

PENDING BOARD OF EDUCATION APPROVAL
REGULAR BUSINESS MEETING OF THE PLAINVILLE BOARD OF EDUCATION
PLAINVILLE, CONNECTICUT
MONDAY, DECEMBER 14, 2020
VIRTUAL MEETING

Order of Business
7:00 PM

I. CONVENE: PLEDGE OF ALLEGIANCE

Board Chair Becky Tyrrell called the regular business meeting of the Plainville Board of Education to order at 7:00 PM. Kathy Wells led the Pledge of Allegiance. A moment of silence was held in honor of those students and staff killed in the Newtown shootings.

Members Present: Mesdames Hardy, Martinez, Palmieri, Peterson, St. Lawrence, Tyrrell, Wells, and Messr. White

Also Present: Steven LePage, Superintendent of Schools
David Levenduski, Assistant Superintendent
Samuel Adlerstein, Director of Business and Operations
Katherine Guarco, Student Representative

Absent: Brent Davenport

Late Arrivals: None

Early Departures: None

Returns: None

II. SPECIAL PRESENTATIONS:

III. APPROVAL OF MINUTES

A) A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S REGULAR BUSINESS MEETING OF NOVEMBER 9, 2020 AS PRESENTED. THE MOTION WAS SECONDED BY BECKY MARTINEZ. THE MOTION UNANIMOUSLY CARRIED 8-0.

B) A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S SPECIAL MEETING (POLICY SUBCOMMITTEE) OF NOVEMBER 23, 2020 AS PRESENTED. THE MOTION WAS SECONDED BY BECKY MARTINEZ. THE MOTION UNANIMOUSLY CARRIED 8-0.

IV. CITIZEN COMMENTS

There were no citizen comments

A) RESPONSE TO CITIZEN COMMENTS

V. COUNCIL LIAISON

Mrs. Pugliese reported on the following:

►Mrs. Pugliese referred to the upcoming storm on Thursday and stated that Town staff recommended the purchase of nontreated salt from Champion Salt of Missouri at a cost of \$58.00 per ton. The company was a low bidder through a State Bid process. This price per ton is \$1.75 per ton less than last year. Town staff also recommended the purchase of treated salt from DRVN Enterprises from Wethersfield at a cost of \$63.50 per ton, which is also \$8.00 per ton less than last year.

►Mrs. Pugliese stated that this past summer, Eversource Gas contacted the Town stating that they were planning to make upgrades to their distribution system in Plainville over the next ten years. The Town became concerned because their plans include replacing gas lines in recently paved streets. After discussion with Town officials, changes have been made to their schedule and they have agreed to take care of paving restoration. Eversource will move forward with extending gas lines in the spring on Red Stone Hill, Hollyberry Lane, Skyline Drive and Highland Drive.

►Robertson Airport is undergoing reconstruction of its taxiway which is being done by Tilcon and is about 90% complete. This and other airport improvements are being paid through a grant provided by the F.A.A.

►Town Clerk Carol Skultety announced her plans to retire in January, 2021. Ms. Skultety has worked for the town since 1998, first serving as the Deputy Revenue Collector, then Deputy Town Clerk and was appointed Town Clerk in 2003 after the retirement of Peter Lennon. There were seventy-four applicants that expressed interest in the position. The interview panel unanimously selected Cindy Porrini of Bristol as their top candidate. Since 2014, Mrs. Porrini has served as Assistant Town Clerk for the Town of West Hartford. She also served in the Bristol Town Clerk's Office in various supporting capacities for 14 years. Mrs. Porrini will begin her new position on January 4th. This will allow time for Ms. Skultety to acquaint Mrs. Porrini with her new job. Mrs. Pugliese thanked Ms. Skultety for her many years of service to the town. She stated that Carol has been a dedicated soldier for 20+ years and has worn many hats. She will be missed!

