

Describe applicant's interest in the property: _____

Watercourse disturbance: _____
linear feet

Soil types (classification / area):
_____/_____
_____/_____
_____/_____

Please address the following items. Attach additional pages as necessary.

Provide a short narrative describing the proposed activity and its purpose: _____

Measures to prevent or minimize pollution or other environmental damage _____

Measures to maintain or enhance existing environmental quality _____

In the following order of priority, measures to restore, enhance, and create productive wetland and/or watercourse resources

Describe alternatives considered and why the proposal to alter wetlands and/or watercourses set forth in the application was chosen. Show alternatives on the site plan or describe them in a narrative.

Submit ten (10) copies of a complete site plan prepared to a minimum of Class D survey standards by a land surveyor licensed in Connecticut that depicts the information specified in the attached application checklist.

Significant Activity: If the Inland Wetlands and Watercourses Commission (Commission) determines that the proposed activity is significant, as defined in section 2.1. of its regulations, the applicant shall submit the following additional information:

- Engineering reports and analyses and additional drawings to fully describe the proposed project and any filling, excavation, drainage, or hydraulic modifications to watercourses;
- Mapping and a narrative report of soil types consistent with the categories established by the Natural Cooperative Soil Survey of the Natural Resource Conservation Service of the U.S. Department of Agriculture as delineated in the field by a soil scientist;
- A description of the ecological communities and functions of the wetlands and/or watercourses involved with the application and the effects of the proposed regulated activities on these communities and wetland functions;
- A description of how the applicant will change, diminish, or enhance the ecological communities and functions of the wetlands and/or watercourses involved in the application and for each alternative, and a description of why each alternative considered was deemed neither feasible nor prudent;
- An analysis of the chemical or physical characteristics of any fill material;
- A description of measures that will mitigate the impact of the proposed activity, including but not limited to plans or actions that avoid destruction or diminution of wetland or watercourse functions, recreational uses and natural habitats that prevent flooding, degradation of water quality, erosion and sedimentation, and obstruction of drainage, or that otherwise safeguard water resources.

Additional Information: At any time during the review period the Commission may require the applicant to provide additional information about the regulated area or regulated activity that is the subject of the application or of wetlands and/or watercourses affected by the proposed regulated activity.

Technical assistance: The Commission may require additional technical assistance in evaluating an application submitted to it if it finds that the nature and intensity of the activity may have a significant impact on the site and/or its surrounding areas and that Town staff will not be able to complete a technical review of the application in the time period prescribed by state statutes.

If the Commission requires such expertise, the expense of same will be estimated by the Commission, based on preliminary estimates from such experts, and said estimate of costs times 150% will be paid over to the Commission by the applicant prior to the review of said application. Upon completion of the technical review and a determination of the costs incurred any excess will be refunded for costs incurred, to applicant. Applicant shall not be responsible for costs incurred in excess of 150% of the Commission's estimate.

Notice to water companies: When an application is filed to conduct or cause to be conducted a regulated activity upon an inland wetland or watercourse, any portion of which is within the watershed of a water company as defined in section 25-32a of the Connecticut General Statutes, the applicant shall provide written notice of the application to the water company providing service within the affected area and the Commissioner of Public Health in a format prescribed by said commissioner. Such notice shall be made by certified mail, return receipt requested, and shall be mailed not later than seven days after the date of the application. The water company and the Commissioner of Public Health, through a representative, may appear and be heard at any hearing on the application. Forms are provided on Part 1 of this application.

Public Hearing: The Commission shall not hold a public hearing on an application unless it determines that the proposed activity may have a significant impact on wetlands or watercourses, a petition signed by a least twenty-five residents age 18 or older requesting a public hearing is filed with the Commission not later than fourteen days of receipt of such application, or the Commission finds that a public hearing regarding such application will be in the public interest.

