

PLAINVILLE HOUSING AUTHORITY
Special Meeting
March 22, 2016
6:30 pm
Sunset Community Room, 20 Stillwell Drive

PRESENT: The following members were present: David Mazurek, Robert Sheddan, Desiree Gorske, Edna Pires, David Coughlin

STAFF: Linda DeZenzo, Executive Director

I. Call To Order

The meeting was called to order at 6:39 pm by David Coughlin, Chairman.

II. Minutes

- A. Motion to approve the Meeting Minutes of February 16, 2016 as written**
by: Robert Sheddan
Second: Desiree Gorske

All in Favor 5 to 0

Minutes Approved

III. Oral Petitions

None; addressed in the meeting prior, resident forum.

IV. February Financial Report

A. Linda went over the Report with the commission.

Motion to accept the February Financial Report by: Desiree Gorske
Second: Edna Pires

All in Favor 5 to 0

Report Accepted

V. Management / Maintenance Report

Linda reported that there are 2 vacancies, C64 & W22

Linda DeZenzo presented the Maintenance Report.

Linda reported that W23 owes rent. It will be paid this week.

Servpro

- W39 shampoo carpeting from flood

Bristol Pest Control

- S10 & W39 exterminated

Wayne Sharp Plumbing

- W39 installed hot water
- C54 shower valve & shut off
- C67 installed strainer basket
- C73 replaced flapper

Reynolds's Electric

- W40 installed base board heater

JR Heating and Cooling

- S2 & S16 repaired heat pump

Advanced Power Systems

- PM of generators

John

- S40 installed new clothes line
- W4 & W38 snaked and put acid down kitchen drain
- S17 installed new bathroom faucet
- S35 installed new shower rod
- W39 installed new heater in bathroom and thermostat
- S23 installed new stove
- W5 installed new flapper
- S40 cut bush near apt
- S34 installed felt on cabinet doors
- W13 installed new filter in bathroom fan
- C68 & W33 installed grab bar in the bathroom
- S12 installed range hood
- Linda finished purging the wait list, 66 applicants still on waiting list.
- On Wednesday, March 2nd Linda attended a meeting a CHFA with DOH to see if there is any money available for housing and capital needs.
- On Monday, March 7th Linda had a meeting with Mr. Lewis about Capital needs.

- On Wednesday, March 7th Linda had a meeting with CHFA with DOH, Mr. Lee and Mr. Devoe and Mr. Lewis. We spoke about capital needs, housing and rents.

Motion to accept the Executive Director's / Maintenance Report by: Robert Shedd

Second: David Mazurek

All in Favor 5 to 0

Report Accepted

VI. Unfinished Business

1. Solar Panels – hoping to have them installed in March or April, ongoing

VII. New Business

1. Housing – Linda is looking to see if there is any money available for door and roofs for the Housing Authority.

VIII. Executive Session

Motion to go into Executive Session for the purpose of discussing proposed rent increase on specific residents by: Desiree Gorske

Second: Edna Pires

All in Favor 5 to 0

Motion Passes

Start: 6:54 pm

Motion to come out of Executive Session by: Desiree Gorske

Second: Edna Pires

All in Favor 5 to 0

Motion Passes

End: 7:20 pm

Motion to go into Executive Session for the purpose of discussing legal issues and the Landscaping Contract by: Robert Shedd

Second: David Mazurek

All in Favor 5 to 0

Motion Passes

Start: 7:21 pm

Motion to come out of Executive Session by: Robert Shedd

Second: David Mazurek

All in Favor 5 to 0

Motion Passes

End: 7:35 pm

Motion to accept Bear Landscaping for 2016 in the amount of \$15,000 by: Robert Shedd

Second: David Mazurek

All in Favor 5 to 0

Motion Passes

After accepting Bear Landscaping as the Landscaping Contractor; David Mazurek realized one of the Landscaping bids came from a fellow Firefighter, so he needed to abstain from voting.

Motion to accept Bear Landscaping for 2016 in the amount of \$15,000 by:

Robert Sheddan

Second: Edna Pires

All in Favor 4 to 0 1 abstains, David Mazurek

Motion Passes

X. Adjournment

Motion to Adjourn by: David Mazurek

Second: Robert Sheddan

All in Favor 5 to 0

Motion passes, meeting adjourned at 7:39 pm.

Respectfully submitted,

Jennifer Dahlstrom

Jennifer Dahlstrom
Recording Secretary

RECEIVED

MAR 28 2016

Case A. Dahlstrom
TOWN CLERK