►A Public Hearing has been established for Monday, December 21, 2020 at 7 PM to receive public comments regarding the appropriation of \$490,000 from the unassigned fund balance to the Capital Improvement Fund to support approved projects. A second appropriation will be held later in the fiscal year.

►The annual joint meeting between the Town and Board of Education administration regarding the status of the current budget year and projected budget expectations will be held in mid-January. Two suggested dates are Tuesday, January 12th or Tuesday, January 19th. The meeting will be held remotely.

►Mrs. Pugliese announced that all Town Council meetings will now take place as remote Zoom meetings until the end of January when they will re-assess.

►Currently, the Municipal Center, Library, Senior Center are open to the public. The school system is also conducting in-person learning. However, state and local health officials continually report more COVID infections and increases in hospitalizations. Some town and school staff members have had to quarantine as a result of contact tracing. Town operations will continue to move forward but staff will monitor the pandemic and will follow recommendations of health officials.

►Mrs. Pugliese thanked the Chamber of Commerce for sponsoring the Santa parade at Norton Park on December 11th. Over 500 cars participated in the event.

►Mrs. Pugliese wished everyone a Happy Holiday season and a Happy and Healthy New Year.

VI. SUPERINTENDENT'S REPORT

A. MSP Renovation Process Update/Proposal

Mr. LePage stated that he was asked by Robert Lee to present a proposal to the Town Council regarding the start of the Middle School renovation process. While speaking

with the Board Chair, they both agreed that it would be a good idea if the presentation were to be made to the Board of Education as well. Mr. LePage then discussed the justification of the project, timeline and next steps.

Mr. LePage stated that Plainville has saved significant local property tax costs by participating in the State funded renovation program when the opportunity arose. Each building project was funded more than 60% by the state. Had the district instead done the necessary work as things fell into disrepair, the disruption and cost would have been greater, regardless of where the funding came from. He then referenced the past renovations projects: Linden Street School (2006); Plainville High School (2008); Louis Toffolon School (2009); Frank T. Wheeler School (2020) and the Middle School of Plainville (1992).

Mr. LePage then reviewed justifications for the project:

- ▶ The District has deferred millions in costs for major repairs in anticipation of a renovation project and some repairs that need(ed) immediate attention (roof, chillers, electrical distribution, safety concerns).
- ▶ Security requirements not currently met: Vestibule and Updated Cameras and Supporting Systems
- ▶ All other Plainville Schools have been more recently renovated within the last 14-15 years
- ▶ Technology infrastructure updates are necessary to continue to meet instructional needs
- ▶ Outdated classroom and space configurations, lab updates needed, etc.
- ▶ Potential for reconfiguring area for current needs, i.e., music areas, conference rooms, special education service delivery areas
- ▶ Lockers are in disrepair, need for new design, similar to the lockers at Plainville High School
- ▶ Risk of declining state reimbursement rate
- ▶ Potential for reconfiguring traffic flow
- ▶ Potential use of recent upgrades/equipment/systems to offset renovation needs

Mr. LePage then reviewed middle school projects completed and postponed over the last several years. He also referred to a copy of the Middle School's Certificate of Occupancy which had been signed off by the local Building Inspector on April 8, 1992 which will now allow a "renovate like new" application to be submitted to the State after April 8, 2022.

Mr. LePage then reviewed the timeline, scope and details for the project and also reference the legislative approval process which states:

The Office of School Construction Grants and Review annually submits a listing of school construction projects applying for grant commitments from the State. The list is known as the Priority List as represented in C.G.S. 10-283(a)(3)(A). All school construction projects seeking State assistance are required to be authorized by the legislature, except for those described in C.G.S. 10-283(b). The Department of Administrative Services submits the listing to the Governor and the Education Committee on December 15th of each year. Once the listing is approved, it is then voted on by the Connecticut General Assembly during the following legislative session.

