

PLAINVILLE HOUSING AUTHORITY

REGULAR MEETING

April 17, 2018

SUNSET COMMUNITY ROOM

5:30 PM

MINUTES

PRESENT: R. Sheddan, D.Mazurek, E. Pires

ABSENT: D. Coughlin, D. Gorske

STAFF: Linda DeZenzo, Executive Director

I. ROLL CALL

David Coughlin and Desiree Gorske had excused absences.

II. MINUTES

A motion was made by: R. Sheddan to approve the Special Meeting Minutes of March 28, 2018 as written.

Seconded by: E. Pires

All in Favor 3 to 0

Minutes Approved

III. ORAL PETITIONS

Angel Jones, 234 East Street, Apt C55 – was present to complain that there is no shelter for smokers. Linda explained that the High School Students are building a gathering space for the residents, but it will not be ready until late May.

IV. FINANCIAL REPORT

Linda went over the March Financial Report.

A motion was made by: R. Sheddian to approve the March Financial Report.

Seconded by: E. Pires

All in Favor 3 to 0

Motion Passes, Report Accepted

V. EXECUTIVE DIRECTOR / MAINTENANCE REPORT

VACANCIES: C59, S2, S16, S20, W20, W22, W25, W43 & W49

RENT COLLECTION: 100% collected.

MAINTENANCE ISSUES

JR HEATING AND COOLING

- W43 cleaned heat pump

WAYNE SHARP PLUMBING

- C80 bath tub spout
- S25 wax seal

JOHN AND JAYSON

- W10 & W30 snaked kitchen sink drain and put acid down drain.
- C75 & W40 snaked toilet
- W45 installed new kitchen sink sprayer
- Reset transfer switch in generator at Woodmoor
- S32 set mouse traps in kitchen cabinets and removed one dead mouse.
- W39 repaired kitchen cabinet drawer and installed new drawer guides.
- W38 repaired night light
- W35 deiced heat pump
- W1 back up in tub and kitchen sink, snaked main line.
- C66 installed new thermostat
- W38 repaired door handle and striker plate.

- On Tues March 20 we had out St Patty's Day lunch with bingo, it was enjoyed by all!

- Our wait list will be opening on May 22, May 23 and May 24 from 10 am to 2 pm.

A motion was made by: E. Pires to accept the Executive Director's Report and Maintenance Report.

Seconded by: R. Sheddan

All in Favor 3 to 0

Motion Passes

VI. UNFINISHED BUSINESS

- A. Housing – ongoing
- B. Shut off valves – David reported that he is still working with a vendor about a shut off valve for the units.

VII. NEW BUSINESS

A motion was made by: Edna Pires to open Oral Petitions to allow a resident to speak that arrived late to the meeting.

Seconded by: R. Sheddan

All in Favor 3 to 0

Motion Passes

VIII. EXECUTIVE SESSION

A motion was made by: E. Pires to go into Executive Session at 5:39 pm.

Seconded by: R. Sheddan

All in Favor 3 to 0

Motion Passes

Start: 5:39 pm

A motion was made by: R. Sheddan to come out of Executive Session at 5:56 pm.

Seconded by: E. Pires

All in Favor 3 to 0

Motion Passes

End: 5:46 pm

IX. ADJOURNMENT

A motion was made by: E. Pires to adjourn the meeting at 5:47 pm.

Seconded by: R. Sheddan

All in Favor 3 to 0

**Motion Passes, Meeting adjourned at
5:47 pm.**

Respectfully submitted,

Jennifer Dahlstrom

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Recording Secretary