

PENDING BOARD OF EDUCATION APPROVAL
REGULAR BUSINESS MEETINGS OF THE PLAINVILLE BOARD OF EDUCATION
PLAINVILLE, CONNECTICUT
MONDAY, JUNE 11, 2018

I. 6:00 pm FINANCE SUBCOMMITTEE MEETING, TEACHER'S LOUNGE

II. 6:30 pm RETIREMENT RECOGNITION/RECEPTION, PHS CAFETERIA

The Board of Education recognized the following individuals for their many years of service to the Plainville Community Schools:

Pamela Gervasio, Spanish Teacher, Plainville High School

Gary Feltt, Science Teacher, Grade 6, Middle School of Plainville

Barbara Fawcett, Special Education Teacher (Developmental), Middle School of Plainville

Carol Von Achen, Special Education Teacher, Grade 8, Middle School of Plainville

Bernadette Knowles, Special Education Teacher, Grade 8, Middle School of Plainville

Sophie Morse, Tutor, Middle School of Plainville

Denise Ciano, Custodian, Linden Street School

Debra Gurski, Office Professional, Plainville High School

Laura Boland, Paraprofessional, Toffolon School

A reception honoring their retirement followed.

Order of Business

7:00 PM

III. CONVENE: PLEDGE OF ALLEGIANCE

Board Chair Andrea Saunders called the regular business meeting of the Plainville Board of Education to order at 7:11 PM. Nicole Palmieri led the Pledge of Allegiance.

A moment of silence took place for former PHS graduate Danielle Wells in honor of her untimely passing.

Members Present: Mesdames Palmieri, Peterson, Saunders, St. Lawrence, Tyrrell, Wells and Messr. Giuliano and White

Also Present: Maureen Brummett, Ed.D., Superintendent of Schools
Steven LePage, Asst. Superintendent
Sam Adlerstein, Director of Business and Operations
Nathan Michalek, Student Liaison

Absent: Deborah Hardy

Late Arrivals: None

Early Departures: None

Returns: None

VI. SPECIAL PRESENTATIONS:

A. Everyday Hero Presentation: John Dera

B. Acknowledgement: Suzanne Schweitzer, Recipient of the Thomas DiCorleto Outstanding Service Award

C. Teacher of the Year Recognition—Melissa Dodenhoff

Dr. Brummett, Andrea Saunders, and members of the Board of Education congratulated **Melissa Dodenhoff**, Grade 2 Teacher, Linden Street School, who has been selected as Plainville's Teacher of the Year for 2018-19.

D. Recognition of Student Liaison Nathan Michalek

Dr. Brummett thanked and congratulated **Nathan Michalek**, Board Student Liaison, 2016-17 and 2017-18 for his dedication and leadership as student liaison to the Board.

V. APPROVAL OF MINUTES

A) A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S REGULAR BUSINESS MEETING OF MAY 14, 2018 AS PRESENTED. THE MOTION WAS SECONDED BY NICOLE PALMIERI. THE MOTION UNANIMOUSLY CARRIED.

B) A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S (EXECUTIVE SESSION) SPECIAL MEETING OF MAY 29, 2018 AS PRESENTED. THE MOTION WAS SECONDED BY NICOLE PALMIERI. THE MOTION UNANIMOUSLY CARRIED.

VI. CITIZEN COMMENTS

John Kisluk, 65 Forestville Avenue Mr. Kisluk stated that he attended a recent Town Council meeting which was full of a number of concerns and conflicts by various Plainville residents. He stated that when meeting with opposition, Dr. Brummett, Superintendent of Schools, stayed calm and did a good job with her responses. He praised both Dr. Brummett and Mr. LePage for their immediate answers to questions and lauded both of them for doing a great job.

A. RESPONSE TO CITIZEN COMMENTS

No responses

VII. COUNCIL LIAISON

Mrs. Pugliese began by wishing everyone a wonderful and relaxing summer. She then congratulated John Dera for being awarded the *Everyday Hero Award*. She stated that her computer keyboard recently failed so she called the District's IT Department. She stated that John took the time to meet with her to discuss the problem and to see what he could do. She commented that John was very kind and very patient. She thanked him for his help.

Mrs. Pugliese reported that Chief Catania introduced a new Code Red notification system to the Town Council. The system, an emergency mass notification system, is used to assist with crisis communications to Plainville residents. Residents are urged to sign up on the Town's webpage. For more information, please go to the Town Council's website.

After a recent interview process, Jessica Martins has been chosen to be the new School Resource Officer. It is anticipated that she will be ready to start at the beginning of the next school year.