The next steps for the project will include:

- 1) Board of Education and Town Council approval to proceed (December, 2020)
- 2) Establish the Building Committee (Spring, 2021)

3) Architect Selection (Summer, 2021)

Mr. LePage stated that he had an interview with Rachel Piscitelli of Fox 61. He will be on this evening's news speaking about the district's snow day plans. The district plan will include one traditional snow day for the first snow storm requiring school cancellation, with the remaining days to be held as remote learning snow days that won't need to be made up, as approved by the Connecticut State Department of Education. In addition, should there be a severe storm with power outages, which will hinder remote learning, days will need to be made up beginning Monday, June 14.

He gave a reminder to parents that students will go fully remote on December 21, 22 and 23 prior to the holiday.

Mr. LePage reported that there have been 61 COVID cases reported in the last 3.5 months of school. There were 45 students and 16 staff members who contacted the virus. He stated that he can't say enough about Julie Simard, Compliance Liaison, Stacy Buden, HR Director and the five school nurses. He said that they have been working non-stop with regard to contact tracing. They are working during the morning, afternoon, evenings and on weekends. They are a great team!

He also sends accolades to Dr. Kei, who is the Board's consulting medical physician. He has been terrific to work with over the last few months. He is also doing rapid testing of COVID with results returned in 2 to 3 hours, and gives the schools priority. This method has been very helpful in certain situations.

Mr. LePage also thanked Sam Adlerstein, the districts Business and Operations Director, for all he has done to help secure additional funds from the State's Coronavirus Relief Funds (CRF). The district was originally awarded \$235,000 in funding via a survey that went out to all Superintendents asking for a list of their anticipated needs during the pandemic. The funds were earmarked for supporting in-person learning. Mr. Adlerstein has been instrumental in working with state officials to obtain as much as we can for the district. With that said, the Plainville school system's awarded amount was just increased to \$875,000. The State is very pleased with what the district is doing and is very complimentary. The funds must be allocated to cover COVID related expenses to keep us in school and must be expended by December 31, 2020 and spent within 90 days of that date.

Miscellaneous Updates

During the Wheeler renovation approval process, it was determined by Connecticut State officials that Wheeler School's population is not adequate for the size of the planned renovated school building, but there were limited options to make any reductions to the size of the building. At that time, in order to qualify for the full reimbursement amount, former superintendent Maureen Brummett was required to provide a plan that would increase student population by 45 students. This assurance and agreement allowed the project to move forward as planned. There were ideas shared as to how Plainville Schools would add 45 students. Those plans included a few possible options to be determined at a later date. Since that time, Mr. LePage has sought further clarification as to the timeline for this required increase, and also sought the total number of students we must increase (since the baseline population at Wheeler has fluctuated since this agreement was entered into). After several attempts to receive clarification and guidance on requirements, he was able to get some answers last spring and finally had a clear understanding about the required approximate enrollment and timeline. In short, he must increase student population to over 350, and the very latest deadline by which this

must happen is December of 2020. Given the complexities of student enrollment changes and COVID complications for adding students, Robert Lee and Mr. LePage are seeking exemption or postponement of the requirement.

This plan to add three sections of Pre-K students didn't end up working because of low enrollments due to COVID. Seventeen other students also left for various reasons including six for homeschooling. We currently have 330 students including twenty-seven Pre-K students from Linden who were relocated to Wheeler. It is Mr. LePage's understanding that these changes do not need to extend for all time, so he will reassess how things are going at Wheeler at the end of next year and plan accordingly for any sensible changes going forward.

C. Technology Update

Mr. LePage called upon Kevin Ross, IT Director for an update on the district's technology needs. Mr. Ross stated that he had presented to the Board just before COVID hit in March. He stated that the pandemic hit hard in March, three weeks led to three months, which led to hybrid and distance learning in the summer. He then praised his Technology team as well as teachers and staff who did an amazing job working on live streaming into their classrooms. He thanked them for their patience and skill. Mr. Ross also thanked the Board of Education for supporting and valuing the purchase of Technology equipment over the years which provided a better outcome than most districts during the pandemic.

