

**PLAINVILLE HOUSING AUTHORITY**  
**Regular Meeting**  
**December 20, 2016**  
**6:30 pm**  
**Sunset Community Room, 20 Stillwell Drive**

**PRESENT:** The following members were present: Desiree Gorske, Robert Sheddan, David Mazurek, David Coughlin and Edna Pires

**STAFF:** Linda DeZenzo, Executive Director

**ABSENT:** None

**VISITORS:** None

**I. Call To Order**

The meeting was called to order at 5:30 pm by David Coughlin, Chairman.

**II. Minutes**

- A. Motion to approve the Regular Meeting Minutes of November 15, 2016 as written by: Edna Pires**  
**Second: Robert Sheddan**

**All in Favor 5 to 0**

***Minutes Approved***

**III. Oral Petitions**

None

**IV. Financial Report**

**A. William Ryan was not present at the meeting. 3<sup>rd</sup> Quarter Financials will be discussed at meeting in January.**

**Motion to table 3<sup>rd</sup> Quarter Financials to January Meeting by: David Mazurek**

**Second by: Robert Sheddan**

**All in Favor 5 to 0**

***Motion Passes***

**B. Linda went over the November report with the commission.**

**Motion to accept the November Financial Report by: Edna Pires  
Second by: Desiree Gorske**

**All in Favor 5 to 0**

***Report Accepted***

**V. Management / Maintenance Report**

Linda reported that there are 5 vacancies S13, C61, W19, W40 & W44.

Rent Collections 100%.

Linda DeZenzo presented the Maintenance Report.

Reynolds Electric

- Finished installing generator at Centerview

Frank's Construction

- Helped John around the property.

Wayne Sharp Plumbing

- S5 shower valve cartridge

LaBella Paving

- Repaired around generator and installed a ramp

Servpro

- S31 shampoo carpeting

Michael Sloan

- C78 closet shelves
- W40 caulked shower
- Paint Electrical Box at Wood moor
- Maintenance Shop install insulation

DDD Sewer

- W28 snake kitchen drain

John

- By S9 patch sidewalk
- W9 new flapper and shut off valve
- W1 new bracket in fridge
- C56 new shade
- W45 repair windows
- W49 snake drain and put acid down drain

**Motion to accept the Executive Director's / Maintenance Report by: Edna Pires**

**Second: Robert Sheddan**

**All in Favor 5 to 0**

***Report Accepted***

**VI. Old Business**

Solar almost ready. ongoing

**VII. New Business**

None

**VIII. Adjournment**

**Motion to Adjourn by:** Desiree Gorske

**Second:** Edna Pires

**All in Favor 5 to 0**

***Motion passes, meeting adjourned at 5:44 pm.***

Respectfully submitted,

*Jennifer Dahlstrom*

Jennifer Dahlstrom  
Recording Secretary