

**PENDING BOARD OF EDUCATION APPROVAL**  
**REGULAR BUSINESS MEETING OF THE PLAINVILLE BOARD OF EDUCATION**  
**PLAINVILLE, CONNECTICUT**  
**MONDAY, MAY 14, 2018**  
**Plainville High School Cafeteria**  
**Plainville, Connecticut**

**Order of Business**  
**7:00 pm**  
**Plainville High School Cafeteria**

**I. CONVENE: PLEDGE OF ALLEGIANCE**

Board Chair Andrea Saunders called the Regular Business meeting of the Plainville Board of Education to order at 7:00 PM. Kathy Wells led the Pledge of Allegiance.

**Members Present:** Mesdames Palmieri, Peterson, Saunders, St. Lawrence, Tyrrell, Wells and Messr. White

**Also Present:** Maureen Brummett, Ed.D., Superintendent of Schools  
Steven LePage, Asst. Superintendent  
Samuel Adlerstein, Director of Business and Operations  
Nathan Michalek, Student Representative

**Absent:** Deborah Hardy and Michael Giuliano

**Late Arrivals:** None

**Early Departures:** None

**Returns:** None

**II. SPECIAL PRESENTATIONS:**

A) Acknowledgment of Valedictorian, Nathan Michalek and Salutatorian, Abigail Leander, for the PHS Class of 2018

B) CAFE Student Leadership Awards: Jacob Hillburn and Phoebe Bell

C) Awards present to MSP & PHS Robotics Teams  
Those students being honored include:

Middle School students: Dan Talarico, Caitlin Stilwill, Jacob Keene, Seth Lahoud, Jaylen Thigpen, Zeyana Thigpen, Zach Finkelstein, Matt Bonney, Tim Paradis, Alex Calver, Nick Kafka, Nick Grabowski, Konrad Koch, Jon Marfia, Ella-Jane Lacasse, and Valentsin Kasabrukhu.

Plainville High School students: Captains Ethan Keen, Raymond Moskus along with Tomasso Ettore, Samantha Morin and Derek Tribuiani

**III. APPROVAL OF MINUTES**

A) A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S REGULAR BUSINESS MEETING OF APRIL

**16, 2018 AS PRESENTED. THE MOTION WAS SECONDED BY CRYSTAL ST. LAWRENCE. THE MOTION UNANIMOUSLY CARRIED.**

**B) A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S SPECIAL MEETING OF APRIL 30, 2018 (FINANCE SUBCOMMITTEE) AS PRESENTED. THE MOTION WAS SECONDED BY NICOLE PALMIERI. THE MOTION UNANIMOUSLY CARRIED.**

**IV. CITIZEN COMMENTS**

**A) RESPONSE TO CITIZEN COMMENTS**

**V. COUNCIL LIAISON**

Mrs. Pugliese was unable to attend this evening's meeting. Mrs. Saunders reported on the following:

► The Town Council voted unanimously to re-appoint Blum Shapiro as the Town's Auditors for the fiscal year ending June 30, 2018.

► Bids have gone out and should be received by May 17<sup>th</sup> regarding the Town's Treatment Plant Phosphorus Project. Once the bids have been reviewed, the Town will apply to the State for both a grant and loan for the project. The grant will cover 50% of the phosphorus improvements and the loan will cover the local share at a 2% interest rate over 20 years.

► The Town's Building Inspector, Foster Zucchi, has notified the Town administration that he plans to retire in early August. He has also expressed interest in continuing to work on a part-time basis. The Town Manager has contacted area towns to see if they would be interested in providing building inspection services to supplement Mr. Zucchi's part-time hours. The City of Bristol has expressed interest in partnering with Plainville.

**VI. SUPERINTENDENT'S REPORT**

**A. Food Service End-of-the-Year Report**

Dr. Brummett introduced Jim Bondi, Director of Food Services, who gave a brief informational tour of the Plainville Community Schools Dining Services. PowerPoint is attached.

