

**MINUTES
PLAINVILLE BOARD OF EDUCATION'S
FACILITIES/FINANCE SUBCOMMITTEE MEETING
VIRTUAL MEETING**

Monday, November 2, 2020– 6:00pm

MEMBERS PRESENT: Foster White, Subcommittee Chair, Kathy Wells, Nicole Palmieri and Becky Tyrrell, Ex-Officio

OTHERS IN ATTENDANCE: Superintendent of Schools Steven LePage; Director of Business and Operations, Sam Adlerstein; Director of Facilities Steven Busel; Director of IT Kevin Ross and Board Member: Crystal St. Lawrence

MEMBER(S) ABSENT: None

The meeting of the Finance Subcommittee was called to order at 6:05 PM by Chair Foster White.

1) Discussion of COVID-19 Expenditures/Grant

Mr. Adlerstein stated that there were two COVID-19 grants which were available to school districts. The first was the ESSER CARES ACT Grant which was awarded to Plainville in the amount of \$362,176 and the CRF (Cononavirus Relief Funds) which the district is awaiting. The CRF grant only covers costs of “physical return to school” through 12/30/20. Preliminary allocation is \$235,000.

The CARES ACT grant amount of \$362,176 is reduced by \$27,664 as this is the Northwest Village School’s portion of the grant, leaving \$334,512 for the district.

2) Discussion of DATTCO Update

Mr. Adlerstein stated that DATTCO sent Mr. LePage a memo on September 3, 2020 requesting that the district pay for 180 days in 2020-21 regardless of the number of days students are transported. In 2019-20 DATTCO was paid 60% of 60 days remote learning or \$402,081. According to DATTCO the district still owes \$43,656 of a return-to-work incentive payment for their employees. As of October 17, 2020, DATTCO has gone silent with no response from them. Discussion ensued.

3) Renovation Status: Wheeler School and the Middle School of Plainville

Mr. LePage has drafted a letter to state officials responsible for renovation process/requirements requesting that either a postponement of the Wheeler student additions required of the renovation, or full excusal due to COVID restrictions and impact of reduced Pre-K classes districtwide. Robert Lee, Town Manager, is in regular contact with the state and discussed this situation with Bob Celmer, who shared that he would follow up with the appropriate people of that department. We are currently awaiting a response at this time. The letter was not formally sent but provided talking points for Mr. Lee.

Mr. Busel stated that the first step of the Middle School project is to officially hire an Architect who will do an evaluation of the current school and its needs, create ed specs and establish an approximate cost of the project. One of the issues is potential reimbursement reduction based upon required enrollment. Mr. Adlerstein estimated that the impact of this requirement could be a reduction in the reimbursement rate from approximately 65.0% to approximately 53.0%. The administration plans to ask the Town Council to start the initial phase of MSP Renovate Like New.

4) Discussion of Capital Budget FY2021-22

Mr. Adlerstein and Mr. LePage called upon Steve Busel, Director of Facilities and Kevin Ross, Director of IT to speak about their proposals to the Capital Budget. The matrix is attached to this document.

5) Discussion of the Operating Budget FY2021-22

Mr. Adlerstein stated that the economic forecast for 21-22 at the State and local levels indicate challenging budget year conditions. The district's goal will be to provide a budget that recovers COVID losses and put the district back on track with academic and other district improvements.

Mr. Adlerstein stated that budget review meetings with administrators will be set up for the second half of November. This year each administrator will be given specific questions to answer regarding their priorities and needs. Mr. Adlerstein and Mr. LePage will take a close look at class sizes, the use of support staff, and schedules.

6) Review DRAFT Budget Calendar for FY2021-22

The Subcommittee reviewed a tentative timeline of dates for the upcoming budget season which will be approved on at the November 9 Board Meeting. We are awaiting word from the Town with regard to a few joint meeting dates.

7) Other

Mr. Adlerstein discussed the cafeteria potential for an approximate >\$300,000 2020-21 loss. Cafeteria leadership is working hard to mitigate the situation.

A MOTION WAS MADE BY NICOLE PALMIERI TO ADJOURN. THE MOTION WAS SECONDED BY BECKY TYRRELL. THE MOTION UNANIMOUSLY CARRIED. The meeting was adjourned at 6:55 PM.

