

PLAINVILLE HOUSING AUTHORITY
Regular Meeting
March 21, 2017
5:30 pm
Sunset Community Room, 20 Stillwell Drive

PRESENT: The following members were present: Desiree Gorske, Robert Sheddan, David Mazurek, David Coughlin and Edna Pires

STAFF: Linda DeZenzo, Executive Director

ABSENT: None

I. Call To Order

The meeting was called to order at 5:30 pm by David Coughlin, Chairman.

II. Minutes

- A. Motion to approve the Regular Meeting Minutes of February 21, 2017**
as written by: Desiree Gorske
Second: Robert Sheddan

All in Favor 5 to 0

Minutes Approved

III. Oral Petitions

None

IV. Financial Report

- A. 4th Quarter Financial Report - Linda gave the Commissioners the finalized report.**

Motion to accept 4th Quarter Financial Report by: David Mazurek

Second by: Robert Sheddan

All in Favor 5 to 0

Motion Passes

- B. Linda went over the February report with the commission.**

Motion to accept the February Financial Report

by: David Mazurek

Second by: Desiree Gorske

All in Favor 5 to 0

Report Accepted

V. Management / Maintenance Report

Linda reported that there are 7 vacancies S13, S25, C68, W33, W36, W40 &W48.

Rent Collections - 100 %

Linda DeZenzo presented the Maintenance Report.

Reynolds Electric

W12, W17, W44 repaired vent fans

Frank's Construction

- W19 worked in vacant unit

Wayne Sharp Plumbing

- W33 installed bathtub

All Town Plumbing

- S25 & S35 new toilet
- S25 installed new kitchen faucet and repaired link under sink
- S36 emergency back up in toilet
- S17, S30, S34 installed new kitchen faucets

Servpro

- S36 cleaned up from emergency back up

Advanced Power

- PM Generators

Frank's Construction

- W19 worked in vacant unit

Michael Sloan

- W33 and W48 paint
- S13 worked in vacant unit

John

- S36 new toilet
- W18 new diverator
- W21 new flapper and valve
- W38 snaked toilet
- W35 snaked bath tub drain
- C67 installed new living room shade

- On Tuesday, February 16 Linda had a residents meeting to explain the small cities grant.
- On Thursday, February 23 John went to a seminar on how to paint and restore countertops.
- Anna Song resigned. She is relocating. Linda is going to have a get together on April 12th at 3 to 5 pm. All commissioners are welcome to attend.

Motion to accept the Executive Director's / Maintenance Report by: Edna Pires

Second: Robert Sheddan

All in Favor 5 to 0

Report Accepted

VI. Old Business

- Small cities Grant – ongoing. This grant would be used to renovate the bathrooms including installing ADA tubs.
- Capital needs Grant – Linda decided on an architect. Surveyor needs to come. Grant is 5 million. It would be used for roofs, doors, etc.

VII. New Business

Motion to go into Executive Session by: Desiree Gorske

Second: Robert Sheddan

All in Favor 5 to 0

Motion Passes

Start: 5:57 pm

Motion to come out of Executive Session by: Desiree Gorske

Second: Robert Sheddan

All in Favor 5 to 0

Motion Passes

End: 6:07 pm

Motion to accept Bear Landscaping contract for \$15,000 by: David Mazurek

Second: Desiree Gorske

All in Favor 5 to 0

III. Adjournment

Motion to Adjourn by: Desiree Gorske

Second: Edna Pires

All in Favor 5 to 0

Motion passes, meeting adjourned at 6:08 pm.

Respectfully submitted,

Jennifer Dahlstrom

Jennifer Dahlstrom
Recording Secretary