

PENDING BOARD OF EDUCATION APPROVAL
REGULAR BUSINESS MEETING OF THE PLAINVILLE BOARD OF EDUCATION
PLAINVILLE, CONNECTICUT
MONDAY, FEBRUARY 11, 2019
Plainville High School Cafeteria
Plainville, Connecticut

7:00 p.m.

Regular Business Meeting of the Plainville Board of Education, PHS Cafeteria

I. CONVENE: PLEDGE OF ALLEGIANCE

Board Chair Deborah Hardy called the regular business meeting of the Plainville Board of Education to order at 7:00 PM. Foster White led the Pledge of Allegiance.

Members Present: Mesdames Consalvo, Hardy, Palmieri, Peterson, St. Lawrence, Tyrrell, Wells, Messrs. Giuliano and White

Also Present: Maureen Brummett, Ed.D., Superintendent of Schools
Steven LePage, Assistant Superintendent
Sam Adlerstein, Director of Business and Operations
Allie Chambrello, Student Liaison
Madeline Rund, Student Liaison

Absent: None

Late Arrivals: None

Early Departures: None

Returns: None

II. SPECIAL PRESENTATIONS:

Dr. Brummett read a Proclamation honoring all School Counselors (attached).

Dr. Brummett congratulated the Board and district team on winning honorable mention awards for the Bonnie B. Carney Award of Excellence for Education Communication. The district won awards for their Course Selection Guide as well as an award for an AV Project.

III. APPROVAL OF MINUTES

A) A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S REGULAR BUSINESS MEETING OF JANUARY 14, 2019 AS PRESENTED. THE MOTION WAS SECONDED BY NICOLE PALMIERI. THE MOTION UNANIMOUSLY CARRIED 9-0.

B) A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S SPECIAL MEETING OF JANUARY 22, 2019 (BUDGET) AS PRESENTED. THE MOTION WAS SECONDED BY MICHAEL GIULIANO. THE MOTION UNANIMOUSLY CARRIED 9-0.

C) A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S SPECIAL MEETING OF JANUARY 23, 2019

(BUDGET) AS PRESENTED. THE MOTION WAS SECONDED BY NICOLE PALMIERI. THE MOTION UNANIMOUSLY CARRIED 9-0.

- D) A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S SPECIAL MEETING OF FEBRUARY 6, 2019 (BUDGET) AS PRESENTED. THE MOTION WAS SECONDED BY NICOLE PALMIERI. THE MOTION UNANIMOUSLY CARRIED 9-0.**

IV. CITIZEN COMMENTS

There were no Citizen's comments this evening.

A) RESPONSE TO CITIZEN COMMENTS

No Response to Citizen's Comments

V. COUNCIL LIAISON

Mrs. Pugliese reported that the Hartford Cycling Club will hold a cycling training race on all four Sundays during the month of March at the Farmington Corporate Park (weather permitting). All are invited to attend.

She reported that the Plainville Senior Center, under the direction of Shawn Cohen and Ronda Guberman, will hold town-wide Betty Boukus Month of Service festivities. As a tribute to Mrs. Boukus, everyone is invited to do "works of kindness" for another person or groups of people. This will take place from March 15 through April 15. The Senior Center will keep track of the "works of kindness" and will display them on a board at the Senior Center.

In January, the town received bid proposals for construction of a concession stand and new restroom at Norton Park. All costs concerning the construction will be paid from a State grant received a few years ago for improvements to the parks in Plainville. The low bidder for the construction was from Millennium Builders of Rocky Hill who came in with a bid of \$282,000. Once a contract with Millennium Builders is established, construction will begin in the spring of this year.

Mrs. Pugliese reported that Cal Hauburger has been appointed as the Interim Economic Development Coordinator, replacing Mark Devoe, who left in December. Mr. Hauburger is a graduate of Fairfield University and is working on his Master's degree. He has also been working in the Town Manager's office as an intern.

The State D.O.T. is planning to replace the traffic signal in front of the Plainville Municipal Center. The D.O.T. plans to install a new system that relies on infrared cameras to determine volume of traffic.

On December 17th, the Town Council approved a bid from Bulldog Fire Apparatus of Bozrah, CT for new fire pumper apparatus to replace a fire truck. If approved, the Fire Truck Committee will negotiate with Bulldog Fire Apparatus for the purchase of the tower replacement with the remaining funds from the referendum authorization. Mr. Lee has spoken to the vice president of KME to see if the amount of the remaining funds is sufficient to purchase the tower which would insure that the purchase price is in line with the bidding process.