He then presented photos of students learning both in-person and remotely to show how well students they are doing. He then introduced his Tech Team remotely, Karel Zettergren, Assistant Data Specialist and Office Assistant; Mark Alfano, District Data Specialist; Dan Demur, Network Manager; Doug Miller, Lead Technician; Nick Midolo, Technician; and John Wyzkowski, Technician. With the help of these individuals, staff were able to transition to working at home as well as answering incoming calls. His team used their own private phone numbers to help those who were having technological problems throughout the pandemic. He thanked them for their hard work and dedication.

Mr. Ross reported on the number of support tickets obtained from July 1 to December 11, 2020. This is a comparison of the number of tickets logged from the start of school until December 11 over the last two years. In 2019 there were 1732 tickets and in 2020 there were 2013 tickets. However, in 2019 there were four technicians and in 2020 there are only three technicians. One technician was not replaced as a means of giving current staff additional funds to become comparable with other towns in the area.

Mr. Ross stated that he is looking to hire a part-time technician to work on Chromebook repairs. However, this is just in the talking stages. He then discussed the needs of the district with respect to Technology. The 2021-22 Capital Budget consists of:

2021-22 Capital Budget

31	Toffolon Flay Panel Upgrade	\$ 93,000
600	Chromebooks Grades 6, 9 and Elementary	\$135,000
40	Toffolon Teacher Laptops	\$ 50,000
80	Support Staff Chromebooks	\$ 28,000
25	Office Desktops CO, PHS, Toffolon	\$ 25,000
10	MSP 515 Lab	\$ 11,000
2	PHS Network Upgrade E-Rate	\$ 20,000
2	Laminators	<u>\$ 5,584</u>
	TOTAL	\$367,584

Looking at the 2022-23 Capital Budget:

3	Server Replacement	\$ 30,000
45	Linden Laptops	\$ 56,250
600	Chromebooks Grades 6, 9, Elementary	\$135,000
35	Linden Displays	\$105,000
2	PHS Network Upgrade E-Rate	\$ 20,000
	TOTAL	\$346,250

E-Rate Category 2 Funding

	<i>Total E-Rate</i>	<i>Plainville</i>	<i>Fed</i>
Year 2021	\$77,800	\$31,120	\$46,680
Year 2022	\$77,800	\$31,120	\$46,680
Year 2023	\$77,800	\$31,120	\$46,680
Year 2024	\$77,800	\$31,120	\$46,680
Year 2025	\$77,800	\$31,120	\$46,680
	\$389,000	\$155,600	\$233,400

Extras:

Town Wide Fiber Network

Public WiFi at Library and Town Hall

D. Class Size and Enrollment Report

Mr. LePage introduced Asst. Superintendent David Levenduski who will present the annual class size and enrollment report as planned for the 2021-2022 school year. This report will inform the Board as to what the district's enrollment, staffing and class sizes are projected to look like for the next school year. This is a moving target due to the virus, but administrators are giving it their best guess.

Mr. Levenduski began by referencing the first slide, the Enrollment Forecast slide which takes into account the trends and forecasts for live births in town and the impact on enrollment as these children become school-age. One important impact to enrollment forecasts is new housing, which we are looking at as we have new, single family construction projects in town. The updated enrollment forecast shows future year projections based on a 2012 enrollment study. Actual enrollment has trended higher than the forecasts in the past, but this year is particularly challenging to forecast due to the pandemic and the resulting withdrawals and non-enrollments in the early grades.

The 2021-22 Projected Elementary Enrollment represents the enrollment numbers for the next school year based on the district's current student population - specifically, the number of classes (sections) needed for each grade level, as well as the anticipated difference from this year to next. The district added back one preschool class, which capped enrollment at 15 students. Mr. Levenduski also added the 28 students in private daycares to next year's Kindergarten classes (to balance classes). He also split between Linden and Toffolon, but the actual make-up of Kindergarten classes across the schools will depend on where those 28 students live in town. Just like the Projected Elementary Enrollment, the

Secondary Schools project the middle and high school enrollments based off of current numbers, with the anticipated difference in students per grade band and school totals. These numbers are constantly changing, with new registrations and withdrawals. The projected change in secondary enrollment for next year looks to be negligible at an overall gain of 4 students.