Certifications:

Will a significant portion of the traffic to the completed project on the site use streets within an adjoining municipality to enter or exit the site?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will a significant portion of the sewer or water drainage from the project on the site flow through and significantly impact the drainage system within an adjoining municipality?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will water runoff from the improved site impact streets or other municipal or private property within an adjoining municipality?	<input type="checkbox"/> Yes <input type="checkbox"/> No

The applicant hereby certifies that he/she/it is familiar with all the information provided in this application and is aware of the penalties for obtaining a permit through deception or submission of misleading or inaccurate information.

Applicant's Signature

Applicant's Printed Name

The property owner hereby authorizes the Plainville Inland Wetlands and Watercourses Commission, individually and collectively, and its agents to inspect the property that is the subject of the application at reasonable times during active review of the application and during execution of the permit, if issued.

Owner's Signature

Owner's Printed Name

Owner's Signature

Owner's Printed Name



Statewide Inland Wetlands & Watercourses Activity Reporting Form

Pursuant to section 22a-39(m) of the General Statutes of Connecticut and section 22a-39-14 of the Regulations of Connecticut State Agencies, Municipal Inland Wetlands Agencies (here after called the Agency) **must** complete the Statewide Inland Wetlands & Watercourses Activity Reporting Form for **each** action taken by such agency.

This form may be made part of a municipality's inland wetlands application package. If the municipality chooses to do this, it is recommended that a copy of the Town and Quadrangle Index of Connecticut and a copy of the municipality's subregional drainage basin map be included in the package as well.

Please remember, the Agency is responsible for ensuring that the information provided is accurate and that it reflects the **final** action of the Agency. Incomplete or incomprehensible forms will be mailed back to the Agency. Instructions for completing the form are located on the following page.

The Agency shall mail completed forms for actions taken during a calendar month no later than the 15th day of the following month to the Department of Environmental Protection (DEP).

Do not mail this cover page or the instruction page. ***Please print and mail only the completed yellow reporting form to:***

WETLANDS MANAGEMENT SECTION
INLAND WATER RESOURCES DIVISION
DEPARTMENT OF ENVIRONMENTAL PROTECTION
79 ELM STREET 3RD FLOOR
HARTFORD, CT 06106

Questions may be directed to the DEP's Wetlands Management Section at (860) 424-3019.

Instructions For Completing

THE STATEWIDE INLAND WETLANDS & WATERCOURSES ACTIVITY REPORTING FORM

PART I: To Be Completed By Agency Only

Please note: a) Incomplete or incomprehensible forms will be mailed back to the Agency; b) Use a separate form to report each action taken by the Agency; c) Utilize the instructions below and fill in the fields on page 4; d) Print, **sign**, and send to CT-DEP, Wetlands Management Section.

1. Enter the year and month the Agency took the action being reported.
2. Enter **ONE** code letter to describe the final action or decision taken by the Agency. *Do not submit a reporting form for withdrawn applications.* Do not enter multiple code letters (for example: if an enforcement notice was given and subsequent permit issued - two forms for the two separate actions are to be completed).
 - A = A Permit Granted by the Agency (*not including map amendments, see code D below*)
 - B = Any Permit Denied by the Agency
 - C = A Permit Renewed or Amended by the Agency
 - D = A Map Amendment to the Official Town Wetlands Map - or -
An Approved/Permitted Wetland or Watercourse Boundary Amendment to a Project Site Map
 - E = An Enforcement Notice of Violation, Order, Court Injunction, or Court Fines
 - F = A Jurisdictional Ruling by the Agency (i.e.: activities "permitted as of right" or activities considered non-regulated)
 - G = An Agent Approval pursuant to CGS section 22a-42a(c)(2)
 - H = An Appeal of Agent Approval pursuant to CGS section 22a-42a(c)(2)
3. Check "Yes" if a public hearing was held in regards to the action taken; otherwise check "No".
4. Enter the name of the Agency official verifying that the information provided on this form is accurate and that it reflects the **FINAL** action of the Agency.

PART II: To Be Completed By The Agency Or The Applicant - If Part II is completed by the applicant, the **applicant must return the form** to the Agency. The Agency must ensure that the information provided is accurate and that it reflects the **FINAL** action of the Agency.