As the town begins to prepare plans to complete the final year of the road bond program, town staff are recommending that concrete materials be purchased from Tilcon in an amount not to exceed \$600,000. Tilcon was the low bidder under the state bid process.

The collection of Christmas trees is now complete. A total of 624 trees were collected and disposed of at the Transfer Station.

Mrs. Pugliese stated that the Grand List was published last week. The 0.56% increase included real estate increasing by \$5.6 million, Personal Property increasing by 1.6 million and Motor Vehicles increasing by \$524,000. Overall, the Grand List generated in October, 2018 is \$261,481 under the current mill rate of 33.84.

Mrs. Pugliese stated that the Council is awaiting the Governor's proposed budget which should be out on February 20.

VI. SUPERINTENDENT'S REPORT

A) Mentor Update

Dr. Brummett stated that approximately 65 students are involved in the districtwide mentor program. The mentor program is a school based program matching students in grades 1-12 with caring adults who serve as friend role models. As a means of thanking those who participate as mentors, Mrs. Bradley holds a Mentor Breakfast each year at the High School. Dr. Brummett thanked Mrs. Bradley who is an integral part of the program's success, as well the Positive K.I.K.'s program. The Positive K.I.K.'s program utilizes peer leaders as positive role models for groups of pre-adolescent students. Several years ago, Mrs. Bradley applied for a grant through the Governor's Prevention Program and was awarded \$5,000 to start the program which has become very popular among students of all ages.

Dr. Brummett reported that Mrs. Bradley and Jeri Lynn Turkowitz, School Psychologist, will attend the CAPSS Igniting Innovations Conference at the University of Bridgeport in March. The conference will explore innovation practices and strategies for students.

In conclusion, she stated that the mentor program and Positive K.I.K.s are wonderful programs helping Plainville students. Many individuals have been mentors for a number of years and the district is now being rewarded with kids helping other kids.

B) Project Chase the Chill

Dr. Brummett then called upon Melanie Olmstead, the Middle School's Health teacher, to give an overview on the *Chase the Chill* project. (A video also accompanied her presentation). Ms. Olmstead explained that this project was organized by both herself and Ms. Birdsall, who is also a Health teacher. During the month of January, students collected scarves, hats, gloves/mittens and cash for the homeless and the needy. The cash donations were used to buy more scarves and hats and students then placed the items on local park benches, bus stops, and trees, throughout the town. A collection box was also placed in the public library and many of those items were distributed to its patrons who were in need. The program was very successful and she hopes to bring it to various locations in New Britain next year, to help the homeless.

Ms. Olmstead has also started a *Sweaters for Vets* program, collecting gently used sweaters for veterans, as well as collecting coats, scarves and gloves for those woman who have endured domestic violence. With the help of Representative Petit, the program is run through Prudence Crandall.

Ms. Olmstead stated that it is important to teach children empathy and this is a good way to start.

C) State of the Middle School of Plainville

Dr. Brummett introduced Mr. Matthew Guarino, Middle School Principal, who gave a full comprehensive report on the state of the Middle School. Mr. Guarino began with photos of various happenings at the Middle School. He then reviewed the district's vision statement and discussed discipline data, i.e., referrals. A matrix showing a drop in referrals over the last twelve years was presented. Mr. Guarino stated that a slight increase occurred in 2017-18, 292 referrals were given to students and 142 have been given out thus far in 2018-19. In-school suspensions have dropped from 233 students in 2005-06 to 47 in 2017-18. Out of School suspensions have dropped from 119 in 2005-06 to 1 in 2017-18. Mr. Guarino stated that there are many factors that are attributed to an increase in referrals and suspensions, one being more crowded busses with no adult supervision and the other, decreases in staff.

Mr. Guarino then discussed results of SBAC testing and PSAT scores from October, 2018 and touched on the change to the Standards-Based teaching and learning system, giving an example of the grading system given to parents to identify their child's progression and/or problem areas. He then discussed the future and ways to positively impact learning and the challenges that teachers face. In conclusion, Mr. Guarino discussed the concerns for the school's infrastructure. There is need for repair of the roof, areas of concern in the parking lot, flooring, and mechanicals. Discussion ensued.