Mr. Levenduski also reviewed projected enrollment across the district, with an anticipated total enrollment of 2205 students. Kindergarten numbers factor in 28 children eligible to attend from private daycare settings (YMCA, Great Beginnings and Plainville Early Learning Center). However, Kindergarten numbers are low, but we may see additional students being enrolled who were kept out this year due to pandemic concerns. Our projected elementary enrollment looks to be 39 students less than this current year's total.

The additional 2021-22 enrollment projects the total number of Open Choice students from Hartford as well as our students attending school elsewhere. When looking at students coming in and students going out, we have a net gain of 4 students, without any Pre-K Open Choice students added, and without knowing how many more students may choose out of district schools for next year (especially current 8th grade students) and including VOAG and Technical schools. There are 18 students in Hartford Magnets. We will look to increase Open Choice enrollment as appropriate to our district, based on class sizes and availability. We are also actively looking into creative strategies to better understand why some families are choosing out of district educational opportunities, and how to keep more students in Plainville.

The Certified Elementary Staff Summary for 2020-21 provides a look at the certified teachers broken out by elementary school and grade level during the current school year, totaling 59. Proposed Elementary staffing for 2021-22, anticipates needing the same number of Staff as this current year, with adjustments made to the number of sections (or classes) at certain grade levels.

District Elementary Class Size Averages are projected to be similar to years past, with no present concerns about large class sizes on average.

Secondary Staff Summary 2020-21 displays the number of secondary teachers per school and department totaling 106.8.

Middle School Class Size Averages (Core Subjects) are projected to be very similar as school population will be almost identical (only a loss of 7 students overall). Middle School Class Size Averages for the special classes are expected to be very similar based on enrollment projections.

High School Class Size Averages (Core Subjects) displays the sections running for core content areas, along with the average class sizes. Classes vary in student enrollment due to level and whether the course is an elective or a graduation requirement. Also, some students take more than one course within a department, accounting for the total number of students being higher than the number of

students in the school. It is also noted that many of the elective courses are not shown due to unique scheduling considerations, parameters, safety requirements (shop classes and cooking), etc. Sizes vary, but generally elective class sizes have more than 15 students. Some advanced level courses such as Advanced Placement courses is sometimes run with slightly fewer students in order to keep those opportunities open for students to earn college credit, but these are rare.

Potential Savings:

- ▶ Hiring replacement staff for open positions at a much lower salary step.
- ▶ Creative alternatives for some vacated positions to best meet district and student needs.
- ▶ Collapsing classes if doing so does not create a high teacher: student ratio.

Moving Targets highlights the challenges with projecting enrollment at any point during the year, as the movement of students in and out of the district never ends. The pandemic has also exacerbated this uncertainty and student movement.

Student enrollment is a moving target, with numerous registrations and withdrawals occurring throughout the year:

- ▶ This was intensified this year due to the pandemic (18 students withdrew from homeschooling).
- ▶ From the end of the last school year until now, Plainville processed 345 student enrollments and withdrawals:
 - 200 students enrolled
 - 145 students withdrew
 - Net gain of 55 students
 - Lower number of Pre-K/Kindergarten enrollments (due to COVID concerns)

Additional Information: The additional slide information references High School courses and class sizes. However, there are no current issues with regard to class sizes.

E. District Special Services Update & Compliance Report

Due to a family emergency, Mrs. Trzcinski could not be at this evening's meeting. The District's Special Services Update and Compliance Report will be presented at another time.

