

PLAINVILLE HOUSING AUTHORITY
REGULAR MEETING
May 15, 2018
SUNSET COMMUNITY ROOM
5:30 pm
MINUTES

PRESENT: R. Sheddan, D.Mazurek, D. Coughlin, D. Gorske

ABSENT: E. Pires

STAFF: Linda DeZenzo, Executive Director

VISITORS: William Ryan, CPA

I. ROLL CALL

Edna Pires had an excused absence.

II. MINUTES

A motion was made by: D. Coughlin to approve the Meeting Minutes of April 17, 2018 as written.

Seconded by: D. Gorske

All in Favor 4 to 0

Minutes Approved

III. ORAL PETITIONS

None

IV. FINANCIAL REPORTS

- A. Linda went over the April Financial Report.

A motion was made by: R. Sheddan to approve the April Financial Report.

Seconded by: D. Gorske

All in Favor 4 to 0

Motion Passes, Report Accepted

A motion was made by: D. Gorske to add End of 2017 Financials and First Quarter Financials to the agenda.

Seconded by: R. Sheddan

All in Favor 4 to 0

Motion Passes

- B. William Ryan went over the end of the year financials for 2017 and the first quarter financials 2018 with the commissioners.

A motion was made by: D. Gorske to approve the year end financials for 2017.

Seconded by: D. Coughlin

All in Favor 4 to 0

Motion Passes, Report Accepted

A motion was made by: D. Coughlin to approve the first quarter financials for 2018.

Seconded by: R. Sheddan

All in Favor 4 to 0

Motion Passes, Report Accepted

A motion was made by: D. Gorske to adopt a capitalization plan for any items over the cost of \$5,000.

Seconded by: R. Sheddan

All in Favor 4 to 0

Motion Passes

V. EXECUTIVE DIRECTOR / MAINTENANCE REPORT

VACANCIES: C59, S2, S16, S20, W20, W22, W25, W43 & W49

RENT COLLECTION: 100% collected

MAINTENANCE ISSUES

Medina Sewer and Drain Cleaning

W1, W2, W3 & W4 snaked the mail line

JR HEATING AND COOLING

- C61 repaired heat pump

JOHN AND JAYSON

- C75 snaked toilet
- S17 snaked kitchen drain and put acid down the drain
- S29 installed new thermostats (4)
- W26 snaked tub and main line
- W12 installed new wax ring and toilet seat
- S10 adjusted striker plate
- S3 unclogged bathroom sink
- W28 installed new Ptrap
- S7 installed 2 new resident signs
- C76 installed clothes line
- W12 repaired closet doors and installed new hardware
- C57 adjusted striker plate, replaced door handle, installed new door closure
- S28 tightened supply line to toilet

On Tues. April 10th we had MR Services here for a free health screening for our residents. They did blood pressure and glucose screenings.

On Thurs. April 12th we had an ice cream social with bingo, it was enjoyed by all.

On Wednesday, April 25 TEC Control was here for our semi-annual fire alarm inspection.

Our wait list will be opening on May 22, May 23 and May 24 from 10 am to 2 pm.

Ribbon cutting for our new outdoor gathering space is on May 31, 2018 at 2:30 pm.

A motion was made by: R. Sheddan to accept the Executive Director's report and Maintenance report.

Seconded by: D. Gorske

All in Favor 4 to 0

Motion Passes

VI. UNFINISHED BUSINESS

- A. Housing – ongoing
- B. Shut off valves – ongoing

VII. NEW BUSINESS

None

VIII. EXECUTIVE SESSION

A motion was made by: D. Gorske to go into Executive Session at 6:41 pm.

Seconded by: R. Sheddan

All in Favor 4 to 0

Motion Passes

Start: 6:41 pm

A motion was made by: R. Sheddan to come out of Executive Session at 6:58 pm.

Seconded by: D. Gorske

All in Favor 4 to 0

Motion Passes

End: 6:58 pm

IX. ADJOURNMENT

A motion was made by: D. Coughlin to adjourn the meeting at 6:59 pm.

Seconded by: R. Sheddan

All in Favor 4 to 0

Motion Passes, Meeting adjourned at 6:59 pm.

Respectfully submitted,

Jennifer Dahlstrom

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Recording Secretary