so no increase should be needed in FY16. Employees were allowed a 3% raise, and there is additional money for one time retirement costs for the library director which brings the increase in full time employees above 3%.

The Library would take \$12,101 out of its fund surplus, the same amount as last year. The subsidy from the town would be \$690,803 which is a 7.2% increase from last year. The total increase in the library budget would be 7.1%. An average of 477 people visit the library every day and borrow an average of 577 items. There were more than 400 meetings at the library last year including 394 education programs produced by the library staff.

51110 Full Time Salary: Included is the Library Director, the Assistant Director/Head of Adult Services, the Children's Librarian and four Technical Assistants. There are additional funds budgeted to cover the payout for the Librarian's retirement.

51120 Part Time Salary: Twelve part-time assistants for the various sections of the Library are budgeted here.

51140 Overtime: Funds for NAGE employees who work the Saturday of a three day weekend and Sunday afternoon hours in the winter.

52330 Operating Supplies: Funds for postage, program supplies, forms, book jackets, building supplies, stationary, note pads, staplers, and miscellaneous clerical supplies.

52360 Books: Acquisition of books for circulation.

52361 Periodical Subscriptions: To make various hard-copy and electronic periodicals available to the public. Two new electronic databases are included.

52362 Non-print Media: Includes DVD's, CDs and puzzles and toys for the Children's Room.

52363 Gifts: For items purchased with money from donations. This line item is balanced by revenue from donations.

52401 Professional Development: Meetings and seminars for staff training, CLA Convention for staff and trustees.

52405 Mileage: For employee travel costs, primarily to regional library headquarters in Windsor.

52435 Other Contractual Services: Program fees, fees for guest lecturers, artists, and performers; Library Connection Inc. operation fees to provide access to regional Library database; internet services; maintenance agreement for photocopier, Association of CT Library Boards; membership in Freedom to Read Foundation.

52475 Buildings and Grounds Maintenance: Elevator maintenance and miscellaneous repairs not covered by Public Works or cleaning service.

52480 Equipment Maintenance and Repair: For repairs of 31 computers and server. More time will be needed with upcoming staff turnover.

53510 Electricity: Library's electric bills.

53520 Natural Gas: To cover Library's natural gas bills.

53550 Water: For sprinkler service, fresh water usage, and sewer usage.

53560 Telephone: Library's phone bills.

54640 Machinery and Equipment: Replacement desktop computers and DVD disc repair and buffing machine.

54819 Book Refund: Used to refund money to patrons who paid for books that were recovered as lost, but were later found and returned.

Town of Plainville, Connecticut
Adopted Library Fund Expenditure Budget Detail - Fiscal Year 2015 - 2016
As of April 28, 2015