5. Enter the name of the municipality for which the Agency has jurisdiction and in which the action/project/activity is occurring.

Check "Yes" if the action/project/activity crosses municipal boundaries and enter the name(s) of the other municipality(ies) where indicated. Check "No" if it does not cross municipal boundaries.

6. Enter the USGS Quad Map name and number (1 through 115) as found on the Connecticut Town and Quadrangle Index Map (the directory to all USGS Quad Maps) that contains the location of the action/project/activity. See reverse side of the reporting form for the Connecticut Town and Quadrangle Index Map or at: (www.ct.gov/dep/lib/dep/gis/resources/Index_NamedQuadTown.pdf)

ALSO enter the four-digit identification number of the corresponding Subregional Drainage Basin in which the action/project/activity is located. If the action/project/activity is located in more than one subregional drainage basin, enter the number of the basin in which the majority of the action/project/activity is located. A town subregional drainage basin map has been mailed to each Agency. Further, sub-regional drainage basin maps can be found at UCONN-CLEAR (www.clear.uconn.edu/data/map_set/index.htm) for each town in an easy to understand format.

7. Enter the name of the individual applying for, petitioning, or receiving the action.
8. Enter the name and address or location of the action/project/activity site. Also provide a brief description of the action/project/activity. Select if the action/project/activity impacts are **TEMPORARY** or **PERMANENT** in nature.

9. **CAREFULLY REVIEW** the list below and enter **ONE** code letter which best characterizes the action/project/activity. All state agency projects must code "N".

A = Residential Improvement by Homeowner	I = Storm Water / Flood Control
B = New Residential Development for Single Family Units	J = Erosion / Sedimentation Control
C = New Residential Development for Multi-Family / Condos	K = Recreation / Boating / Navigation
D = Commercial / Industrial Uses	L = Routine Maintenance
E = Municipal Project	M = Map Amendment
F = Utility Company Project	N = State Agency Project
G = Agriculture, Forestry or Conservation	P = Other (this code includes the approval of concept plans with no-on-the-ground work)
H = Wetland Restoration, Enhancement, Creation	

10. Enter between one and four codes to best characterize the project or activity being reported. Enter "NA" if this form is being completed for the action of map amendment. You must provide code 12 if the activity is located in an established upland review area (buffer, setback). You must provide code 14 if the activity is located **BEYOND** the established upland review area (buffer, setback) or **NO** established upland review area (buffer, setback) exists.

1 = Filling	8 = Underground Utilities (no other activities)
2 = Excavation	9 = Roadway / Driveway Construction
3 = Land Clearing / Grubbing (no other activity)	10 = Drainage Improvements
4 = Stream Channelization	11 = Pond, Lake Dredging / Dam Construction
5 = Stream Stabilization (includes lakeshore stabilization)	12 = Activity in an Established Upland Review Area
6 = Stream Clearance (removal of debris only)	14 = Activity in Upland
7 = Culverting (not for roadways)	

Examples: Jurisdictional ruling allowing construction of a parking lot in an upland where the municipality *does not* have an established upland review area must use code 14, other possible codes are 2 and 10. Permitted construction of a free standing garage (residential improvement by homeowner) partially in an established upland review area with the remainder in the upland must use code 12 and 14, other possible codes are 1 and 2. Permitted dredging of a pond must use code 11, other possible codes are 12 and 5.