**B. Standards Based Grading Report**

Dr. Brummett then introduced Steven LePage, Assistant Superintendent and Matt Guarino, MSP Principal, who gave a brief look at grading practices and opportunities at the Middle School of Plainville. PowerPoint is attached.

**C. Reading of Official Proclamation in Honor of Nurses' Day: May 9, 2018**

Vicki Trzcinski, Director of Special Services, read the official State Proclamation honoring all school nurses. Ms. Trzcinski publically acknowledged and thanked all school nurses throughout the District, for their dedication and commitment to Plainville's children. School nurses include: Alisa Brochu, Julie Simard, Marta Santiago, Sandi Capodice, Tricia Rapacky and LPN's Shannon Perry and Carol Way.

Dr. Brummett concluded her report with an update on the Wheeler School project. She stated that on April 18 she received a letter from the State granting approval for the Wheeler School project to go out to bid. The bidding process has begun and bids are due back by May 23. She stated the referendum authorized \$23,515,000 for the Wheeler project. The current estimate for the project is \$23,194,034. This is \$320,000 less than the authorized amount. However, while the estimate is above the state grant eligible

amount, the net cost to Plainville is estimated to be below the original referendum grant estimate. Further, Plainville may be eligible for additional school building grant funds due to the Board's participation in the Open Choice program. She will keep the Board posted.

## **VII. BOARD SUBCOMMITTEE REPORTS**

### **A. Student Representative Report**

Nathan Michalek reported on the following:

- ▶ AP Exams will be taken this week
- ▶ The PHS Junior Prom took place on May 12 at the Double Tree Hilton in Bristol. 120 students attended.
- ▶ The Super Senior Banquet will be held on May 22 at the Aqua Turf.  
(This year's menu consists of Chicken Tenders, Beef Sliders, fries and an Ice Cream sundae bar)
- ▶ Spring Athlete Awards Night will be held on May 30 in the PHS Cafeteria
- ▶ Senior Class Night will take place on May 31 from 6:00-8:00 PM in the PHS Cafeteria
- ▶ The Senior Class Picnic will take place on June 1 at Camp Chase
- ▶ The Senior Prom will be held on June 2 at the Aqua Turf
- ▶ Senior Sports Awards Banquet will be held at the Aqua Turf on June 5
- ▶ Final Exams will take place from June 14 to 19
- ▶ Night of Excellence will be held on June 14 from 7:00-9:30 PM in the PHS Auditorium
- ▶ The Class of 2018 Graduation will be held on June 20 at 7 PM on Alumni Field (determined by weather)

### **B. Facilities Subcommittee Report—No Report**

### **C. Policy Subcommittee Report—No Report**

### **D. Finance Subcommittee Report—No Report**

### **E. Advocacy Update—No Report**

### **F. Turf Committee Report—No Report**

### **G. PAC Liaison--Plainville High School Report**

Mr. White reported that the last PHS PAC meeting of the year took place on May 9<sup>th</sup> at 7 PM in the PHS Learning Commons. The PAC treasury now holds \$1,643.99. Over \$1,000 in monetary obligations were met. The PAC members discussed upcoming scholarships; next year's fundraisers (pies and butter braids), and are also looking into the sale of umbrellas. This year's officers will remain the same. Parents are encouraged to attend all meetings.

### **H. PTO Liaison--Toffolon Elementary School Report**

Nicole Palmieri stated that the Toffolon PTO met on Wednesday, May 9 at 7 PM in the Toffolon Cafeteria. Topics of discussion included:

- ▶ The PTO is donating more outdoor toys for use at recess.
- ▶ The PTO will again provide a pizza lunch for all students on the last day of school.
- ▶ Lots of treats including lunch, breakfast, ice cream, strawberry shortcakes and other surprises were provided teachers and staff for Teacher Appreciation Week

► The Toffolon PTO will donate \$150 to sponsor an inflatable bouncer for the Plainville Family Fun Fest on May 19

► PTO Elections for the 2018-19 school year were held. The results are as follows:

