

**Regular Meeting Minutes  
CAPITAL PROJECT BUILDING COMMITTEE  
Room 302 - Plainville Municipal Center**

**Committee:** Capital Projects Building Committee

**Date:** April 19, 2016

**Time:** 6:00 pm

**CPBC Attendees:** Mark Belanger, Tom Lozaw, Steve Martino, Ken Restelli, Lee Toffey, Jim Tufts

**Absent:** Thomas Arcari, Richard Negro

**Also Present:** Facilities Director: Steve Busel, Custodial Manager: Scott Martin, Eagle Environmental, Inc.: Jeff Duigou, Kaestle Boos Associates: Chuck Boos

**Early Departure:** Jeff Duigou, Chuck Boos

**Call to Order:**

**The meeting was called to order at 6:00 PM by Chairman Belanger.**

**STEVE MARTINO MADE A MOTION TO APPROVE THE MINUTES FROM THE FEBRUARY 22, 2016 MEETING. KEN RESTELLI SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.**

Jeff Duigou from Eagle Environmental gave an update on the Old Linden Street School Demolition project. He gave the committee a copy of the contractor's schedule. The highlight shows where the project is now. Everything above that highlight is complete and the buildings have been separated. (Please see attached timeline). Steve Busel is in the process of clearing out all the old furniture that remains in the building. There will be approximately 6 weeks of abatement prior to the demolition which will take place after the schools are dismissed for the summer. Manafort is working on the demolition and putting the sight back together. Mr. Lozaw asked if there is discussion regarding the 'dip' or Alternate C on the project. There has been discussion with the contractor and Mr. Lee but no decision has been made. They are in the process of assessing the cost for it and will bring it to the Town and Building Committee for a decision. Discussion continued.

**Request for Qualifications and Proposals – Construction Management Services:**

Chairman Belanger informed the committee that several weeks ago a meeting was held and the decision was made to hire a Construction Management At-Risk Firm for the Wheeler School, Middle School of Plainville and the Plainville High School projects. The bid statement was sent out and Construction Management Service packets are expected to be returned to the Town of Plainville by 12:00 noon on April 22, 2016. At the next meeting on Monday, April 25 the CPBC will review the bids and select 3 or 4 companies to interview. The committee will also look at the original lists of things that need to be done at the three sites and make sure it is complete

prior to meeting with the companies to review the scope of work. The list will be finalized and presented to the Town Council to request a referendum in September. There will be a Special Meeting on Thursday, April 28 at 5:00 pm. The interviews will take place in Room 302 at the Municipal Center. Discussion continued.

**Approval of Invoices:**

These invoices were approved by Chairman Belanger on March 4 and March 24, 2016 and need to be recorded in the Minutes:

Eagle Environmental, Inc.	Invoice: 13476	Amount: \$1,084.50
Eagle Environmental, Inc.	Invoice: 13483	Amount: \$ 17,750.69

**STEVE MARTINO MADE A MOTION TO APPROVE THE ABOVE INVOICES TO EAGLE ENVIRONMENTAL, INC. PER CONTRACT. LEE TOFFEY SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.**

**Adjournment:**

**STEVE MARTINO MADE A MOTION TO ADJOURN THE MEETING. KEN RESTELLI SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.** The meeting was adjourned at 6:30 pm.

Respectfully Submitted,



Tina Gryguc  
Recording Secretary

**MOTIONS MADE AT THE  
CAPRIAL PROJECTS BUILDING COMMITTEE MEETING  
TUESDAY, APRIL 19, 2016**

**STEVE MARTINO MADE A MOTION TO APPROVE THE MINUTES FROM THE FEBRUARY 22, 2016 MEETING. KEN RESTELLI SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.**

**These invoices were approved by Chairman Belanger on March 4 and March 24, 2016 and need to be recorded in the Minutes:**

Eagle Environmental, Inc.	Invoice: 13476	Amount: \$1,084.50
Eagle Environmental, Inc.	Invoice: 13483	Amount: \$ 17,750.69

**STEVE MARTINO MADE A MOTION TO APPROVE THE ABOVE INVOICES TO EAGLE ENVIRONMENTAL, INC. PER CONTRACT. LEE TOFFEY SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.**

**STEVE MARTINO MADE A MOTION TO ADJOURN THE MEETING. KEN RESTELLI SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.**