The Economic Development Agency is recommending a Memorandum of Understanding that would provide a future tax abatement to property being developed on New Britain Avenue (a.k.a. Chung property). The proposed abatement would be 50% of the improvements for a period of five years with potential annual extensions up to three additional years by approval of the Council. The proposed buildings consist of a 17,000 square foot retail building, a 12,000 square foot commercial building and a 10,000 foot speculative commercial building.

Oakland Developers offers to donate a parcel of land on Ledge Road. If the town wishes to accept, they must refer it to the Planning and Zoning Commission for a referral. Also, the Toffolon family is offering to donate three parcels of land (approximately 35 acres) located along the Pequabuck River. The property would provide a wildlife corridor through the northern portion of town. This too must be referred to Planning and Zoning.

Now that the State budget has been finalized, the net result in State Aide to Plainville was reduced by \$4,419 from what was originally anticipated. With a slight reduction in revenues, a new mill rate of 33.846 will increase by 0.41 mills or a 1.25% increase in taxes.

The District Board of Health recently voted to accept Middlefield as the newest member of the District Health operation. It is currently estimated that the services provided to Middlefield by Shane Lockwood, Director of Health for the district, would result in a net increase of approximately \$30,000 per year.

Bids were recently received for the Water Pollution Control Phosphorus Upgrade Project. The lowest bid was submitted by Daniel O'Connell's Sons in the amount of \$11,164,000, which is approximately \$330,000 less than the estimate for the project. Consultants from Tighe & Bond have reviewed the bids and met with members of the Capital Projects Building Committee. The CPBC recommends that the bid be awarded to Daniel O'Connell's Sons. The Town will also apply for a 50% reimbursement grant from the State.

Town staff recommends that the Council cancel the first meetings of the months of July, August and September during the summer months. The meetings would then be held on July 26, August 20 and September 17, with Special meetings scheduled when needed.

The Town Council recently met to discuss options for Liability, Auto and Property Insurance. After obtaining informal bid prices that could potentially save the town an estimate of \$200,000 in insurance costs, the Council will be asked to approve Trident as the new Town's liability, auto and property insurance provider.

On May 31, bids were opened for the re-paving of the High School parking lots. Two bids were received and the lowest bid was submitted by B&W Pavement and Landscaping in the amount of \$1,625,000. However, the low bid currently exceeds the amount for the project. O&G, the construction manager for the project will review both bids and will meet with both companies to determine what changes can be made to bring the cost down. The results will be brought to the Capital Projects Building Committee for review and recommendation and then to the Town Council.

The Town Council is looking for a way to save money and reduce trash through the SMART Program. The DEEP's goal is to reduce 60% of all waste by 2024. The intent of the SMART Program is to educate residents and raise awareness of items that can be recycled. By increasing the volume of recycled items, the actual trash items will be reduced and lowered to costs for disposal. In addition, another facility, currently based in New Britain, distributes pink recycling bags that residents may fill with clean clothes, bedding, shoes and other soft materials. The bags will be placed at the curb on recycling day and will be picked up and replaced with new pink bags. The materials will be gone through at the facility and some items may go to Goodwill, shipped overseas, or sold, to be used as carpet padding or insulation. The program is free and the town will receive \$20 per ton of the recycling material.

On Tuesday, June 19 the Town will hold a referendum at the Fire House from 6 AM to 8 PM to vote to expend \$2.1M for two new fire trucks which are used for public safety.

VIII. SUPERINTENDENT'S REPORT

A. PHS Vision/Mission/NEASC Update

Dr. Brummett introduced Roberto Medic and Kaylyn Guardarrama who gave a brief presentation on the High School's upcoming reaccreditation process. Mr. Medic stated that both Kaylyn Guardarrama and Deb Pikiell have been instrumental to the accreditation process. Unfortunately, Mrs. Pikiell could not attend this evening's meeting. PowerPoint is attached.

B. Summer Professional Development Report/Summer School Update

Dr. Brummett introduced Rosa Perez, Director of Curriculum, Instruction and Assessment, who spoke about upcoming professional learning days and summer school offerings. PowerPoint is attached.

C. District and School Climate Reports

Dr. Brummett reviewed recent Panorama Survey Results regarding district and school climate and discussed promoting positive character and providing meaningful interventions and support. PowerPoint is attached.