VII. BOARD SUBCOMMITTEE REPORTS

A. Student Representative Report

Katherine Guarco reported on the following:

- ▶ Student discussions have focused on school related issues, following plans, and COVID related questions and concerns, including the recently approved Pfizer vaccine, rising COVID cases, and whether or not students will go to fully remote learning during the upcoming break. Students have adapted to the rapid changes of the education system and society overall. Students are mentally equipped and mentally prepared to take on the challenges of whatever the next few weeks may impose.
- ▶ Looking back at student events, the Herff-Jones class rings viewing and ordering took place on November 10th.
- ▶ Report cards were distributed on November 16th.

- ▶ All classes ordered and delivered their t-shirts for the 2020-21 school year.
- ▶ Class Competition took place on November 25th.
- ▶ Thanksgiving Recess took place on November 26 and 27.
- ▶ November 30 to December 4 was a fully remote learning week for all schools.
- ▶ The Social Justice Club raised over \$300 in honor of November's Native American Heritage month. Proceeds will be sent to First Nations Development Institute.
- ▶ Last Friday was PJ Day (a fundraiser for Connecticut Children's Medical Center). The High School raised \$892.55 to day with additional funds still coming in.
- ▶ The Science National Honor Society is holding a fundraiser for the Plainville Food Pantry. They are accepting both cash and food items donations.
- ▶ This week and the week after holiday break, teams will be meeting to do award presentations. Only coaches and students will be attending. The meeting will be recorded and sent home to families.
- ▶ Winter sports are still set to begin on January 19 in accordance with the CIAC guidelines.
- ▶ PHS will participate in fully remote learning from December 21-23, along with all other schools in the district. The Holiday Recess will follow from December 24-31.
- ▶ The PHS National Honor Society will be holding a Children's Book Fair drive soon.
- ▶ Eighth grade transition planning is well underway. A virtual presentation for eighth graders will take place on January 12.
- ▶ Students are working on plans for the Class of 2025 Open House which will be held on February 3.
- ▶ In January, students will start the course selection process for the 2021-22 school year. The process will continue into February.

B. Facilities/Finance Subcommittee Report—No Report

C. Policy Subcommittee Report

Mrs. St. Lawrence stated that the Policy Subcommittee met virtually on November 23rd to review policies and regulations which were brought to the Board this evening. She also stated that the subcommittee has agreed to switch from CAGE policies to Shipman and Goodwin policies, as S & G are the district's law firm and therefore understand the intricacies of the law and how to set policy and because they represent the district in legal matters, and it is beneficial to use their policy language in case they are called to defend the Board's position.

Mrs. Tyrrell then explained the policy approval process.

D. Curriculum Subcommittee Report

Mrs. Wells stated that the Curriculum Subcommittee will meet virtually on January 6th at 6 PM to review the 2023 Graduation Requirements. Other agenda items include: Review of African American/Latino Studies Programs; Review of potential program offerings at Plainville High School; Review of curriculum work re: College and Career Pathways from Middle School to High School; Discussion of possible Associates Degree acquisition through Goodwin College while in High School.