Dr. Brummett thanked Mr. Guarino stating that the Middle School is moving in a positive trajectory.

D) Class Size Report and Enrollment Report

Dr. Brummett called upon Steve LePage, Assistant Superintendent, to recap this year's Class Size Report & Enrollment Projections. Mr. LePage stated that this report usually takes place in January but due to the long agenda this report was moved to February. He thanked Karel Zettergren and Tina Gryguc for their help with the collection of data. He then began with the Enrollment Forecast, stating that enrollments have begun to level off. Mr. Adlerstein's recent projections have been more true to reality. However, the district's preschool program's growing popularity and the reputation of Plainville schools, continues to be a draw to those looking for a home.

Additional 2019-20 Enrollment Projections:

The district will continue to maintain or increase Open Choice enrollment as appropriate, based on class sizes and availability.

Certified Elementary Staff Summary 18-19:

Numbers at each grade level had been redistributed to provide for smaller class sizes with the younger students, but the same total (60) remains from last year's projection.

Proposed Elementary Staffing 19-20:

No changes in staff from last year.

Middle School Size Averages:

While English/Language Arts average went down, due to a reduction of an English teacher in a previous budget, and the decision not to fill that position, resulted in a change in scheduling and a reduction from 90 to 56 minutes of English/Language Arts. Rather than having staff run a double block (2 periods of ELA) they now have more sections of only one teaching block that is somewhat longer than a typical period. Overall, averages remain steady over time.

District Elementary Class Size Averages:

Despite some fluctuations, yearly efforts by Elementary Principals in coordination with Dr. Brummett have held class sizes relatively constant.

In the proposed Superintendent's budget for 2019-20, Linden would sustain a reduction of a Behavioral Support tutor and Wheeler would gain a Reading tutor.

Most class size averages for the Middle School have decreased over the last year in all areas.

Plainville High School's core class averages include:

- English (56 sections) with 1,161 students, with an average class size of 20.7
- Math (48 sections) with 995 students, with an average class size of 20.7
- Science (54 sections) with 1,019 students, with an average class size of 18.9
- Social Studies (54 sections) with 1,158 students, with an average class size of 21.5

Some students take more than one course within a department, accounting for the total number of students being higher than the number of students in the school.

Secondary Staff Summary 2018-19:

The Secondary Staff Summary includes a total of 76.20 staff at both the Middle School and High School levels.

In the proposed Superintendent's budget for 2019-20, the High School would reduce one art teacher (due to retirement); reduce two special education tutors; add a Special Education teacher and; add a Social Studies teacher (which would be offset by the reduction of the Art teacher).

Dr. Brummett thanked Mr. LePage for the recap of class sizes and enrollment projections.

E) Review of FY2019-20 Operating Budget

Dr. Brummett began by thanking Mr. Adlerstein and Mr. LePage for their help in reducing the FY19-20 proposed budget. She stated that after three worksessions it was the Board's wish that the budget be reduced to 3.0%. She then referred to a packet left for each Board Member. She stated that the packet features the reduction of the budget from the Summary by Objects page to the individual account code pages, with the actual reductions.

She also stated that the decisions made relating to the budget go directly back to where the Board wants the district to head through the strategic plan and vision statement. She then reviewed the Budget Increase Chart. She reminded the Board that the majority of the budget goes to health insurance costs and to costs related to transportation of the Wheeler Pre-K students (who were moved to Linden) during the renovation project. She then reviewed the reduction plan.

BUDGET INCREASE CHART:

Row		Percent Change	\$ Change	Change from Superintendent
1	18-19 Budget		37,322,912	
2	Superintendent's 19-20 budget	3.44%	1,284,554	0
3		3.25%	1,212,995	71,559
4		3.20%	1,194,333	90,221
5		3.00%	1,119,687	164,867
6		2.00%	746,458	538,096
7		1.00%	373,229	911,325
8	Superintendent's 19-20 budget adjusted for health insurance and Wheeler project cost	2.49%	928,117	356,437

BOE 2/6/19 REDUCTIONS (CAN BE FOUND AS AN ATTACHMENT)

Dr. Brummett stated that all district needs were reprioritized. The postponement of some maintenance items and the purchase of various supplies are not disruptive to the running of the district. She asks that the Board vote on the 3.0% budget as presented.