Respectively Submitted,



Joan Calistro

Recorder of Minutes

2022-25 Technology Capital Proposal

Description	priority	Each	Est.	Cost	Purchase Price	In Service Date	Replacement Date	Age Years	Age Months
			Unit						
2021-22									
Toffolon Flat Panel Upgrade	1	31	\$3,000	\$93,000		12/4/2008	7/1/2021	12	6
Chromebooks Grades 6,9,Elem	1	600	\$225	\$135,000		7/1/2018	7/1/2021	3	0
Toffolon Teacher Laptops	1	40	\$1,250	\$50,000		7/1/2014	7/1/2021	7	0
Support Staff Chromebooks	1	80	\$350	\$28,000					
Office Desktops CO, PHS, TOF	2	25	\$1,000	\$25,000		7/1/16	7/2/2021	5	0
MSP 515 Lab	2	10	\$1,100	\$11,000		7/1/11	7/1/2021	10	0
PHS Network Upgrade E-Rate	2	2	\$10,000	\$20,000		8/1/2008	7/1/2021	12	11
Laminators	2	3	\$1,861	\$5,584				10	0
2021-22 Total				\$367,584					

4) Discussion of Capital Budget FY 2021-2022

YEAR	TC Approved FY 2021	Agency Request FY 2021	TC Approved	transfer from 2019-20 BOE Balance	FY 2022	FY 2023	FY 2024	FY 2025
District: Add. & Replacement Cleaning Equipment	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
District: Security Improvements	25,000	25,000	25,000	25,000	4,000	-	25,000	-
District: Replace Alphas w/ VOIP Video Intercom	-	20,000	-	46,250	19,500	-	-	-
District: Restroom Cart and Microfiber reaching tool	-	-	-	-	-	-	-	-
PHS: Entrance Canopy Replacement	84,000	84,000	84,000	-	-	-	-	-
PHS: Replace Swimming Pool Heater	-	50,000	-	-	50,000	50,000	50,000	-
PHS: Repoint Exterior of S4 Section	-	-	-	-	100,000	-	-	-
PHS: Repoint Smoke Stack	70,000	70,000	70,000	-	21,000	-	-	-
PHS: Build a Secure Entrance	-	-	-	-	-	-	-	-
PHS: Replace Baseball Metal Bleacher	-	-	-	-	-	-	300,000	450,000
PHS: Replace Emergency Generator	-	-	-	-	-	200,000	-	-
PHS: Replace PV System	-	25,000	-	-	-	-	-	225,000
PHS: Replace or Upgrade Building Automation	12,000	12,000	12,000	-	-	-	-	-
Teffalon: Landscape Improvements	12,000	12,000	12,000	-	-	-	-	-
Teffalon: Replace PV System	-	-	-	-	20,000	-	-	-
Linden: Replace Walk-In Condensing Unit	40,000	40,000	40,000	24,000	-	-	-	-
Linden: Upgrade Building Automation System	10,250	43,400	10,250	-	93,000	-	-	-
Linden: Repoint North side of Gym/Cafe wall	-	155,000	-	155,000	155,000	155,000	155,000	155,000
Tech: Server SAN Upgrade Every 5 years	-	-	-	-	28,000	-	-	-
Tech: Maker Space/STEAM Hardware	10,000	10,000	10,000	20,000	20,000	20,000	20,000	20,000
Tech: Teffalon Displays upgrade	55,000	128,000	55,000	55,000	50,000	-	-	-
Tech: Student Chromebooks	-	-	-	-	25,000	-	-	-
Tech: Staff Chromebooks	-	-	-	-	11,000	-	-	-
Tech: Network Upgrades ER&E	-	-	-	-	5,584	-	-	-
Tech: Staff Laptops	-	-	-	-	-	-	-	-
Tech: Office Desktop CO, PHS, TOF	-	-	-	-	-	-	-	-
Tech: MSP SIS Lab	-	-	-	-	-	-	-	-
Lindenstar	-	-	-	-	-	-	-	-
DARD OF EDUCATION TOTAL	306,750	662,400	306,750	290,250	584,084	405,000	530,000	830,000
Distal Facilities	211,000	306,000	211,000	46,250	216,500	250,000	375,000	675,000
Distal Technology	95,250	356,400	95,250	244,000	367,584	155,000	155,000	155,000
Total All	306,750	662,400	306,750	290,250	584,084	405,000	530,000	830,000

2020-21 CIP Available

RECEIVED

NOV 05 2020

Cowen Shurtz