

PLAINVILLE BOARD OF EDUCATION

Special Meeting Minutes

Special Meeting Title: Board Budget Development Session

Date: Monday, January 22, 2018

Time: 7:00 p.m.

Place: Plainville High School Learning Commons
Plainville, CT

Attendees: Michael Giuliano, Deborah Hardy, Nicole Palmieri, Laurie Peterson, Andrea Saunders, Chair, Becky Tyrrell, Crystal St. Lawrence, Kathy Wells and Foster White

Members Absent: Becky Tyrrell, 7:07 PM
Crystal St. Lawrence, 7:15 PM

Also Present: Maureen Brummett, Ed.D., Superintendent
Steven LePage, Asst. Superintendent
Sam Adlerstein, Director of Business and Operations

Early Departures: None

The Board's Budget Development meeting was called to order at 7:03 PM by Chair Andrea Saunders.

Dr. Brummett stated that this year's proposed budget has been a very difficult process. She commented that she and fellow administrators have worked very hard to reduce the upcoming budget as much as possible. She stated that all decisions that were made are aligned with the school's vision statement and then gave an overview of the plan: 1) Review of 2017-18 Budget Status and Impacting Factors; 2) 2018-19 Budget Development Process; 3) Enrollment Projections; 4) Fixed budget costs for 2018-19; 5) 2018-19 Enhancement through allocation; 6) Budget Timeline.

Dr. Brummett began by reporting on Plainville's per pupil cost which is \$15,263. She then reviewed a seven year budget history and the reductions to State Revenue Shortfalls (2017-18). Dr. Brummett then gave an overview of the Board's Budget as of December 31, 2017. She then gave an update on the ECS grant and the \$220,000 State Revenue Shortfall. She also gave a brief enrollment forecast.

The following budget was then proposed:

BOE Approved 2017-18	Superintendent Proposed 2018-19	\$ Increase	% Increase
\$35,503,096	\$36,210,451	\$707,355	1.99%
	+ Health Insurance increase	\$274,725	2.77%

Dr. Brummett stated that the budget increase is driven by contractual salary and related benefits, offset by reductions in staffing/programs. Current projections for contribution to the Health Insurance Fund would require additional budget increases or further staff and program reductions.

Contractual salary and benefit increases account for 83.3% of the total budget increase. Reduced to a 1.99% budget increase, largely through staffing reductions (before health insurance increase). She then reviewed the budget development process and staffing reductions to date.

Dr. Brummett then discussed the Capital Budget Plan which was approved at the January Board of Education meeting.

Dr. Brummett reviewed Points of Pride for Students which includes:

- ▶ Expansion of Pre-K to full-day/full-week at all three elementary schools
- ▶ Creation of new Alternative Learning Center
- ▶ Culturally Responsive Practices ensuring that all students are included and represented
- ▶ State of the Art STEAM Lab at the Middle School
- ▶ Plainville students have completed over 4,962 hours of community service
- ▶ Some Plainville High School students have earned 1,131 ECE college credits (a \$1 million savings)
- ▶ 65 PHS graduates took one or more Advanced Placement courses
- ▶ \$195,000 in local scholarships were received

Points of Pride for Teachers include:

- ▶ Shift to Standards-Based Learning
- ▶ GoBabyGo collaboration between PHS, MSP and CCSU
- ▶ Fully aligned Professional Learning Communities in all schools
- ▶ School, Business, Community Partnership Model: Career Day, Internships, Mentorships
- ▶ Community service is a focus in every school....*to engage students in their communities and positively impact the global society*

Points of Pride for PHS Class of 2017 include:

- ▶ 84% of the Class of 2017 are pursuing higher education
- ▶ 99% left high school with a clear post-secondary plan
- ▶ 72% were accepted into their first choice college or trade preparation program

Program Enhancements for 2018-19 Achieved through Resource Reallocation includes:

- ▶ Continuation of full day, full-week Pre-K Program (w/increased parent fees)
- ▶ Include School Resource Officer for PHS (in kind service)
- ▶ Add additional Math teacher at PHS to support College Prep course (offset by elimination of Science position)
- ▶ Add Go-Kid-Go program (will seek grant funds)
- ▶ Add Indoor Track Team

Both Dr. Brummett and members of the Board began reviewing individual line items. Discussion ensued.

In conclusion, Dr. Brummett feels that this is a bare bones budget and that she and fellow administrators did the best they could to be fiscally responsible and to sustain all items and programs. The Board will review the aforementioned information and will meet again on **Wednesday, January 24 at 7:00 PM in the Plainville High School Learning Commons.**

Before concluding, Dr. Brummett mentioned that she will give a detailed class size analysis at Wednesday evening's meeting.

A MOTION WAS MADE BY FOSTER WHITE TO ADJOURN. THE MOTION WAS SECONDED BY DEBORAH HARDY. THE MOTION UNANIMOUSLY CARRIED. The meeting adjourned at 8:37 PM

Respectfully submitted,

A handwritten signature in cursive script that reads "Joan Calistro".

Joan Calistro
Recorder of Minutes