F) Superintendent's Showcase: April 29, 2019

Dr. Brummett reported that the Superintendent's Showcase will take place on Monday, April 29th in the High School Cafeterias. The Showcase will outline many of the programs being offered to students in district and will also present the budget once again to residents. She will also attend PTO/PTC/PAC meetings to discuss the FY19-20 budget with parents.

VII. BOARD SUBCOMMITTEE REPORTS

A. Student Representative Report

Student liaisons Allie Chambrello and Madeline Rund reported on the following:

- ▶ The second semester has officially begun.
- ▶ Open House for the PHS Class of 2023 will take place on Wednesday, February 13th. The Aviators elective tour took place on Tuesday and the Navigators elective tour will take place on Thursday.
- ▶ PHS Student Council will host a Winter Ball on February 22
- ▶ Junior and Senior advisors are reminding students to remember to pay their class dues, as prom time is close by
- ▶ The Theater Club will create an ALICE Training video next week
- ▶ Students will be able to register for courses beginning February 27
- ▶ Winter Break will take place from February 15-19
- ▶ The first meeting of K.I.K. took place on February 4th at the MSP. The meeting was very successful. Middle School students are beginning to bond with High School students
- ▶ PHS Cheerleaders went to the CCC's on February 16, following a successful competition on Saturday, and taking home 1st place.
- ▶ Both basketball and wrestling teams held their Senior Nights

- ▶ The girls' basketball team won by 10 points on Saturday but it was bittersweet to see friends playing their last game
- ▶ The indoor track team went to States over the weekend. The season is officially over.
- ▶ The Boys' swim team will host a home meet tomorrow against the Bristol High School teams at 4 PM
- ▶ Registration for Spring sports is now open
- ▶ Meetings for spring sports will be held soon. Mr. Farrell will email the dates of the mandatory meetings.

B. Facilities Subcommittee Report—No Report

C. Policy Subcommittee Report

A Policy Subcommittee meeting is set for Tuesday, February 26 at 5 PM in the Municipal Center Conference Room.

D. Finance Subcommittee Report—No Report

E. Advocacy Update—No Report

Mrs. Tyrrell stated that she had the pleasure of attending the NSBA Advocacy Institute Conference in Washington DC recently. She attended with the CABA Cohort along with Board of Education members from across the nation. The topic of conversation was the funding of IDEA--Special Education. The cohort also met with Senator Chris Murphy and Congresswoman Johanna Haynes. She stated that both the Senators and Representatives in Connecticut are very education friendly.

F. Turf Committee Report—No Report

G. PAC Liaison--Plainville High School Report

Mr. White reported on the following:

- ▶ The PAC will sponsor their butterbraid fundraiser from March 4-18. Butterbraids will be delivered on April 12.
- ▶ The Project Graduation Dodgeball event will take place on February 14 at 6 PM in the Kegal Gym
- ▶ The next PAC meeting date will be held on March 5th at 7 PM in the PHS Learning Commons

H. PTO Liaison--Toffolon Elementary School Report

Mrs. Consalvo reported on the following items:

- ▶ At a previous PTO meeting, parents expressed interest in pursuing a more environmental approach to lunchtime waste and possible recycling. Michael Koch attended this meeting to answer questions on possible recycling solutions for styrafoam trays. He stated that the district would need to buy or rent a dumpster for styrafoam as there is no recycling market for that kind of material. Another option is to wash trays or use cardboard trays. He will continue his research.
- ▶ Mrs. Logoyke spoke to PTO members regarding the very popular Curl Up and Read event for the PTO's feedback, as this has become so popular that there are not enough parking spots available during the event.
- ▶ Toffolon will host their 50th Birthday Party event on April 26 from 6:00-7:30 PM. All alumni along with past and present friends of Toffolon are invited to join the celebration.

I. PTO Liaison--Linden Street Elementary School Report

Mrs. Wells reported on the following:

- ▶ The next Linden PTO will be held on Wednesday, February 13

J. PTC Liaison--Middle School of Plainville Report

Ms. St. Lawrence reported on the following:

- ▶ The next PTC meeting will commence on February 12 at 7 PM in the MSP Library weather permitting.

K. PTO Liaison--Wheeler Elementary School Report—No Report

- ▶ Their butterbraid fundraiser is underway.
 - ▶ Valentine's Day Bingo is scheduled for February 13
 - ▶ Moonlight Reading Program will be held on February 21 from 6:00-8:00 PM. The event will include crafts, food and raffles
 - ▶ The Annual Book Fair netted \$1,788.20
- The next meeting is scheduled for Wednesday, March 13th.