8100-520	Library Fund	2013 - 2014		2014 - 2015		2015 - 2016				
		Actual Expended	Budgeted	Spent To Date	Estimated	Dept Request	Manager Request	Council Approved	Council App Inc/(Dec) \$	%
Personnel										
51110	Full-time salary	\$ 320,364	\$ 336,000	\$ 278,905	\$ 336,066	\$ 379,475	\$ 369,000	\$ 369,000	\$ 33,000	9.82%
51120	Part-time salary	95,324	103,006	85,454	101,535	106,713	106,713	106,713	3,707	3.60%
51140	Overtime	7,511	7,809	7,038	7,834	8,047	8,047	8,047	238	3.05%
	Total Personnel	423,199	446,815	371,397	445,435	494,235	483,760	483,760	36,945	8.27%
Supplies										
52330	Operating supplies	16,927	20,834	18,552	19,037	21,449	21,449	21,449	615	2.95%
52360	Books	70,615	77,952	69,721	77,952	79,511	79,511	79,511	1,559	2.00%
52361	Periodicals/subscriptions	8,480	8,519	7,529	8,494	10,014	10,014	10,014	1,495	17.55%
52362	Non-print media	7,645	10,696	10,920	10,696	10,910	10,910	10,910	214	2.00%
52363	Gifts to Library	100	3,000	300	3,000	3,000	3,000	3,000	-	0.00%
	Total Supplies	103,767	121,001	107,022	119,179	124,884	124,884	124,884	3,883	3.21%
Other Services & Charges										
52401	Professional development	655	1,300	1,045	1,300	1,500	1,500	1,500	200	15.38%
52405	Mileage	681	400	355	400	500	500	500	100	25.00%
52435	Other contractual	39,261	42,583	38,572	41,838	42,057	42,057	42,057	(526)	-1.24%
52475	Bldg & grounds repair	10,962	3,600	3,403	3,603	3,700	3,700	3,700	100	2.78%
52480	Equip repair & maint	10,180	2,000	2,000	2,000	3,000	3,000	3,000	1,000	50.00%
	Total Other Serv & Charges	61,739	49,883	45,375	49,141	50,757	50,757	50,757	874	1.75%
Energy & Utility										
53510	Electricity	58,263	68,480	43,583	64,000	68,480	68,480	68,480	-	0.00%
53520	Natural gas	15,727	14,000	11,247	14,500	14,500	14,500	14,500	500	3.57%
53550	Water & hydrant	2,722	3,079	2,276	3,129	3,292	3,292	3,292	213	6.92%
53560	Telephone	1,207	1,824	945	1,400	1,400	1,400	1,400	(424)	-23.25%
	Total Energy & Utility	77,919	87,383	58,051	83,029	87,672	87,672	87,672	289	0.33%
Capital Outlay										
54640	Machinery & equip	9,569	4,713	4,680	4,680	2,978	2,978	2,978	(1,735)	-36.81%
	Total Capital Outlay	9,569	4,713	4,680	4,680	2,978	2,978	2,978	(1,735)	-36.81%
Sundry										
54723	Bank fees (endowments)	7,528	-	5,151	8,000	-	-	-	-	0.00%
54724	Endowment disbursements	32,859	-	22,376	33,000	-	-	-	-	0.00%
54819	Lost books/refunds	35	100	35	100	100	100	100	-	0.00%
	Total Sundry	40,422	100	27,562	41,100	100	100	100	-	0.00%
8100-520	Total Library Fund	\$ 716,615	\$ 709,895	\$ 614,087	\$ 742,564	\$ 760,626	\$ 750,151	\$ 750,151	\$ 40,256	5.67%

Town of Plainville, Connecticut
 Adopted Library Fund Revenue Budget Detail - Fiscal Year 2015 - 2016
 As of April 28, 2015

Library Fund Revenue	2013 - 2014		2014 - 2015		2015 - 2016			
	Actual		Received		Estimated Budget	Increase/(Decrease)		
	Received	Budgeted	Date	Estimated		\$	%	
Fines & Fees								
43191	Fines	\$ 12,243	\$ 13,000	\$ 9,198	\$ 13,000	\$ 13,000	\$ -	0.00%
43193	Lost books	1,620	2,000	782	1,000	2,000	-	0.00%
	Total Fines & Fees	13,863	15,000	9,980	14,000	15,000	-	0.00%
Use of Money								
44110	Investment income	236	200	151	200	200	-	0.00%
44188	Legacy Fund interest	-	-	1,225	1,500	-	-	0.00%
44189	Legacy Fund distributions	820	-	714	950	1,000	1,000	0.00%
44190	Gain/(loss) on investments	61,609	-	(9,644)	-	-	-	0.00%
44192	B. Wheeler Trust interest	2,159	-	7,611	8,800	-	-	0.00%
44193	B. Wheeler Trust distributions	5,334	4,692	4,620	6,160	6,000	1,308	27.88%
44194	Library Fund distributions	9,740	9,069	6,081	8,050	8,100	(969)	-10.68%
44195	Calor Trust interest	13,079	-	11,867	14,000	-	-	0.00%
44196	Calor Trust distributions	15,515	14,830	13,934	14,830	15,500	670	4.52%
44197	Library Fund interest	5,244	-	5,968	7,000	-	-	0.00%
	Total Use of Money	113,736	28,791	42,527	61,490	30,800	2,009	6.98%
Intergovernmental Revenue								
45540	Library grant	1,229	1,200	1,158	1,158	1,200	-	0.00%
45542	Connecticard grant	9,859	6,000	7,838	7,838	8,000	2,000	33.33%
	Total Intergovernmental Revenue	11,088	7,200	8,996	8,996	9,200	2,000	27.78%
Other Revenues								
48220	Other - donations	1,225	3,000	581	1,000	3,000	-	0.00%
	Total Other Revenues	1,225	3,000	581	1,000	3,000	-	0.00%
Sundry & Interfund Transfers In								
49102	Use of fund balance	-	12,101	-	12,101	22,601	10,500	86.77%
49105	Interfund transfer in - Gen Fund	626,803	643,803	643,803	643,803	659,050	15,247	2.37%
	Total Sundry & Interfund Transfers In	626,803	655,904	643,803	655,904	681,651	25,747	3.93%
	Total Library Fund Revenue	\$ 766,715	\$ 709,895	\$ 705,887	\$ 741,390	\$ 739,651	\$ 29,756	4.19%

