

**Regular Meeting Minutes
CAPITAL PROJECT BUILDING COMMITTEE
Municipal Center – Room 302**

Committee: Capital Project Building Committee

Date: December 11, 2018

Time: 6:00 pm

Attendees: Thomas Arcari, Mark Belanger, Tom Lozaw, Steve Martino, Gilles Nadeau, Richard Negro, Kenneth Restelli

Absent: James Tufts

Also Present: Facilities Director: Steve Busel, O&G: Mark Sedensky,
IT Director: Kevin Ross, Custodial Manager: Scott Martin

Early Departure:

Chairman Mark Belanger called the meeting to order at 6:00 pm.

STEVE MARTINO MADE A MOTION TO APPROVE THE MINUTES FROM THE REGULAR MEETING ON NOVEMBER 26, 2018. KENNETH RESTELLI SECONDED THE MOTION. THE MOTION PASSED 6 YES VOTES, 1 ABSTENTION. (MR. LOZAW ABSTAINED FROM VOTING). THE MOTION CARRIED.

Update on Wheeler School Project:

Mr. Sedensky submitted the certified Contractor's Application for Payment #4 which has been approved by the Project Architect and Town of Plainville and recommended for payment in the sum of \$1,561,196.28.

STEVE MARTINO MADE A MOTION TO APPROVE PAYMENT FOR CONTRACTOR'S APPLICATION #4 FOR GENERAL CONSTRUCTION AT WHEELER SCHOOL IN THE SUM OF \$1,561,196. 28. RICHARD NEGRO SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Mr. Sedensky then reviewed the Proposed Change Order that he would like the Committee to consider for approval. The PCO information e-mail from Mr. Sedensky is included:

***From:** Mark Sedensky*

***Sent:** Thursday, December 6, 2018 3:04 PM*

***To:** Mark A. Belanger (mbelanger@ufpi.com) <mbelanger@ufpi.com>; Robert E. Lee (relee@plainville-ct.gov) <relee@plainville-ct.gov>*

***Cc:** Freddie Khericha <fkhericha@kba-architects.com>; Scott Mangiagli <smangiagli@kba-architects.com>; busels@plainvilleschools.org; Scott Colby <colby@plainville-ct.gov>*

***Subject:** Wheeler - Binder Phase 1*

Mark / Robert:

Attached is a site phasing plan which shows our Phase 2 fenced work area (red), and an area the school will use for access and play time in winter (yellow). The yellow area is currently our Phase 1 work area. The yellow area ultimately receives pavement in the project. We had planned on turning over the Phase 1 area back to the principal with gravel in the yellow area and perform paving operations for the entire project next summer.

Plainville DPW which plows the lots has stated that they will not plow the gravel we had planned on, they will plow if binder is installed. We can install binder, but Mizzy would like mobilization and would have to "winterize" the drainage structures so they don't get ripped up by plows. The cost is about \$3k (see attached) which is reasonable. If we did not pave, Mizzy would have to maintain the area (plow and salt/sand after storms) since the Town will not, this would most likely cost more than the mobilization costs for paving assuming we have some snow this winter.

The email below is from the Civil Engineer who does not recommend paving this late in the year. If we choose to pave, Mizzy will submit a cold weather paving plan per the contract documents.

The AE lists an old CT spec reference which recommends 40 and rising for base course. Mizzy would do the work next Friday, which is supposed to be in the 40's. Mizzy thinks there is a very small chance that any problems would occur with the binder during winter paving, but there is still a chance. If there was an issue that made the binder unacceptable, we would have to pay Mizzy to fix it since we are paving out of sequence.

Would you rather we place binder for the school (and take a small chance that something will have to be fixed in the binder course) or maintain the area for the school? We can discuss on Tuesday, I will need an answer by Wednesday to pave next Friday. Call me with any questions.

Mark Sedensky
O&G Industries Inc.

AFTER DISCUSSION:

1) Proposed Change Order #00017

Provide binder paving out of sequence for safe student play area during winter season. Possible weather damage caused by mid-winter paving will be addressed separately in Summer 2019 during final paving operations. The PCO is in the amount of \$2,902.00.

STEVE MARTINO MADE A MOTION TO APPROVE PCO 00017 AT WHEELER SCHOOL IN THE SUM OF \$2,902.00. RICHARD NEGRO SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Mr. Sedensky informed the committee that the project is moving forward with plans to move teachers back into their classrooms on or about December 17 with completion of Phase 1 on or about December 26. He also reviewed his Monthly Progress Report #2 with the committee on the Wheeler Project. Discussion continued.

At the last meeting, the Committee was asked to review and approve the Technology Package for the Wheeler Project. Kevin Ross informed the committee that one of the Contractor's State Contracts is not available for school districts to use. He went back and worked with another State Contractor who can work with school districts, Whalley Computer Associates, Inc and they gave him pricing which he was able to negotiate down in price but it is still approximately \$10,000 higher than what was approved. They can guarantee delivery for this if the PO is processed within the week. The computer equipment will be installed during the Holiday break. Mr. Batchelder, Wheeler School Principal would like these items as soon as possible as teachers use them as the center of their classroom and he felt not having them, would be problematic. The

computers are reimbursable as long as an approved contractor is used. He plans to go out to bid for other items but the bid process is long, and the computers are needed right away. Even with the additional cost of the computers, the Technology equipment is still under budget. He is requesting approval for them to be ordered. Discussion continued.

STEVE MARTINO MADE A MOTION TO APPROVE THE PURCHASE OF COMPUTERS FOR THE WHEELER SCHOOL PROJECT FROM WHALLEY COMPUTER ASSOCIATES, INC. IN THE SUM OF \$110,020.00. RICHARD NEGRO SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Update on the High School Paving Project:

No report

Approval of Invoices:

STEVE MARTINO MADE A MOTION TO APPROVE PAYMENT TO TRC FOR INVOICE #311936 DATED NOVEMBER 20, 2018 IN THE SUM OF \$3,835.75 AT WHEELER SCHOOL. RICHARD NEGRO SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

STEVE MARTINO MADE A MOTION TO APPROVE PAYMENT TO KBA FOR INVOICE 16066.01-16 DATED NOVEMBER 30, 2018 IN THE SUM OF \$8,338.77 FOR WHEELER SCHOOL. RICHARD NEGRO SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

STEVE MARTINO MADE A MOTION TO APPROVE PAYMENT TO MEYER MOVING COMPANY FOR MOVING SERVICES AT WHEELER SCHOOL FOR INVOICE #120-001058B DATED NOVEMBER 12, 2018 IN THE SUM OF \$2,495.00. RICHARD NEGRO SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Other:

No report

Adjournment:

STEVE MARTINO MADE A MOTION TO ADJOURN THE MEETING. RICHARD NEGRO SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED. The meeting was adjourned at 6:30 PM.

Respectfully Submitted,



Tina Gryguc
Recording Secretary

**MOTIONS MADE AT THE
CAPITAL PROJECTS BUILDING COMMITTEE MEETING
TUESDAY, DECEMBER 11, 2018**

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