L. CREC Council Report—No Report

On January 16, the CREC Council met to discuss new leadership in the State's education committee. Bills coming out of the committee are due on April 1. She stated that the Day on the Hill function is set for March 20 at the Bushnell and on February 21 CAFE will hold a webinar regarding budget issues. By February 21 the committee will have feedback.

M. Chairperson's Report

Mrs. Hardy reported on the following:

- ▶ Mrs. Hardy stated that on February 7th, she, Nicole Palmieri and Dr. Brummett attended the CAFE/CAPSS sponsored workshop entitled, *Developing Partnerships*. She then read the report given to the Board and Town Council as follows:

Dr. Brummett, Nicole Palmieri, and myself, attended a CAFE/CAPSS sponsored workshop entitled, Developing Partnerships on February 7th. The Superintendents' grouped together / BOE Chairs/ Vice chairs grouped together. The discussion revolved around 2 questions.

- 1. From your prospective, what are the greatest challenges in your district?*
- 2. From a BOE Chairs position, what do you need from your Superintendent to be more successful?*

We then had an open discussion on those questions. We also discussed the importance of Board Norms which include:

- 1. Do we have a vision for the Board?*
- 2. A District Mission Statement for the Board?*
- 3. Do we have BOE Goals?*

It was a very interesting meeting. There will be a final session on April 11.

Maureen, Nicole, and myself, concluded with knowing we do need improvements but are fortunate to have a good relationship. We also feel we do provide our children



with a good education to the best of our ability.

Deb Hardy

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A) Board Open Forum

Nicole Palmieri stated that the mentor video, Chase the Chill, tugged on her heartstrings. She thinks what the children are doing is great. She also stated that she would like to be a part of the mentor program. She then thanked Dr. Brummett, Mr. LePage and Mr. Adlerstein for all the work they did on the budget. She stated that no one takes budget cuts lightly and that they have the best of intentions. She stated that it's not easy but appreciates the feedback and the work being done collaboratively.

Becky Tyrrell stated that she very much appreciated the information about the Middle School. She commented that the Middle school is a special place with special behaviors. She stated that working at the Middle School is a very challenging job, but is very happy to see the positive behavioral changes made since Mr. Guarino's tenure. She also appreciates the teachers having more time to collaborate and the new grading system which makes sense and illustrates how well kids are actually doing, which helps the middle school to grow.

Foster White stated that the Standards Based Grading is encumbant upon everyone on the Board being cognitive of the changes to the grading system. He stated that it is important for all Board Members to be in support of the change, as questions will come from the public. He stated the MSP Report was excellent and good things are going on there, except for leaks in the roof.

B) Quarterly Special Education Cost Report (October, January, March and June)—No Report

As of February 11th there are currently 21 out-placements, plus 3 transition services and support placements and 13 magnet and tech support placements. The original budget for tuitions is as follows: \$1,605,000. Budgeted Excess Cost grant amount: (\$600,000). Open Choice tuition reimbursement: (\$250,000). Total revised budget for tuitions: \$755,000. Expenditures /Encumbrances to date: \$1,625,961 ,032. Expected remaining expenditures: (\$250,297). Expected excess cost reimbursement: (\$8,923). Expected Choice Reimbursement: (\$611,741). Total expected expenditures: \$755,000. Forecast Surplus/Deficit: \$0.

C) Request Approval of FY2019-20 Board of Education Operating Budget

Mrs. Hardy began a roll call vote to approve the FY2019-20 Board of Education Budget. She requested a vote of 3.0% or \$1,119,727 increase in the operating budget, totaling \$38,442,639 for FY2019-20.

Mrs. Wells—Yes

Mrs. St. Lawrence—Yes

Mrs. Consalvo—Yes

Ms. Peterson—Yes

Ms. Palmieri—Yes

Mr. Giuliano—Yes

Mr. White—Yes (Mr. White stated that he was concerned about the tightness of the budget as it does not allow for any wiggle room in case anything unforeseen happens. He will vote yes in solidarity.)

Mrs. Tyrrell—Yes (Mrs. Tyrrell stated that she is not 100% pleased as she too feels it is too tight. She is also not comfortable with budgets being frozen throughout the year. She will vote yes in an effort to be unified.

