

PLAINVILLE BOARD OF EDUCATION

Special Meeting Minutes

Special Meeting Title: Board Budget Development Session

Date: Tuesday, January 22, 2019

Time: 7:00 p.m.

Place: Plainville High School Learning Commons
Plainville, CT

Attendees: Michael Giuliano, Lori Consalvo, Deborah Hardy, Chair,
Nicole Palmieri, Laurie Peterson, Becky Tyrrell, Crystal St.
Lawrence, Kathy Wells and Foster White

Members Absent: None

Also Present: Maureen Brummett, Ed.D., Superintendent
Steven LePage, Asst. Superintendent
Sam Adlerstein, Director of Business and Operations

Early Departures: None

The Board's Budget Development meeting was called to order at 7:03 PM by Chair Deborah Hardy. Sam Adlerstein led the Pledge of Allegiance.

Dr. Brummett stated that fellow administrators have worked very hard to reduce the upcoming budget as much as possible and that all decisions that were made are aligned with the school's vision statement. She then gave an overview of the plan: 1) Review of 2018-19 Budget Status and Impacting Factors; 2) 2019-20 Budget Development Process; 3) Enrollment Projections; 4) Fixed budget costs for 2019-20; 5) 2019-20 Enhancement through allocation; 6) Vision-Budget Alignment—Vision in Action; 7) Budget Timeline.

Dr. Brummett began by reporting on Plainville's per pupil cost which is \$15,624. Plainville ranks 129 in cost (highest to lowest) out of 166 towns and is within the bottom quadrant of all districts in Connecticut. She then reviewed an eight year budget history and the reductions to the Education Cost Sharing grant.

► In 2016-17 and FY2017-18 budgets were reduced \$100,000 and \$300,000 respectively, in reaction to State School Grant reduction (ECS Grant).

► A third of the 2017-18 budget increase was due to a 6% increase in health insurance.

► The 2018-19 adjustment is for health insurance, requiring a change in health insurance providers, to the Oxford State Plan from the Anthem self-insurance plan.

► In 2018-19 Insurance aside and adjusting the ECS reduction, the average increase has been 1.07%, compared to an annual contractual increase of -3.0%.

Dr. Brummett then gave an overview of the Board's Budget as of December 31, 2018. She also gave an update on the ECS grant. Based on passed legislation, FY2018 was impacted one year,

off-formula plus rescission. Plainville's full funding is \$12,724,074, based on current assumptions phased-in. The benefit or impact does not directly come to the school district. Dr. Brummett then gave a brief enrollment forecast.

Dr. Brummett stated that the budget increase is driven by contractual salary and related benefits, offset by reductions in staffing. The Teachers' contract is still to be negotiated, as the contract was extended by one year as part of the district's agreement to change insurance carriers. It is expected that a somewhat higher one-year increase will be offset in 2020-21 and 21-22 contract years for a competitively negotiated three year agreement.

The following budget was then proposed:

2017-18 Approved Budget:	\$37,322,912
2018-19 BOE Budget before Health Insurance & Wheeler Project Costs:	\$38,251,029
Dollar Increase:	\$ 928,117
Percentage Increase before Health Insurance & Wheeler Project Costs:	2.49%
Health Insurance Increase:	\$ 286,437
Wheeler Project Costs:	\$ 70,000
Percentage Increase after Health Insurance & Wheeler Project Costs:	3.44%
2018-19 BOE Budget after Health Insurance & Wheeler Project Costs:	\$38,607,466

Dr. Brummett then discussed Budget Reconciliation; Strategic Budgeting; Proposed Staffing Changes to date; Addition of a Social Studies teacher at Plainville High School; an Additional Special Education Teacher at Plainville High School and an Addition of a Literacy Tutor at Wheeler School.

Proposed 2019-20 Staffing changes include:

- ▶ Reduction of an Art Teacher at Plainville High School (retirement)
- ▶ Add one Social Studies Teacher at Plainville High School
- ▶ Reduction of two Special Education Tutors at Plainville High School
- ▶ Add one Special Education Teacher at Plainville High School
- ▶ Reduction of a Behavioral Tutor at Linden Street School (retirement)
- ▶ Add a Literacy Tutor at Wheeler School

Dr. Brummett then reviewed the District's Capital, Facilities and Technology Plans which were approved at the December 10th Board of Education meeting. Dr. Brummett stated that the district is putting off the Middle School's plan to renovate like new. Many of the urgent items are being taken care of and the other items are being delayed for now. It is questionable as to whether the district can hold off on all of the needs until 2022-23. She then reported on the Security Grant application.

Program Enhancements for 2019-20 Achieved through Resource Reallocation includes:

- ▶ Continuation of full day, full-week Pre-K Program (w/increased parent fees)
- ▶ Addition of Social Studies teacher at Plainville High School

- ▶ Add additional Special Education teacher at Plainville High
- ▶ Add Indoor Track Team
- ▶ Addition of Literacy Tutor at Wheeler School
- ▶ Expansion of School-Business Partnerships
- ▶ Modified PHS Schedule to Increase Student Support

Dr. Brummett discussed shared services between the Town and Board of Education and the efficiencies making a positive impact. She also discussed School Climate, Safety and Security, and the programs empowering students to succeed.

Both Dr. Brummett and members of the Board began reviewing individual line items. Discussion ensued.

In conclusion, Dr. Brummett feels that this is a bare bones budget and that she and fellow administrators did the best they could to be fiscally responsible and to sustain all items and programs. The Board will review the aforementioned information and will meet again on **Wednesday, January 23 at 7:00 PM in the Plainville High School Learning Commons.**

A MOTION WAS MADE LAURIE PETERSON TO ADJOURN. THE MOTION WAS SECONDED BY FOSTER WHITE. THE MOTION UNANIMOUSLY CARRIED 9-0. The meeting adjourned at 9:05 PM

Respectfully submitted,



Joan Calistro

Recorder of Minutes

Word/Board/min special meeting 012219 Budget

RECEIVED

JAN 24 2019


TOWN CLERK