11. Leave blank for **TEMPORARY** alterations but please indicate action/project/activity is temporary under question #8 on the form (description). For **PERMANENT** alterations, enter in acres the area of wetland soils or watercourses altered. Include areas that are permanently altered, or are proposed to be, for all agency permits, denials, amendments, and enforcement actions. For those activities that involve filling or dredging of lakes, ponds or similar open water bodies enter the acres filled or dredged under "open water body". For those activities that involve directly altering a linear reach of a brook, river, lakeshore or similar linear watercourse, enter the total linear feet altered under "stream". Remember that these figures represent only the acreage altered not the total acreage of wetlands or watercourses on the site. You **MUST** provide all information in **ACRES** (or linear feet as indicated) including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration.
12. Enter in acres the area of upland altered as a result of an **ACTIVITY REGULATED BY** the Agency, or as a result of an **AGENT APPROVAL** pursuant to 22a-42a(c)(2). Leave blank for **TEMPORARY** alterations but please indicate action/project/activity is temporary under question #8 on the form (description). Include areas that are permanently altered, or proposed to be permanently altered, for all agency permits, denials, amendments, and enforcement actions. Inland wetlands agencies may have established an upland review area (also known as a buffer or setback) in which activities are regulated. Agencies may also regulate activities beyond these established areas. You **MUST** provide all information in **ACRES** including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration. Remember that these figures represent only the upland acreage altered as a result of an activity regulated by the Agency, or as a result of an agent approval.
13. Enter the acres that are, or are proposed to be, restored, enhanced or created for all agency permits, denials, amendments, and enforcement actions. **NOTE:** "restored" or "enhanced" applies to previously existing wetlands or watercourses. "Created" applies to a non-wetland or non-watercourse area which is converted into wetlands or watercourses (question #10 must provide 12 and/or 14 as an answer, and question #12 must also be answered). You **MUST** provide all information in **ACRES** including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no restoration, enhancement or creation.

PART III: To Be Completed By The DEP - Please leave this area blank.



Inland Water Resources Division
Department of Environmental Protection
79 Elm Street, 3rd Floor
Hartford, CT 06106-5127
www.ct.gov/dep

GIS CODE #: _____
For DEP Use Only

Statewide Inland Wetlands & Watercourses Activity Reporting Form

*Complete, print, **sign**, and mail this form in accordance with the instructions on pages 2 and 3.*

PART I: To Be Completed By The Municipal Inland Wetlands Agency Only

1. DATE ACTION WAS TAKEN (use drop-down box): Year Month
2. ACTION TAKEN (use drop-down box):
3. WAS A PUBLIC HEARING HELD? (select one only) ☐ Yes ☐ No
4. NAME OF AGENCY OFFICIAL VERIFYING AND COMPLETING THIS FORM:
(print): (signature) _____

PART II: To Be Completed By The Municipal Inland Wetlands Agency Or The Applicant

5. TOWN IN WHICH THE ACTION IS OCCURRING:
Does this project cross municipal boundaries? (select one only) ☐ Yes ☐ No
If Yes, list the other town(s) in which the action is occurring:
6. LOCATION: [USGS Quad Map Name](#) (see hyperlink):
[Quad Number](#) (see hyperlink):
Subregional Drainage [Basin Number](#) (see hyperlink):
7. NAME OF APPLICANT, VIOLATOR OR PETITIONER:
8. NAME & ADDRESS/LOCATION OF PROJECT SITE:

Briefly describe the action/project/activity: ☐ Temporary ☐ Permanent
9. ACTIVITY PURPOSE CODE (Use drop-down box):
10. ACTIVITY TYPE CODE(S) (Use drop-down box) , , ,
11. WETLAND / WATERCOURSE AREA ALTERED [must be provided in acres or linear feet as indicated]:
Wetlands: acres Open Water Body: acres Stream: linear feet
12. UPLAND REVIEW AREA ALTERED [must be provided in acres]: acres
13. AREA OF WETLANDS AND / OR WATERCOURSES RESTORED, ENHANCED OR CREATED: acres
[must be provided in acres]