Mrs. Hardy—Yes

MEMBERS OF THE PLAINVILLE BOARD OF EDUCATION VOTED TO APPROVE A 3.0% BUDGET OR \$1,119,727 INCREASE IN THE FY2019-20 OPERATING BUDGET TOTALING \$38,442,639. THE BOARD VOTED UNANIMOUSLY, 9 YES, 0 NO.

D) Request Re-Approval of 2019-20 School Calendar

A MOTION WAS MADE BY FOSTER WHITE TO RE-APPROVE THE 2019-20 SCHOOL CALENDAR AS PRESENTED. MICHAEL GIULIANO SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.

E) Request Re-Approval of Playground Sign-off of Wheeler Elementary School Project

A MOTION WAS MADE BY FOSTER WHITE TO AUTHORIZE THE SUPERINTENDENT OF SCHOOLS AND BOARD CHAIR TO SIGN-OFF ON FORM SCG-042, REQUEST FOR REVIEW OF FINAL PLANS FOR THE FRANK T. WHEELER SCHOOL PLAYGROUND, AS PRESENTED. BECKY TYRRELL SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.

X. CONSENT AGENDA--Board Approval

(A) Budget Object Summary

(B) Food Service Report

(C) Check Registers

(D) Request Approval of PHS Wrestling Team CIAC Tournament, Windham High School, February 15-16, 2019 (overnight trip)

(E) HR Report (Informational Item)

(F) Private Donation for the month of January (Informational Item)

--Elizabeth Harding Norton Trust donation to MSP Music & Literature Program

..... \$ 286.63

--Elizabeth Harding Norton Trust donation to MSP Monster/Color Run \$1,000.00

--Elizabeth Harding Norton Trust donation to Linden Family Fest..... \$1,200.00

MSP Donation:

►MSP PJ Day for Kids donation to Connecticut Children's Medical Center \$2,000.00

A MOTION WAS MADE BY BECKY TYRRELL TO APPROVE THE CONSENT AGENDA AS PRESENTED. NICOLE PALMIERI SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.

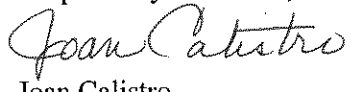
XI. Review of Meeting

No comments were made.

XII. Adjournment

A MOTION WAS MADE BY NICOLE PALMIERI TO ADJOURN THE MEETING. BECKY TYRRELL SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED. The meeting adjourned at 8:45 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joan Calistro".

Joan Calistro
Recorder of Minutes

**REGULAR BUSINESS MEETING OF THE PLAINVILLE BOARD OF EDUCATION
PLAINVILLE, CONNECTICUT
SUMMARY OF MOTIONS
MONDAY, FEBRUARY 11, 2019**

- Approval of Minutes**
2207. A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S REGULAR BUSINESS MEETING OF JANUARY 14, 2019 AS PRESENTED. THE MOTION WAS SECONDED BY NICOLE PALMIERI. THE MOTION UNANIMOUSLY CARRIED 9-0.
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2210. A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S SPECIAL MEETING OF FEBRUARY 6, 2019 (BUDGET) AS PRESENTED. THE MOTION WAS SECONDED BY NICOLE PALMIERI. THE MOTION UNANIMOUSLY CARRIED 9-0.
2211. **Request Approval of FY2019-20 Board of Education Operating Budget**
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Mrs. Wells—Yes

Mrs. St. Lawrence—Yes

Mrs. Consalvo—Yes

Ms. Peterson—Yes

Ms. Palmieri-Yes

Mr. Giuliano-Yes

Mr. White—Yes (Mr. White stated that he was concerned about the tightness of the budget as it does not allow for any wiggle room in case anything unforeseen happens. He will vote yes in solidarity.)

Mrs. Tyrrell—Yes (Mrs. Tyrrell stated that she is not 100% pleased as she too feels it is too tight. She is also not comfortable with budgets being frozen throughout the year. She will vote yes in an effort to be unified.

Mrs. Hardy—Yes

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2212. Request Re-Approval of 2019-20 School Calendar
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2213. Request Re-Approval of Playground Sign-off of Wheeler Elementary School Project
A MOTION WAS MADE BY FOSTER WHITE TO AUTHORIZE THE SUPERINTENDENT OF SCHOOLS AND BOARD CHAIR TO SIGN-OFF ON FORM SCG-042, REQUEST FOR REVIEW OF FINAL PLANS FOR THE FRANK T. WHEELER SCHOOL PLAYGROUND, AS PRESENTED. BECKY TYRRELL SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.

