

PLAINVILLE HOUSING AUTHORITY
Regular Meeting
April 19, 2016
6:30 pm
Sunset Community Room, 20 Stillwell Drive

PRESENT: The following members were present: David Mazurek, Robert Sheddin, David Coughlin and Edna Pires

STAFF: Linda DeZenzo, Executive Director

ABSENT: Desiree Gorske

I. Call To Order

The meeting was called to order at 6:30 pm by David Coughlin, Chairman.

II. Minutes

- A. Motion to approve the Resident Special Meeting Minutes**
by: Robert Sheddin
Second: Edna Pires

All in Favor 4 to 0

Minutes Approved

- B. Motion to approve the March Special Meeting Minutes**
by: Robert Sheddin
Second: David Mazurek

All in Favor 4 to 0

Minutes Approved

III. Oral Petitions

None

IV. March Financial Report

- A.** Linda went over the Report with the commission.

Motion to accept the March Financial Reports by: Robert Sheddin
Second: David Mazurek

All in Favor 4 to 0

Report Accepted

V. Management / Maintenance Report

Linda reported that there is 1 vacancy C64.

W23 still owes rent.

Linda DeZenzo presented the Maintenance Report.

American Excavating & Septic

- Replaced grinder pump at Centerview

JR Heating and Cooling

- W16, W33 & W50 repair heat pumps

John

- W48, W49 & W50 snaked and put acid down the kitchen drain
- W11 installed new flapper
- S24 installed new filter in the kitchen fan
- W11 sprayed for ants
- S35 repaired fill valve
- W27 repaired door handle
- C68 & W13 installed new screen
- W47 repaired door handle
- W17 repaired storm door frame and closure
- C63, C75 & W16 repaired closet doors and installed new hardware
- S33 snaked toilet
- S24, S35 & W15 repaired heat pumps
- C54 adjusted door handle
- W10 installed new hot water heater
- S37 installed new refrigerator
- C75 turned up temp on hot water heater
- W17 caulked around bath tub spout
- W44 installed new strainer basket
- W17 installed new aerator
- Wed. March 9th TEC Control was here to do our semiannual testing of the fire alarm.
- Tues. March 15 we had a ST Pat's Day Party with bingo. It was enjoyed by all.
- Reminder, May board meeting will be on May 24th.

Motion to accept the Executive Director's / Maintenance Report by: Robert Sheddan

Second: David Mazurek

All in Favor 4 to 0

Report Accepted

VI. Old Business

1. Rent calculations tabled until May.

VII. Unfinished Business

1. Solar is coming along.
2. Linda and Mr. Lewis made a list of capital needs that she distributed for the board to look at. Will be discussed at May meeting.

VIII. New Business

1. **Motion to go into Executive Session:** Robert Sheddan
Second: Edna Pires

All in Favor 4 to 0

Start: 6:54 pm

Motion to come out of Executive Session: Robert Sheddan
Second: Edna Pires

All in Favor 4 to 0

End: 7:26 pm

Motion to have Linda send out a letter to W23 for non-payment of rent by:
Edna Pires
Second: David Mazurek

All in Favor 4 to 0

Motion Passes

IX. Adjournment

Motion to Adjourn by: Edna Pires
Second: Robert Sheddan

All in Favor 4 to 0

Motion passes, meeting adjourned at 7:28 pm.

Respectfully submitted,

Jennifer Dahlstrom
Jennifer Dahlstrom
Recording Secretary

Plainville Housing Authority

RECEIVED

MAY 03 2016

Courtney A. Abney

TOWN CLERK

4-19-16