Anke Cook—President

Sarah Blake—Co-Vice-President

Bethel Hairston—Co-Vice-President

Krista Hagen—Treasurer

Kristin Campbell--Secretary

**I. PTO Liaison--Linden Street Elementary School Report—No Report**

**J. PTC Liaison--Middle School of Plainville Report**

Mrs. St. Lawrence reported on the following:

► Teachers and staff were treated to a breakfast on Tuesday morning in honor of Teacher Appreciation Week

► The Annual 8<sup>th</sup> Grade Promotion Dance will take place on June 19

► This year's PTC officers will remain the same

**K. PTO Liaison--Wheeler Elementary School Report**

Mrs. Saunders reported on the following:

► May Fair festivities took place on Friday, May 11 at Wheeler

► \$200 was raised for the Epilepsy Foundation in honor of a Pre-K student who has epilepsy

► The next PTC meeting is scheduled for May 16 at 6 PM in the Wheeler Library.

**L. CREC Council Report**

Mrs. Tyrrell stated that she attended the last CREC Council meeting. Topics of conversation included funding for Wellness programs and the control, pricing and funding of Magnet Schools and what to do in the future.

**M. Chairperson's Report**

Mrs. Saunders reminded everyone that the Family Fun Fest will take place on Saturday, May 19 from 10:30 AM to 3:30 PM at Linden Street School. Also, the Wings and Wheels festivities will take place on Saturday, June 9 from 10:00 AM to 3:00 PM at Robertson Airport. Any students' looking for community service hours are encouraged to sign-up online. Volunteers are always needed.

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**A) Board Open Forum**

Foster White lauded this year's Volunteer/Mentor Dinner held on May 10<sup>th</sup> at the High School. He thanked Sue Bradley, Lynn Davis, Maria Colangelo, Jeri Lynn Turkowitz and Deb Treado for their hard work and creativity. He stated that the evening was a lot of fun and a great job was done to recognize those individuals who volunteer and mentor and do outstanding work throughout the district.

Becky Tyrrell stated that she and Mr. White will be attending CABA's Legislative Breakfast tomorrow morning at the LOB. She too reminded everyone about Family Fun Fest on Saturday and reported that Relay for Life will take place on June 2-3 at Norton Park.

**B) Quarterly Special Education Cost Report (October, January, March and June)—No Report**

There are currently 26 out-placements, plus 7 transition services and support placements and 6 magnet and tech support placements. The original budget for tuitions is as follows: \$851,452. Budgeted Excess Cost Payments: \$650,000. Anticipated Excess Cost grant increase: \$(133,284). Revised budget for tuitions: \$1,368,168. Expenditures to date: \$1,929,044. Expected Remaining Expenditures: \$39,124; Expected Choice Reimbursement: \$(600,000) which now includes a Projected Deficit of \$0.

**C) Request to Approve Contract: CT Institute of the Blind (Oak Hill) for 09/01/18 to 08/31/19 (Middle School)**

Oak Hill currently uses space in the lower level of the Middle School of Plainville. Mr. Adlerstein has contacted Oak Hill and they are interested in renewing the district's agreement for another year. Their rate will be increased by 2.0% or \$87,006. The Program agrees to pay the School in three equal installments of \$29,002 each due on November 30, 2018; February 28, 2019 and May 31, 2019.

**A MOTION WAS MADE BY BECKY TYRRELL TO AUTHORIZE THE DIRECTOR OF BUSINESS AND OPERATIONS TO ENTER INTO A ONE-YEAR CONTRACT WITH OAK HILL ACADEMY FOR THE USE OF SPACE AT THE MIDDLE SCHOOL OF PLAINVILLE. FOSTER WHITE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.**

**D) Request Approval of American Sign Language Course Proposal**

Vicki Trzcinski reported that there is no American Sign Language (ASL) course currently available to students. This ASL course was requested by the district's hearing impaired students. The course would be considered a World Language and meets the PHS World Language requirements; available only to Special Education students via the PPT process. This course is an online course which would be supported by the teacher of the Hearing Impaired and the Captionist Tutor at Plainville High School.