2214. CONSENT AGENDA--Board Approval

- (A) Budget Object Summary
- (B) Food Service Report
- (C) Check Registers
- (D) Request Approval of PHS Wrestling Team CIAC Tournament, Windham High School, February 15-16, 2019 (overnight trip)
- (E) HR Report (Informational Item)
- (F) Private Donation for the month of January (Informational Item)
 - Elizabeth Harding Norton Trust donation to MSP Music & Literature Program
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 - Elizabeth Harding Norton Trust donation to Linden Family Fest..... \$1,200.00

MSP Donation:

- MSP PJ Day for Kids donation to Connecticut Children's Medical Center \$2,000.00

A MOTION WAS MADE BY BECKY TYRRELL TO APPROVE THE CONSENT AGENDA AS PRESENTED. NICOLE PALMIERI SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.

2215. Adjournment

A MOTION WAS MADE BY NICOLE PALMIERI TO ADJOURN THE MEETING. BECKY TYRRELL SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED. The meeting adjourned at 8:45 PM.

Proclamation National School Counseling Week

WHEREAS, school counselors are employed in public and private schools to help students reach their full potential; and

WHEREAS, school counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, school counselors help parents focus on ways to further the educational, personal and social growth of their children; and

WHEREAS, school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school;

Therefore, I, Deborah Hardy do hereby proclaim February 4-8, 2019, as National School Counseling Week.

BOE 2/6/19 Reductions

On February 6, the BOE met and planned for the 3.0% increase to become the BOE budget. Budget book schedules have been updated, accordingly.

Some of the potential reductions, such as maintenance, will have to be caught up at a future date.

Supply reductions can impact teaching and learning, but stopped short of causing significant disruption.

Current →	18-19 Budget	Description	Potential Reduction	Percent Change	Object	Object Descr
	37,322,912			3.44%		
	1,284,554	Superintendent's 19-20 budget				
		Potential reductions to 3.20%				
		Reduce use of interns even further than assumed previously	10,000	0.03%	3301	Prof Operating Service
		Reduce technical consulting services and software	1,000	0.00%	3401	Technical Service
		Reduce repairs & maintenance - buildings	5,000	0.01%	4301	Repairs - Building
		Reduce repairs & maintenance - Equipment	1,000	0.00%	4302	Repairs - Equipment
		Reduce repairs & maintenance - Plumbing	2,000	0.01%	4304	Repairs - Plumbing
		Reduce repairs & maintenance - Electrical	5,000	0.01%	4305	Repairs - Electrical
		Reduce transportation budget for playoff games	3,000	0.01%	5103	Transportation-Athletic
		Adjust special education outplacements	35,000	0.09%	5602	Tuition In State Public
		Reduce conferences	5,800	0.02%	5801	Conference / Travel
		Reduce travel	1,800	0.00%	5802	Travel/Specialists
		Reduce maintenance supplies	4,000	0.01%	6103	Supplies-Maintenance
		Reduce instructional supplies	10,000	0.03%	6111	Supplies-Instructional
		Reduce non-instructional supplies	2,000	0.01%	6112	Supplies - Non-Instr
		Reduce books	300	0.00%	6401	Textbooks
		Reduce workbooks	100	0.00%	6402	Workbooks
		Reduce library books	1,000	0.00%	6431	Library Books
		Reduce periodicals	100	0.00%	6432	Periodicals
		Reduce band equipment replacement	1,000	0.00%	7301	Equipment - New
		Subtotal, potential reductions	88,100	0.24%		Reductions to 3.20% increase
		Adjusted budget increase	1,195,454	3.21%		
		Potential reductions to 3.00%				
		Adjust special education outplacements	55,000	0.15%	5602	Tuition In State Public
		Reduce Wheeler preschool cost	17,428	0.05%	5101	Student Transportation
		Reduce curriculum writing	4,300	0.01%	1111	Certified Teachers
		Subtotal, potential reductions	76,728	0.21%		Reductions to 3.00% increase
		Adjusted budget increase	1,119,726	3.00%		

To 3.20%

To 3.00%

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FEB 15 2019

Carole A Skueley
TOWN CLERK