E. Outreach Subcommittee Report—No Report

- F. PAC Liaison--Plainville High School Report**
Mr. White reported on the following:
The Parent Advisory Council in November was canceled. The PAC was to give a brief report on their recent bottle drive.
The next meeting is scheduled for Wednesday, January 13 at 7 PM
- F. PTO Liaison--Toffolon Elementary School Report**
Mrs. Martinez reported on the following:
▶ Textile/clothing bins remain open at Wheeler.
▶ The PTO worked on a virtual book fair, which took place during parent/teacher conferences. Results will be discussed at the next PTO meeting.
▶ PTO members are coming up with creative ways to use photos for this year's yearbook. They are obtaining photos of students who are learning remotely and in-person.
▶ With the PTO meetings taking place virtually, PTO members are learning how to use the new technology.
▶ The next meeting will be held in a couple of weeks.
- G. PTO Liaison--Linden Street Elementary School Report**
Mrs. Wells reported on the following:
▶ The PTO is still maintaining their two timeframe virtual PTO meetings. The last meeting was held virtually on December 9 at both 11 AM and 7 PM.
▶ The PTO completed a trio of fall fundraisers and the fall virtual book fair was completed yesterday.
▶ The PTO is starting their yearbook project and planning for a couple of virtual events for winter and spring.
▶ The next meeting will be held virtually on January 13 at both 11 AM and 7 PM. Links may be found on their Facebook page.
- H. PTC Liaison--Middle School of Plainville Report**
Mrs. St. Lawrence reported on the following:
▶ The PTC last met virtually on December 8th
▶ Mr. LePage joined the meeting to discuss what was going on in the district, as well as COVID updates, etc. He also answered any questions parents had on various topics.
▶ A non-fundraiser donation letter was recently sent out to MSP families. The PTC is requesting a one-time donation to help with expenses. Another letter will be sent out again in late winter or early spring. The PTC is most appreciative of any incoming donations.
▶ New officers were introduced.
- I. PTO Liaison--Wheeler Elementary School Report**
Ms. Palmieri reported on the following:
▶ Wheeler School raised \$822.66 for the Veteran's Rally Point program, which is the most money raised over the last six years by Wheeler families.
▶ PJ Day netted \$950.03 for children's cancer research.
▶ Wheeler is doing very well with their fundraising events.
- J. CREC Council Report—No Report**
The CREC Council does not meeting in December.
- K. Chairperson's Report**

Mrs. Tyrrell thanked Mr. Ross and his team for all the work they have done during the COVID pandemic. She stated that it is very fortunate that Board member's over the years have supported the vision of the technology plan which has certainly helped students during these trying times. She also was inspired by Katherine Guarco's report stated that students are becoming resilient to all that has taken place during the pandemic. She is happy that they are so positive during these trying times.

VIII. UNFINISHED BUSINESS

A. Request Approval of 2023 Graduation Requirements

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF THE 2023 GRADUATION REQUIREMENTS UNTIL THE NEXT SCHEDULED BOARD MEETING ON JANUARY 11, 2021. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

IX. NEW BUSINESS

A) Board Open Forum

Becky Martinez reminded everyone that COVID testing is scheduled from 9 AM to 1 PM at the Plainville Senior Center on December 15th.

She asked Mr. LePage if a decision has been made to allow students to go to fully remote learning after the holidays.

Mr. LePage stated that there are many factors in making that decision, which involves the recommendations of the state and local Health Departments. He is aware that there are concerns that the virus will spike once the holidays are over but will certainly put forth any decisions made as quickly as possible.

B) Quarterly Special Education Cost Report (October, January, March and June)—No Report

The number of out-placements include: 1 transition service and support; 9 magnet and tech support and; 3 short-term placements. He reported that the original budget for tuitions is as follows: \$1,405,000. Budgeted Excess Cost Payments: (\$405,000). Open Choice tuition reimbursement: (\$250,000). Total revised budget for tuition: \$750,000.

Expenditures/encumbrances to date: \$1,925,177, Expected Remaining: \$0, Expected Excess cost reimbursement (\$686,009) Expected Choice Reimbursement: (\$250,000); Total Expected Expenditures: \$989,168; Forecast Surplus/Deficit: (\$239,168).

Expectation for tuition has improved from unfavorable by (\$360,000) at year end to now unfavorable by (\$239,168). Special Services has now submitted for Excess Cost reimbursement, estimated to be \$86,000 favorable to the budget. This will be adjusted in March and finalized in May. The expenditure forecast improved by \$36,000 compared to last month. As reported last month, this year, new situations are driving additional costs with little offset at this point. However, at least two of the current outplacements are targeted for potential return to the district. The situation is fluid and we will monitor it carefully.

