

AVIATION COMMISSION
Regular Meeting
May 23, 2016
7:00 pm
Room 300

PRESENT: The following members were present: Robert Zirpolo, Byron Treado III.(arrived late), Richard Piotrowski, Robert Mercer, Reade Clemens and Brandon Lanza (alternate) (sat for Mark DePucchio)

STAFF: Robert Lee, Town Manager, Danny Carrier, Town Council Liaison

VISITORS: Edward Shelomis, Loureiro Engineering, Joseph Corlis

ABSENT: Robert Mastrianni, Mark DePucchio

I. Call To Order

The meeting was called to order at 7:14 pm by Richard Piotrowski, Vice Chairman.

Motion to elevate the alternate by: R. Zirpolo

Second: R. Clemens

All in Favor 5 to 0

Motion Passes

II. Old Business

A. **Motion to accept the April 25, 2016 Minutes by:**

R. Mercer

Second: R. Zirpolo

On change on the minutes, Reade Clemens was present at the meeting on 4/25/16.

All in Favor 5 to 0

Motion Passes

B. Financial Report – Robert went over the report. The members ask that Robert add the “Entitlement Fund” to the balance on the Financial Report. Robert will have it done for the next meeting.

IV. Other Business

- A. Interstate Aviation Report – None, Lynn not present at meeting.
- B. Website Update – Byron handed out a sample of what the website will look like. There are still some updates and changes that need to be done. The commission members thank Lisa Metayer for all her hard work on the website. The commission members like the way the website looks so far.

Byron talked to the commission about approaching Town Businesses to advertise on the website. To be discussed further at the next meeting.

- C. Wings and Wheels – The date is June 11th (rain date June 12th), 10 am – 3 pm. They are expecting a few more cars this year. ongoing
- D. LEA Report

1. Pavement Management Survey – is complete. The report was issued to the FAA and CAA for review and comment. No feedback yet.

2. Obstruction Identification and Environmental Assessment Study – Obstruction identification is progressing along with the air space envelop. Will be completed in early June. Environmental Assessments for obstruction removal will commence in June.

3. The obstruction lighting at the south end of the runway – Town of Plainville purchased the lights and need confirmation from Eversource on an installation date. One obstruction light has been installed on the Waste Management Treatment Building. More than 6 calls have been made to Mike Begley to coordinate the installation of the lights on the light poles. Eversource does not want to put the lights on the poles, but install new poles for the lights. The FAA says that they have no influence over the utility companies. Bob Bruno says he has a contact that might be able to help us. Ed to follow up.

4. Ed shared some news with the commission. Richard Doucette responded on the list of Capital Projects for Robertson Airport. He agrees the aprons are an issue; however the FAA will not fund fixing it. The FAA suggests that the Town fix the aprons with the yearly Entitlement Fund. Ed to follow up and this will be discussed again at the next meeting.

- E. Picnic Area – Mark shared a sketch of what he is proposing for the picnic area at the airport. Mark to meet with Bill O’Leary and finalize the plan for the next meeting. Ongoing

VI. Public Comments

1. Joseph Corlis is happy with how things are going. He will be at the Wings and Wheels event.

VII. Adjournment

Motion to adjourn by: R. Zirpolo

Seconded by: R. Piotrowski

All in Favor 6 to 0

Meeting adjourned at 8:02 pm

Respectfully submitted,

Jennifer Dahlstrom

Jennifer Dahlstrom
Recording Secretary