**A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE AMERICAN SIGN LANGUAGE COURSE PROPOSAL AS PRESENTED. BECKY TYRRELL SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.**

**E) Request Approval of Bargaining Unit MOU's**

Dr. Brummett reported that Central Office has collected signatures from all five of the Bargaining Unit's MOU's for healthcare. All parties have agreed that it is in their own mutual interest to change the insurance plan to the State Partnership Plan 2.0 (SPP) effective July 1, 2018. Both the Board and Town have worked collaboratively on this project. In addition, she stated that the EAP has requested an expanded contract for one year and has also agreed to the SPP.

**A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE FIVE COLLECTIVE BARGAINING UNITS' MEMORANDUM OF UNDERSTANDING REGARDING HEALTHCARE, WHICH WILL TAKE EFFECT ON JULY 1, 2018 AS PRESENTED. BECKY TYRRELL SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.**

**F) Resolution to Enter Into Agreement with Community Foundation of Greater New Britain to Establish a Permanent Agency Endowment Fund**

Dr. Brummett stated that a discussion of possibly forming a foundation was brought forward at a recent Finance Subcommittee meeting on April 30. Ann Bova, Senior Philanthropic Advisor and Bob Trojanowski, VP & CFO of the Community Foundation of Greater New Britain were invited to discuss the advantages and benefits of establishing a foundation and to answer any questions the Board may have.

*RESOLUTION* for the Plainville Board of Education to enter into Agreement with the Community Foundation of Greater New Britain to Establish a Permanent Agency Endowment Fund for the Benefit of the Children of Plainville Community Schools.

**A MOTION WAS MADE BY FOSTER WHITE FOR THE PLAINVILLE BOARD OF EDUCATION TO ENTER INTO AGREEMENT WITH THE COMMUNITY FOUNDATION OF GREATER NEW BRITAIN TO ESTABLISH A PERMANENT AGENCY ENDOWMENT FUND FOR THE BENEFIT OF THE CHILDREN OF PLAINVILLE COMMUNITY SCHOOLS. CRYSTAL ST. LAWRENCE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.**

**G) Request Approval of 2018-19 School Calendar with added PLC Days**

The Board is asked to approve the 2018-19 school calendar which now includes PLC Days.

**A MOTION IS MADE BY BECKY TYRRELL TO RE-APPROVE THE 2018-19 SCHOOL CALENDAR WHICH NOW INCLUDES PLC DAYS AS PRESENTED. NICOLE PALMIERI SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.**

**X. CONSENT AGENDA--Board Approval**

- (A) Budget Object Summary
- (B) Food Service Report
- (C) Check Registers
- (D) Request Approval of Adult Education PEP Grant
- (E) HR Report (Informational Item)
- (F) Private Donation for the month of April (Informational Item)
  - Ben Was Here donation to Toffolon School.....\$ 1,000
  - Community Foundation for Greater New Britain: First Years First Grant for PFRN.....\$20,773

**A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE CONSENT AGENDA AS PRESENTED. NICOLE PALMIERI SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.**

**XI. ANTICIPATED EXECUTIVE SESSION: DISCUSS EVALUATION OF THE SUPERINTENDENT OF SCHOOLS**

***AT 8:45 PM A MOTION WAS MADE BY BECKY TYRRELL TO MOVE INTO EXECUTIVE SESSION FOR DISCUSSION OF THE SUPERINTENDENT OF SCHOOL'S EVALUATION. FOSTER WHITE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.***


*Board Members discussed the details of Dr. Brummett's evaluation and contract.*

***A MOTION WAS MADE BY NICOLE PALMIERI TO MOVE OUT OF EXECUTIVE SESSION AND BACK INTO PUBLIC SESSION. CRYSTAL ST. LAWRENCE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.***


***XII. ADJOURNMENT***

***A MOTION WAS MADE BY BECKY TYRRELL TO ADJOURN THE MEETING. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED. The meeting adjourned at 10:40 PM.***

Minutes of Regular Business of the Board of Education  
Respectfully submitted,

  
Joan Calistro  
Recorder of Minutes

Minutes of Executive Session  
Respectfully submitted,

  
Andrea Saunders, Board Chair  
Recorder of Minutes