425 – SENIOR CITIZEN SERVICES

PROGRAM DESCRIPTION

The Senior Center serves as a community focal point on aging to provide access to community resources, as well as to services and activities that maintain independence and wellness. The Center is a clearinghouse for all social service programs designed for persons 60 years of age and older. Services and programs include social work, entitlement counseling and assistance, homebound services, information and referral, outreach, nutritious meals, transportation, education, insurance assistance, caregivers and family support, nursing services, physical and mental health programs, wellness initiatives, classes, volunteerism, recreation and more.

PROGRAM ACCOMPLISHMENTS 2015

Grants/Fundraising

- Applied for and received a ninth-year grant from the State of Connecticut Department of Transportation for \$18,381 to provide rides for shopping and errands to elderly and disabled individuals under the age of 60. Grant funds provided field trips for isolated senior members and the social day program participants. Advocated to maintain this funding when cuts were threatened.
- Realized a 33% increase in our State Matching Grant for Elderly and Disabled Demand Responsive Transportation.
- Received \$1,000 grant from the Archbishop Annual Appeal for Dial-A-Ride services.
- Coordinated six fundraisers/raffles to support Dial-A-Ride service and equipment.
- In FY 2014, increased fundraising and donations by 88%. Will strive to maintain or increase levels in FY 2015 and FY 2016.

Partnerships/Collaboration

- Collaborated with service providers for disabled individuals to provide transportation for field trips and special events using funding from the Department of Transportation Elderly and Disabled grant.

PROGRAM OBJECTIVES FY2016

- Coordinate change from Central Connecticut Regional Planning Agency oversight to Greater Hartford Transit District which impacts ADA Paratransit, as well as Department of Transportation grants for vehicles and operations.
- Apply for Department of Transportation Elderly and Disabled Demand Responsive Transportation grant funding; provide all grant administration and record keeping for current grant.
- Have outreach staff assist homebound and social service individuals in applying for the ADA Paratransit transportation service as another resource for those needing transportation. The ADA service has an expanded geographical territory, provides door-to-door service and operates on weekends and evenings.
- Continue to coordinate fundraising efforts to help pay operating costs for Dial-A-Ride.
- Advocate on a Federal and State level to increase funding for local Dial-A-Ride programs and vehicle replacement.
- Will apply for a Department of Transportation grant to purchase a new Dial-A-Ride bus. Senior Center staff will research, coordinate, write the grant, administer and provide all statistics and required documents.

PERFORMANCE MEASURES

QUANTITATIVE	2014 Actual	2015 Estimated	2016 Projected
Donations Fund Raising	12,275	13,000	13,500
Fees	3,393	3,696	3,750
Interest	95	72	75
Operating Transfer In	31,028	27,662	27,662
Fund Balance	41,970	39,312	31,875

PERSONNEL			
Part-time	2	2	2

Please note, although not a part of the 425 Transportation Account, the Senior Center has received a state grant through the Department of Transportation in the amount of \$18,381 to be used to develop transportation services for elderly and disabled individuals of any age. Thus far, the grant funding has provided weekday and weekend transportation to shopping for frail and isolated individuals (including elderly and non-elderly disabled), and transportation for service providers of disabled (such as some Camp Trumbull special events), as well as field trips for isolated members and social day program participants.