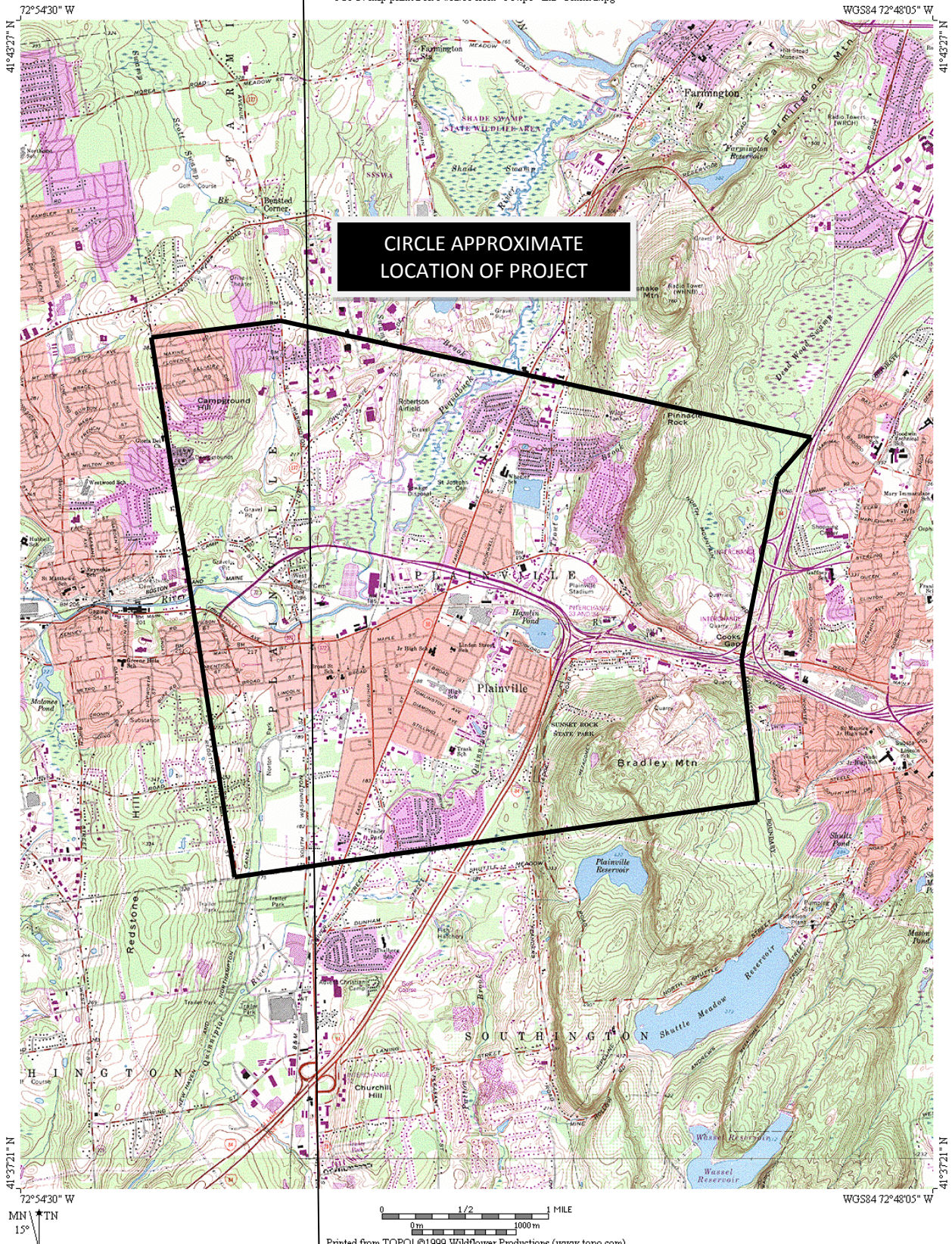
PART III: To Be Completed By The DEP

DATE RECEIVED: DATE RETURNED TO DEP:
FORM COMPLETED: ☐ YES ☐ NO FORM CORRECTED / COMPLETED: ☐ YES ☐ NO

Quad #50 - Bristol

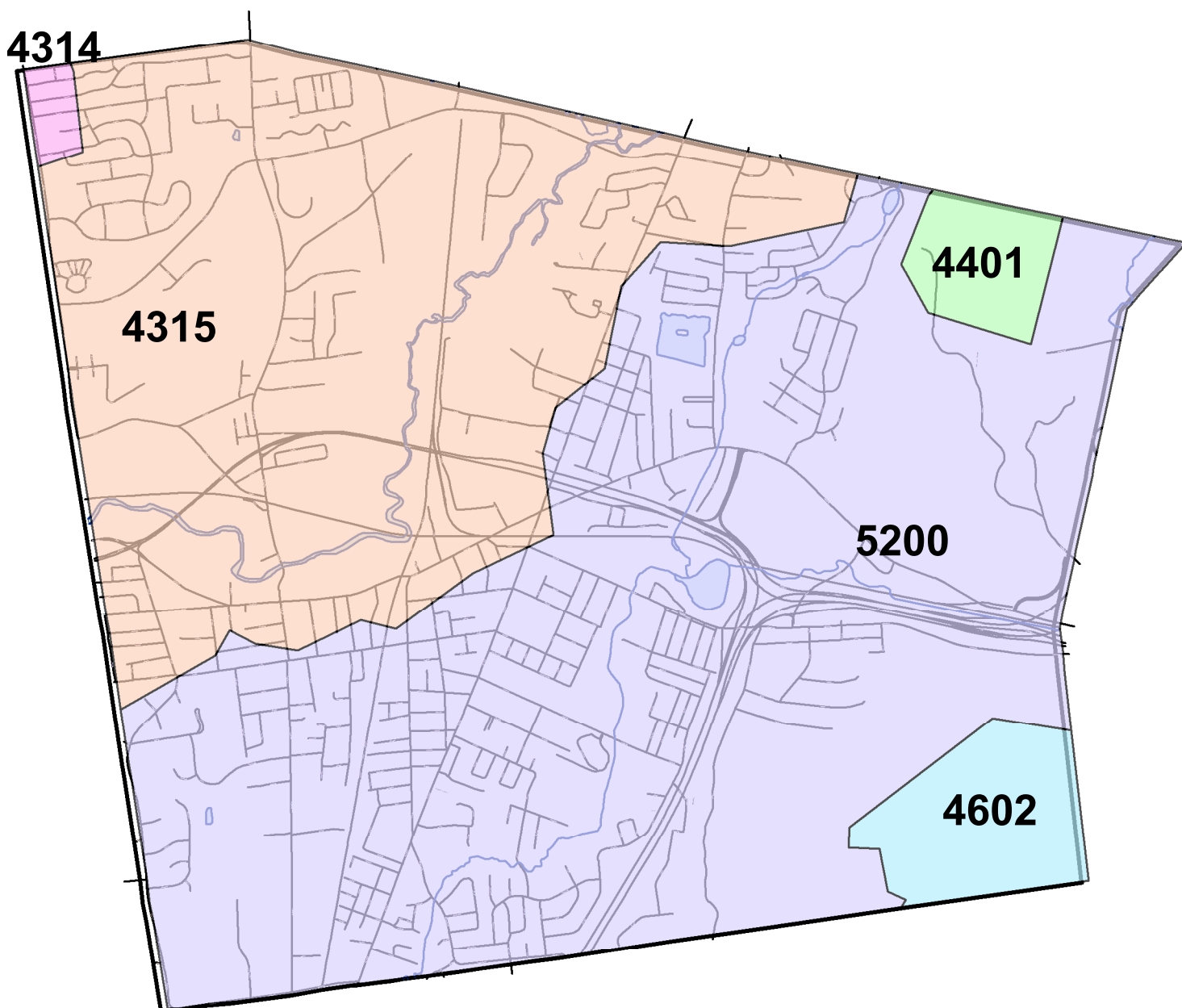
Quad #51 - New Britain

TOPO! map printed on 04/02/08 from "CT.tpo" and "Untitled.tpg"



See Accompanying
Drainage Basin Map for
Question #6, Part II

Select Appropriate Map Name
and Number for Question 6 on
Reporting form



SUBREGIONAL DRAINAGE BASINS IN PLAINVILLE, CT

Statewide Inland Wetlands & Watercourses Activity Reporting Form

Subregional Basin Number

- 4314
- 4315
- 4401
- 4602
- 5200

Town of Plainville - Inland Wetlands and Watercourses Commission
Please mark project area clearly

Prepared by the Office of Planning and Economic Development
January 15, 2015

Mark DeVoe, Director

0 0.25 0.5 1 Miles

