

**Regular Meeting Minutes
CAPITAL PROJECT BUILDING COMMITTEE
Municipal Center – Room 302**

Committee: Capital Project Building Committee

Date: March 26, 2018

Time: 6:00 pm

Attendees: Mark Belanger, Danny Carrier, Steve Martino, Richard Negro, Ken Restelli, James Tufts

Absent: Tom Arcari, Tom Lozaw

Also Present: Assistant to the Town Manager: Scott Colby, Superintendent: Dr. Maureen Brummett, Facilities Director: Steve Busel, Custodial Manager: Scott Martin, KBA: Scott Mangiagli, O&G: Mark Sedensky

Early Departure:

Call to Order:

The meeting was called to order at 6:00 pm by Chairman Mark Belanger.

Approval of Minutes:

STEVE MARTINO MADE A MOTION TO APPROVE THE MINUTES FOR THE SPECIAL MEETING ON MARCH 19, 2018. KEN RESTELLI SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Request Committee approval to bring Wheeler documents to State meeting on April 3, 2018:

Mr. Mangiagli met with Town official's this morning to ask them to sign off on the State documents that he will bring to the State meeting on April 3 with the Department of Administrative Services. All documents have been stamped, these documents are the ones the State will review allowing the project to move forward and go out to bid. He informed the Committee that it should be a long meeting; the State will tell them if there is anything missing. Mr. Mangiagli feels they are 100% ready to meet with the State for their approval to move forward to have O&G go out to bid. If the State does find something that needs to be added, it will delay the approval process about one week. Mr. Mangiagli stated that the signature requirements needed for the SCG 042 that will go to the State are Andrea Saunders, Board of Education Chairperson, Dr. Maureen Brummett, Superintendent and Mark Belanger, CPBC Chairman. Discussion continued.

JIM TUFTS MADE A MOTION TO APPROVE KAESTLE BOOS ASSOCIATE TO MOVE FORWARD WITH DOCUMENTS TO THE STATE MEETING ON APRIL 3, 2018. STEVE MARTINO SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Update on HazMat Testing:

Mark Sedensky updated the Committee regarding HazMat testing for the Wheeler project. He stated that TRC has completed about 95% of testing required by State law. They will be out at Wheeler tomorrow at 7:00 am to take samples of the roof and other samples that need to be taken. TRC will be off site before the students arrive at school. There are no surprises regarding the Haz/Mat testing. They will finalize their plans this week and go to the State. All mandatory testing has been performed. Discussion continued.

Other:

Mr. Busel invited William B. Meyer Moving, Inc. to Wheeler School to give them a cost estimate for their services to move items and boxes into either a storage facility or into the gym. They are working on numbers that Mr. Busel would be able to present to the committee. Mr. Busel is very comfortable using Meyer Moving. He stated that Meyers does about 90% of the school moving for projects and they are on the State contractors bid list. Mr. Busel and Mr. Sedensky have spoken with Paul Kennedy from Meyers Moving and he gave them a quote for \$2,100 to drop off boxes tomorrow. In order to provide the boxes for the project they are requesting that the Committee approve a motion not to exceed \$2,500. Discussion continued.

JIM TUFTS MADE A MOTION TO APPROVE, NOT TO EXCEED \$2,500, FOR MOVING BOXES FROM MEYER'S MOVING COMPANY FOR THE WHEELER PROJECT. STEVE MARTINO SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Approval of Invoices:

STEVE MARTINO MADE A MOTION TO APPROVE INVOICE #12225 DATED MARCH 23, 2018 FROM INNOVATIVE ENGINEERING SERVICES, LLC FOR 63% COMPLETION OF COMMISSIONING SERVICES ON THE WHEELER PROJECT IN THE SUM OF \$1,764.00. RICHARD NEGRO SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Adjournment:

STEVE MARTINO MADE A MOTION TO ADJOURN THE MEETING. JIM TUFTS SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED. The meeting was adjourned at 6:12 PM.

Respectfully Submitted:

Tina Gryguc

Tina Gryguc
Recording Secretary

**MOTIONS MADE AT THE
CAPITAL PROJECTS BUILDING COMMITTEE MEETING
MONDAY, MARCH 26, 2018**

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