IX. BOARD SUBCOMMITTEE REPORTS

A. Student Representative Report

Nathan Michalek reported on the following:

- ▶ Final exams will be taken on June 14-19 with make-up exams scheduled for June 20
- ▶ End of the Year Report Cards will be sent out soon
- ▶ Senior Class Night took place on May 23rd
- ▶ Senior Class Picnic took place on May 24th
- ▶ Over 190 people attended the Senior Prom on June 2nd at the Aqua Turf
- ▶ Senior Sports Awards Banquet took place on June 5th
- ▶ On Friday, June 8th the annual PE canoe trip took place
- ▶ Night of Excellence will take place on June 14th
- ▶ Senior Walk Day will take place on June 20th at 9:15 AM at the elementary schools. Students will walk with their caps and gowns down the halls of the elementary schools they once attended.
- ▶ All athletics have now ended
- ▶ Mr. Michalek thanked the Board for allowing him to be their student liaison over the past couple of years. He stated that he enjoyed representing his fellow students and learning about the ins and outs of how the meeting works.

► He then introduced Madelaine Rund and Allie Chambrello who were chosen to be the new student liaisons for the 2018-19 school year.

B. Facilities Subcommittee Report—No Report

C. Policy Subcommittee Report—No Report

D. Finance Subcommittee Report

Ms. Peterson deferred to Dr. Brummett. Dr. Brummett stated that a Finance Subcommittee meeting took place just prior to this evening's meeting. She stated that the district is ending the fiscal year on a positive note. She stated that due to collaborative efforts, the district may return a greater share of revenue beyond the \$220,000 commitment. The Board will be kept updated on the progress.

E. Advocacy Update—No Report

F. Turf Committee Report—No Report

Some signage commitments have been received.

G. PAC Liaison--Plainville High School Report

The PAC last met on May 9th, for their last meeting of the school year. Mr. White reported on the following:

► Volunteers are still needed for Project Graduation on June 20.

H. PTO Liaison--Toffolon Elementary School Report—No Report

I. PTO Liaison--Linden Street Elementary School Report—No Report

J. PTC Liaison--Middle School of Plainville Report—No Report

Mrs. St. Lawrence reported on the following:

► The MSP's 8th grade dance will take place on June 19th.

► The Sweet Frog fundraiser will be underway soon.

K. PTO Liaison--Wheeler Elementary School Report—No Report

L. CREC Council Report—No Report

M. Chairperson's Report

Mrs. Saunders thanked students from Plainville High School who worked at the Wings and Wheels festivities on Saturday. She also gave a shout out to Dr. Brummett who sold bottled water on behalf of the Plainville Rotary Club.

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

A) Board Open Forum

Michael Giuliano wished everyone a Happy Summer!

Becky Tyrrell thanked Steve LePage and members of the Wellness Committee for the great work they are doing. It will be very beneficial. She stated that she and Mr. White recently attended CABA's Legislative Update.

Foster White updated the Board on what transpired at the Legislative Update. He spoke about the legislature, the Governor, and the 18-19 budget. Also, the legislature is highly in favor of teaching the Holocaust to all students as part of their curriculum.

Becky Tyrrell stated that she and Mr. White volunteered for the Family Fun Festival on May 19th. She thanked the PHS Tech Department for creating the beautiful Adirondack chairs for the Festival and Relay for Life. She also thanked the PHS football team for all that they did. She then congratulated all retirees.

B) Quarterly Special Education Cost Report (October, January, March and June)

Mr. Adlerstein stated that the current status of out-placed students is as follows: There are currently 22 outplaced students (includes 7 Transition Services and Support and 6 Magnet and Tech support). He then gave a summary of expenditures:

Original budget for tuition:	\$ 851,452
Budgeted excess cost grant amount:	\$ 650,000
Excess Cost grant increase (complete)	\$ (182,649)
Total Revised budget for tuition:	\$1,318,803
Expenditures to date:	\$1,883,123
Expected remaining expenditures:	\$ 35,680
Expected choice reimbursement:	\$ (600,000)
Total expected expenditures:	\$1,318,808
Potential Deficit:	\$ 0

Excess Cost is reimbursed based upon actual spending on tuition and transportation. Reimbursement in 2017-18 was 467,351 compared to a budget of 650,000. This is in part due to lower outplacements and in part due to a lower reimbursement rate. In the past, the district was reimbursed for approximately 78% of uncapped spending. This year, that rate was reduced to 72.7%. Note that, regardless of this rate the district pays the first \$68,682 for most outplacements. We expect to make-up the excess cost shortfall with lower tuition payments. Amounts above are based on our full year forecast as reviewed with Vicki Trzcinski, Special Education Director.

