

PLAINVILLE HOUSING AUTHORITY
Special Meeting
January 19, 2016
5:30 pm
Sunset Community Room, 20 Stillwell Drive

PRESENT: The following members were present: David Mazurek, Robert Sheddan, and David Coughlin

STAFF: Linda DeZenzo, Executive Director

VISITORS: Scott Saunders, Town Council Liaison

ABSENT: Desiree Gorske and Edna Pires

I. Call To Order

The meeting was called to order at 5:31 pm by David Coughlin, Chairman.

II. Minutes

- A. Motion to approve the Meeting Minutes of December 15, 2015**
by: Robert Sheddan
Second: David Mazurek

All in Favor 3 to 0

Minutes Approved

III. Oral Petitions

None

IV. December Financial Report

- A. Linda went over the Report with the commission.**

Motion to accept the December Financial Report by: Robert Sheddan
Second: David Mazurek

All in Favor 3 to 0

Report Accepted

V. Management / Maintenance Report

Linda reported that there are 2 vacancies, S12 & W8

- Linda DeZenzo presented the Maintenance Report.

Michael Sloane

- Paint and repair laundry room

Servpro

- W11 clean up from flood

LaBella Paving

- Pave around shed and add stone

Frank's Construction

- W8 paint and prep walls
- Sunset Bldg 1, repaired gutters
- W17 touch up paint and repaired wall

Bristol Pest Control

- S18, W11, W26, W44 exterminate for bugs

John

- S30 rebuilt fan and reinstalled
- W39 repaired cabinet drawer and doors
- W27 turned up temp on hot water heater
- W3 installed new heater in bedroom
- W3 cleaned heat pump filter
- Woodmoor Ladies Room – snaked toilet and repaired door
- S23 & C66 installed new outside light fixture
- C67 repaired closet doors and installed new hardware
- S11 snaked toilet
- C75 repaired closet doors
- C73 and W40 rebuilt toilet tank
- W17, W18 and W38 snaked kitchen drain and put acid down drain
- On Tuesday, December 22 we had our holiday party with bingo, it was enjoyed by all.
- On Friday, December 18 we had a town meeting to discuss housing in Plainville.
- Reynolds's electric completed Woodmoor's outside lighting and connected it to the generator.
- Our software Tenant Pro is no longer working properly and is no longer in business. I have been looking at other software programs that will import the data from Tenant Pro. They are APP Folio, Buildium, Property Ware. I am currently doing a demo of each program and talking to others to see which will best fit our needs.

Motion to accept the Executive Director's / Maintenance Report by: Robert Sheddan

Second: David Mazurek

All in Favor 3 to 0

Report Accepted

VI. Unfinished Business

1. Solar Panels – hoping to have them installed in March or April, ongoing

VII. New Business

1. Housing in Plainville – Linda, David and David attended a meeting on adding additional senior / disabled housing. Proposal is for 60 – 80 units. Looking for grants to fund cost. Soil survey to determine wetlands will be necessary.

VIII. Adjournment

Motion to Adjourn by: David Mazurek

Second: Robert Sheddan

All in Favor 3 to 0

Motion passes, meeting adjourned at 6:13 pm.

Respectfully submitted,

Jennifer Dahlstrom
Jennifer Dahlstrom
Recording Secretary

RECEIVED

JAN 21 2016

Carol A. Shedd

TOWN CLERK

