

**Regular Meeting Minutes
CAPITAL PROJECT BUILDING COMMITTEE
Municipal Center – Room 302**

Committee: Capital Project Building Committee

Date: November 26, 2018

Time: 6:00 pm

Attendees: Steve Martino, Gilles Nadeau, Richard Negro, Ken Restelli, James Tufts

Absent: Thomas Arcari, Mark Belanger, Thomas Lozaw

Also Present: Facilities Director: Steve Busel, O&G: Mark Sedensky,
KBA: Freddie Khericha, Assistant to the Town Manager: Scott Colby, Superintendent: Dr. Maureen Brummett, Water Pollution Control: Joseph Alosso, IT Director: Kevin Ross

Early Departure:

Vice Chairman Steve Martino called the meeting to order at 6:00 pm.

JIM TUFTS MADE A MOTION TO APPROVE THE MINUTES FROM THE REGULAR MEETING ON NOVEMBER 13, 2018. KENNETH RESTELLI SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Update on WPCF Phosphorus Removal Upgrade Project:

Mr. Alosso gave an update on the project. He stated that the WPCF Phosphorus Removal Upgrade Project Contractor's Application for Payment 4 had been submitted and he recommends that the Committee approves it for payment. The project is moving along, there have been some delays because of the weather. They will move forward to meet deadlines and contractual finish dates. He stated that there will be at least one change order for the Committee's consideration probably at the next meeting. Discussion continued.

KENNETH RESTELLI MADE A MOTION TO APPROVE PAYMENT FOR CONTRACTOR'S APPLICATION FOR PAYMENT #4 TO DANIEL O'CONNELL'S SONS, INC. FOR THE WPCF PHOSPHORUS REMOVAL UPGRADE PROJECT IN THE SUM OF \$549,825.02 DATED NOVEMBER 15, 2018, INVOICE #18-0343. JIM TUFTS SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Presentation by Kevin Ross, IT Director, regarding the Technology Package for the Wheeler Project:

Mr. Ross informed the committee that he had received several quotes from different vendors and is requesting that the Committee approve the following 6 packages that are lowest bidders and are under State Contracting for the Wheeler Project. Mr. Ross stated that all the equipment is reimbursable except for the cameras. They are as follows:

**Package 1:
CDWG**

Total \$42,689.71

Package 2:

SHI

Total \$7,437.00

Package 3:

EarthWalk

Total \$9,592.00

Package 4:

CDWG

Total \$101,017.60

Package 5:

CDWG

Total \$40,319.73

Package 6:

IPEVO Inc.

Total \$2,660.00

Grand Total \$203,716.04

JIM TUFTS MADE A MOTION TO APPROVE PURCHASE OF TECHNOLOGY EQUIPMENT PACKAGES 1-6 FROM THE TECHNOLOGY BUDGET FOR THE WHEELER PROJECT IN THE SUM OF \$203,716.04. RICHARD NEGRO SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Mr. Ross stated that the remaining items cables: Dell desktops, Dell servers, Apple iMacs and Apple Macbooks will be ordered later on in the project. As of now, the Technology needed for the project is under budget by \$48,338.03. He would like to get the orders placed as soon as possible for installation to be used after the Christmas break. Discussion continued.

Review and recommendation of Bids at Wheeler School for Material Testing & Inspection Services

Scott Colby, Assistant to the Town Manager, presented the Bid Opening results for Materials Testing & Inspection Services for Wheeler Elementary School. The low bidder was Tri State Materials Testing Lab, LLC out of Wallingford, CT. Their base bid was \$21,470. Tri State has a very good reputation and the Committee has no problem working with them. Mr. Sedensky stated that all of the bidders were reputable and would recommend anyone of them. Discussion continued.

JIM TUFTS MADE A MOTION TO APPROVE TRI STATE MATERIALS TESTING LAB, LLC FROM WALLINGFORD CT FOR MATERIAL TESTING AND INSPECTION SERVICES ON THE WHEELER SCHOOL PROJECT NOT TO EXCEED \$21,470. KENNETH RESTELLI SECONDED THE MOTION. THE MOTION PASSED 4 YES VOTES, 1 ABSTENTION. (MR. NEGRO ABSTAINED FROM VOTING). THE MOTION CARRIED.

Update on the Wheeler School Project:

Mark Sedensky gave an update on the project. He stated that the additional support had been added to the Proposed Change Order discussion from the previous meeting. They have begun

installation of the ceiling grids, floors are being prepped for installation; they are painting and installing windows. The plan is to make it ready so the teachers can start bringing in materials by December 18 and turn over that portion of the project (Area A) with substantial completion by Friday, December 21. There will still be items they will be working on but that section will be occupied after the Christmas break. Dr. Brummett is planning to have a walk through for the Board of Education members as soon the building is ready. Mr. Sedensky stated that the design for the rooms Principal Batchelder requested a redesign for, is out for pricing and should be back this week. Mr. Sedensky stated there were no Proposed Change Orders for the Committee to review at this time. Discussion continued.

Update on the High School Paving Project:

B&W Paving is still working on the punch list at the High School. Retainage will be held until all punch list items are completed. This will probably take place in the spring. Mr. Busel has been speaking with a company regarding a remote fill for the oil tank at the PHS. He is waiting for pricing to bring it to the Committee for authorization to proceed. Discussion continued.

Approval of Invoices:

KENNETH RESTELLI MADE A MOTION TO APPROVE PAYMENT TO IES FOR INVOICE #13104 DATED NOVEMBER 14, 2018 IN THE SUM OF \$3,330.00 FOR WHEELER SCHOOL. JIM TUFTS SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

KENNETH RESTELLI MADE A MOTION TO APPROVE PAYMENT TO IMTL FOR INVOICE #3824-C DATED NOVEMBER 16, 2018 FOR TESTING SERVICES AT PLAINVILLE HIGH SCHOOL IN THE SUM OF \$230.00. JIM TUFTS SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Approval of the CPBC meeting schedule for 2019:

RICHARD NEGRO MADE A MOTION TO APPROVE THE CPBC MEETING SCHEDULE FOR 2019. JIM TUFTS SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED. A copy of the approved meeting schedule will be attached to the minutes.

Other:

Mr. Busel informed the Committee that he may need assistance from McCabe Movers to bring all the furniture back into the building. He is working on getting volunteers also to help and will let the Committee know if anything else is needed. Discussion continued.

Adjournment:

JIM TUFTS MADE A MOTION TO ADJOURN THE MEETING. KENNETH RESTELLI SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED. The meeting was adjourned at 6:30 PM.

Respectfully Submitted,



Tina Gryguc
Recording Secretary

**MOTIONS MADE AT THE
CAPITAL PROJECTS CAPITAL BUILDING COMMITTEE MEETING
MONDAY, NOVEMBER 26, 2018**

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Capital Projects Building Committee Meeting Schedule
2nd Tuesday of Each Month - 2019
4th Monday of Each Month – 2019
Municipal Center – Room 302
Time: 6:00 PM

Tuesday, January 8

Monday, January 28

Tuesday, February 12

Monday, February 25

Tuesday, March 12

Monday, March 25

Tuesday, April 16 **School vacation is April 8-12**

Monday, April 22

Tuesday, May 14

Tuesday, May 28 **Monday, May 27 is Memorial Day**

Tuesday, June 11

Monday, June 24

Tuesday, July 9

Monday, July 22

Tuesday, August 13

Monday, August 26

Tuesday, September 10

Monday, September 23

Tuesday, October 8

Monday, October 28

Tuesday, November 12

Monday, November 25

Tuesday, December 10

Monday, December 23 the second meeting of the month of December is cancelled