BUDGET COMMENTARY

It is proposed that the Town of Plainville Fund \$27,662 or 49.5% of the cost of Senior Citizens' Transportation.

51120 Part Time Salary: Includes funds for a Sunday Van Driver if request numbers should warrant and grant administration, record keeping and supervision of some trips for frail, disabled and Social Day Program.

52435 Other Contractual Services: This line item covers the contractual costs of two transportation programs: shopping bus and Dial-A-Ride, both of which are privatized to reduce cost and maximize value.

52470 Automobile Maintenance and Repair: Out-of-house repair and maintenance of vehicles.

53560 Telephone: Funds cellular phone use in place of two-way radio for bus and van drivers.

Town of Plainville, Connecticut
Adopted Senior Citizens Transportation Fund Expenditure Budget Detail - Fiscal Year 2015- 2016
As of April 28, 2015

8300-425	Sen Citizens Trans	2013 - 2014		2014 - 2015		2015 - 2016				
		Actual Expended	Budgeted	Spent To Date	Estimated	Dept Request	Manager Request	Council Approved	Council App \$	Inc/(Dec) %
Personnel										
51120	Part-time salary	\$ 46	\$ 1,389	\$ -	\$ -	\$ 1,025	\$ 1,025	\$ 1,025	\$ (364)	-26.21%
51121	Part-time salary - grants	3,024	2,700	2,487	2,700	3,100	3,100	3,100	400	14.81%
	Total Personnel	3,070	4,089	2,487	2,700	4,125	4,125	4,125	36	0.88%
Other Services & Charges										
52435	Other contractual	36,460	46,324	26,634	42,730	46,316	46,316	46,316	(8)	-0.02%
52465	Rides by Appointment	15,307	-	11,654	15,431	-	-	-	-	0.00%
52470	Auto repair & maint	2,413	4,670	455	2,000	4,670	4,670	4,670	-	0.00%
	Total Other Serv & Charges	54,180	50,994	38,743	60,161	50,986	50,986	50,986	(8)	-0.02%
Energy & Utility										
53560	Telephone	386	413	301	413	413	413	413	-	0.00%
	Total Energy & Utility	386	413	301	413	413	413	413	-	0.00%
8300-425	Total Sen Citizens Trans	\$ 57,636	\$ 55,496	\$ 41,531	\$ 63,274	\$ 55,524	\$ 55,524	\$ 55,524	\$ 28	0.05%

Town of Plainville, Connecticut
Adopted Senior Citizens Transportation Fund Revenue Budget Detail - Fiscal Year 2015 - 2016
As of April 28, 2015

Senior Citizens Transportation Fund Revenue	2013 - 2014		2014 - 2015		2015 - 2016			
	Actual Received	Budgeted	Received Date	Estimated	Estimated Budget	Increase/(Decrease) \$	%	
Fines & Fees								
43186	Transportation	\$ 3,393	\$ 3,300	\$ 3,062	\$ 3,696	\$ 3,750	\$ 450	13.64%
	Total Fines & Fees	3,393	3,300	3,062	3,696	3,750	450	13.64%
Use of Money								
44110	Investment income	95	90	62	90	75	(15)	-16.67%
	Total Use of Money	95	90	62	90	75	(15)	-16.67%
Intergovernmental Revenue								
45540	State of CT revenue	18,381	18,381	9,191	18,381	18,381	-	0.00%
	Total Intergovernmental Revenue	18,381	18,381	9,191	18,381	18,381	-	0.00%
Other Revenues								
48220	Other - donations	12,275	10,850	7,000	8,000	13,500	2,650	24.42%
	Total Other Revenues	12,275	10,850	7,000	8,000	13,500	2,650	24.42%
Sundry & Interfund Transfers In								
49101	Interfund transfer in - Gen Fund	31,028	27,662	27,662	27,662	27,662	-	0.00%
	Total Sundry & Interfund Transfers In	31,028	27,662	27,662	27,662	27,662	-	0.00%
	Total Sen Cit Trans Fund Revenue	\$ 65,172	\$ 60,283	\$ 46,977	\$ 57,829	\$ 63,368	\$ 3,085	5.12%