XII. CONSENT AGENDA-- Board Approval

- (A) Budget Object Summary
 - (B) Food Service Report
 - (C) Check Registers
 - (D) Superintendent Authorizations
 - (E) BOE Meeting Schedule for 2018-19
 - (F) HR Report (Informational Item)
 - (G) Private Donation for the month of May: (Informational Item)
- None

A MOTION WAS MADE BY BECKY TYRRELL TO APPROVE THE CONSENT AGENDA AS PRESENTED. FOSTER WHITE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.

**XIII. ANTICIPATED EXECUTIVE SESSION: DISCIPLINE/EXPULSION REPORT AND
DISCUSS EVALUATION OF THE SUPERINTENDENT OF SCHOOLS**

AT 9:37 PM A MOTION WAS MADE BY BECKY TYRRELL TO MOVE INTO EXECUTIVE SESSION FOR REVIEW OF THE ANNUAL DISCIPLINE/EXPULSION REPORT AND DISCUSSION OF THE SUPERINTENDENT OF SCHOOL'S EVALUATION. MICHAEL GIULIANO SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.

A MOTION WAS MADE BY MICHAEL GIULIANO TO WELCOME STEVEN LEPAGE AND MAUREEN BRUMMETT INTO THE EXECUTIVE SESSION MEETING. FOSTER WHITE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.

DR. BRUMMETT, MR. LEPAGE AND MEMBERS OF THE BOARD REVIEWED AND DISCUSSED THE ANNUAL DISCIPLINE/EXPULSION REPORT.


AT 9:55 PM MR. LEPAGE EXITED THE EXECUTIVE SESSION MEETING.

THE BOARD AND DR. BRUMMETT THEN DISCUSSED THE SUPERINTENDENT'S EVALUATION

XIV. ADJOURNMENT

A MOTION WAS MADE BY BECKY TYRRELL TO ADJOURN THE MEETING. NICOLE PALMIERI SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED. The meeting adjourned at 10:30 PM.

Minutes of Regular Business Meeting of the Board of Education
Respectfully submitted,


Joan Calistro
Recorder of Minutes

Minutes of Executive Session
Respectfully submitted,



Andrea Saunders
Recorder of Minutes

**REGULAR BUSINESS MEETINGS OF THE PLAINVILLE BOARD OF EDUCATION
PLAINVILLE, CONNECTICUT
SUMMARY OF MOTIONS
MONDAY, JUNE 11, 2018**

Approval of Minutes

- 2158. A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S REGULAR BUSINESS MEETING OF MAY 14, 2018 AS PRESENTED. THE MOTION WAS SECONDED BY NICOLE PALMIERI. THE MOTION UNANIMOUSLY CARRIED.**
- 2159. A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S (EXECUTIVE SESSION) SPECIAL MEETING OF MAY 29, 2018 AS PRESENTED. THE MOTION WAS SECONDED BY NICOLE PALMIERI. THE MOTION UNANIMOUSLY CARRIED.**
- 2160. Consent Agenda--Board Approval**
(A) Budget Object Summary
(B) Food Service Report
(C) Check Registers
(D) Superintendent Authorizations
(E) BOE Meeting Schedule for 2018-19
(F) HR Report (Informational Item)
(G) Private Donation for the month of May: (Informational Item)
None

A MOTION WAS MADE BY BECKY TYRRELL TO APPROVE THE CONSENT AGENDA AS PRESENTED. FOSTER WHITE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.

**ANTICIPATED EXECUTIVE SESSION: DISCIPLINE/EXPULSION REPORT AND
DISCUSS EVALUATION OF THE SUPERINTENDENT OF SCHOOLS**

- 2161. AT 9:37 PM A MOTION WAS MADE BY BECKY TYRRELL TO MOVE INTO EXECUTIVE SESSION FOR REVIEW OF THE ANNUAL DISCIPLINE/EXPULSION REPORT AND DISCUSSION OF THE SUPERINTENDENT OF SCHOOL'S EVALUATION. MICHAEL GIULIANO SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.**
- 2162. A MOTION WAS MADE BY MICHAEL GIULIANO TO WELCOME STEVEN LEPAGE AND MAUREEN BRUMMETT INTO THE EXECUTIVE SESSION MEETING. FOSTER WHITE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.**
- 2163. Adjournment**
A MOTION WAS MADE BY BECKY TYRRELL TO ADJOURN THE MEETING. NICOLE PALMIERI SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED. The meeting adjourned at 10:30 PM.