

PLAINVILLE HOUSING AUTHORITY
Regular Meeting
December 19, 2017
5:30 pm
Sunset Community Room, 20 Stillwell Drive

PRESENT: The following members were present: Robert Sheddan, Desiree Gorske, and David Mazurek

STAFF: Linda DeZenzo, Executive Director

VISITORS: William Ryan, CPA

ABSENT: Edna Pires, David Coughlin

I. Call To Order

The meeting was called to order at 5:33 pm by David Mazurek, Vice Chairman.

II. Minutes

- A. Motion to approve the Regular Meeting Minutes of November 21, 2017**
as written by: Robert Sheddan
Second: Desiree Gorske

All in Favor 3 to 0

Minutes Approved

III. Oral Petitions

No residents were present.

IV. Financial Reports

- A.** Linda went over the November Financial Report with the commission.

Motion to accept the November Financial Report
by: Robert Sheddan
Second by: Desiree Gorske

All in Favor 3 to 0

Report Accepted

V. Management / Maintenance Report

Linda reported that there are 6 vacancies S12, S20, C63, C56, W34, and W43. S12, C63, W34 rented for Feb 1.

Linda DeZenzo presented the Maintenance Report.

DDD Sewer

- W8 snaked kitchen sink

ServPro

- S30 clean up from flood, hot water heater

TEC Control

- Semi Annual Testing Fire Alarm System

LaBella Paving

- Centerview installed 2 parking spaces, curbing and ramps

John & Jayson

- W36 new hot water heater
- W40 turned up temp on hot water heater
- C58 cleaned gutters
- S10 installed new refrigerator
- S23 & S26 installed new GFI
- S30 installed new flapper
- S16 snaked kitchen sink and put acid down the drain
- W47 installed new shades
- S30 installed new shut off valve
- S31 repaired stove
- W11 repaired sink stopper
- W40 installed new hardware on closet doors
- W40 removed deviator and adjusted deviator in reinstalled
- S1 & S10 installed new shower head
- C61 repaired vent fan and roof
- W47 gave new remote to heat pump
- C67 installed new tub spout and deviator
- S23 installed 2 new burners on stove
- S23 installed new kitchen light fixture
- W40 cleaned a/c filter
- C71 repaired front door lock
- C71 installed new stove
- S30 turned off outside faucet
- S5 installed new small burner on stove
- On Tuesday, Nov 14th we had our Thanksgiving luncheon with Bingo. It was enjoyed by all.

- December 6 - we had a meeting with David Marchette, the Construction Teacher at Plainville High School. They are going to build the residents an outside, all weather, gathering space as a group project. We will only need to pay for the materials. When completed, we will invite Town officials for a ribbon cutting.

Motion to accept the Executive Director's / Maintenance Report by: Desiree Gorske

Second: Robert Sheddan

All in Favor 3 to 0

Report Accepted

VI. Unfinished Business

Housing - ongoing

VII. New Business

David Mazurek is researching shut off valves to help avoid floods in the apartments.

VIII. Executive Session

Motion to go into Executive Session to discuss Confidential Resident issues by: Desiree Gorske

Second: Robert Sheddan

All in Favor 3 to 0

Motion Passes

Start: 5:43 pm

Motion to come out of Executive Session by:

Desiree Gorske

Second: Robert Sheddan

All in Favor 3 to 0

Motion Passes

End: 5:53 pm

IX. Adjournment

Motion to Adjourn by: Desiree Gorske

Second: Robert Sheddan

All in Favor 3 to 0

Motion passes, meeting adjourned at 5:54 pm.

Respectfully submitted,

Jennifer Dahlstrom

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Recording Secretary