

PLAINVILLE HOUSING AUTHORITY
Regular Meeting
June 20, 2017
5:30 pm
Sunset Community Room, 20 Stillwell Drive

PRESENT: The following members were present: Robert Sheddan, Edna Pires, Desiree Gorske, David Mazurek, David Coughlin

STAFF: Linda DeZenzo, Executive Director

ABSENT: None

I. Call To Order

The meeting was called to order at 5:30 pm by David Coughlin, Chairman.
Sarah Doyle , 67 Belmont Place, Plainville - a Social Worker Masters student
was present.

Jonie McMillan – new Recording Secretary for the Town of Plainville was
present.

II. Minutes

- A. Motion to approve the Regular Meeting Minutes of May 16, 2017**
as written by: Edna Pires
Second: Desiree Gorske

All in Favor 5 to 0

Minutes Approved

III. Oral Petitions

No residents were present.

IV. Financial Reports

Linda went over the May Financial Report with the commission.

Motion to accept the May Financial Report
by: David Mazurek
Second by: Robert Sheddan

All in Favor 5 to 0

Report Accepted

V. Management / Maintenance Report

Linda reported that there are 7 vacancies S25, C57, C67, W22, W36, W46 & W48. W48 is rented for July 1st. The other vacancies are due to medical transfers.

Linda DeZenzo presented the Maintenance Report.

All Town Plumbing

- S11 repaired flange
- W27 installed wax ring
- S30, S39 & W30

Bristol Pest Control

- Quarterly Service
- W25 beetles
- S26&W11 ants
- Office exterminate gnats
- W25 exterminate spiders

John

- Jenn's office new shade
- Sunset Laundry Room installed new outlet and rewired outlet to main panel.
- C55 repaired 3 closet doors
- W21 installed new shut off valve
- W48 installed new hot water heater
- C 68 installed new towel rack
- W44 snaked bath tub drain
- W18 installed new shades in living room
- On Friday May 19 we had Day of Caring with Farmington Savings Bank. The installed the new stockade fencing at Sunset.
- John and I completed our annual apartment inspections. We created 80 work orders from the inspection.

Motion to accept the Executive Director's / Maintenance Report by: David Mazurek

Second: Edna Pires

All in Favor 5 to 0

Report Accepted

VI. Old Business

- Small Cities Grant was submitted waiting for a response.

VII. New Business

- Jenn and Linda reported delays at DSS processing resident paperwork.
- No meetings in July or August.

VIII. Executive Session

Motion to go into Executive Session to discuss Confidential Resident Legal issues by: Desiree Gorske

Second: Robert Sheddan

All in Favor 5 to 0

Motion Passes

Start: 5:55 pm

Motion to come out of Executive Session by: David Mazurek

Second: Robert Sheddan

All in Favor 5 to 0

Motion Passes

End: 6:20 pm

IX. Adjournment

Motion to Adjourn by: Desiree Gorske

Second: Edna Pires

All in Favor 5 to 0

Motion passes, meeting adjourned at 6:21 pm.

Respectfully submitted,

Jennifer Dahlstrom

Jennifer Dahlstrom
Recording Secretary