C) Turf Committee Report (September and May)—No Report

D) Personnel-Prohibition of Sex Discrimination and Sexual Harassment in the Workplace Policy No. 4420—1st Reading—REVISED

A MOTION WAS MADE BY FOSTER WHITE TO APPROVE POLICIES UNDER ITEMS D-L AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

A MOTION WAS MADE BY FOSTER WHITE TO RESCIND HIS MOTION TO APPROVE POLICIES UNDER ITEMS D-L AS PRESENTED. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 4420 PERSONNEL-PROHIBITION OF SEX DISCRIMINATION AND SEXUAL HARASSMENT IN THE WORKPLACE—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 4420 PERSONNEL-PROHIBITION OF SEX DISCRIMINATION AND SEXUAL HARASSMENT IN THE WORKPLACE. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

E) Students-Bullying Prevention and Intervention Policy No. 5131.911—1st Reading—REVISED

A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5131.911 STUDENTS- BULLYING PREVENTION AND INTERVENTION—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5131.911 BULLYING PREVENTION AND INTERVENTION. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

F) Students-Child Sexual Abuse and Assault Reporting Procedures Policy No. 5141.4—1st Reading—REVISED

A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5141.4 STUDENTS-CHILD SEXUAL ABUSE AND ASSAULT REPORTING PROCEDURES—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5141.4 STUDENTS-CHILD SEXUAL ABUSE AND ASSAULT REPORTING PROCEDURES. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

G) Students-Eligibility to Attend Plainville Community Schools Policy No. 5111.1—1st Reading—REVISED

A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5111.1 STUDENTS-ELIGIBILITY TO ATTEND PLAINVILLE COMMUNITY SCHOOLS—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5111.1 STUDENTS-ELIGIBILITY TO ATTEND PLAINVILLE COMMUNITY SCHOOLS. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.

H) Students-Homeless Children and Youth Policy No. 5111.2—1st Reading—NEW POLICY

A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5111.2 STUDENTS-HOMELESS CHILDREN AND YOUTH—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5111.2 STUDENTS-HOMELESS CHILDREN AND YOUTH. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

I) Students-Physical Activity, Undirected Play and Student Discipline Policy No. 5144.1—1st Reading—NEW POLICY

A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5144.1 STUDENTS-PHYSICAL ACTIVITY, UNDIRECTED PLAY AND STUDENT DISCIPLINE—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5144.1 STUDENTS-PHYSICAL ACTIVITY, UNDIRECTED PLAY AND STUDENT DISCIPLINE. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

J) Students-Drug and Alcohol Use by Students Policy No. 5131.6—1st Reading—REVISED

A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5131.6 STUDENTS-DRUG AND ALCOHOL USE BY STUDENTS—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5131.6 STUDENTS-DRUG AND ALCOHOL USE BY STUDENTS. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

K) Students-Chemical Health: Student Athletes Policy 5131.7—1st Reading—NEW POLICY

A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5131.7 STUDENTS-CHEMICAL HEALTH: STUDENT ATHLETES—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5131.7 STUDENTS-CHEMICAL HEALTH: STUDENT ATHLETES. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

L) Students-Student Attendance, Truancy and Chronic Absenteeism Policy No. 5113—1st Reading—REVISED

A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5113 STUDENTS-ATTENDANCE, TRUANCY AND CHRONIC ABSENTEEISM—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5113 STUDENTS-ATTENDANCE, TRUANCE AND CHRONIC ABSENTEEISM. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

X. CONSENT AGENDA-- Board Approval

- (A) Budget Object Summary
- (B) Food Service Report
- (C) Check Registers
- (D) Personnel-Prohibition of Sex Discrimination and Sexual Harassment Regulation No. 4420—REVISED
- (E) Students-Homeless Children and Youth Regulation No. 5111.2—NEW REGULATION
- (F) Students-Attendance Regulation No. 5113—ELIMINATE
- (G) Students-Safe School Climate Plan Regulation No. 5131.911—REVISED
- (H) Students-Reports of Suspected Abuse or Neglect of Children or Sexual Assault to Students by School Employees Regulation No. 5141.4--REVISED
- (E) HR Report (Informational Item)
- (F) Private Donation for the month of November (Informational Item)
 - There were no private donations for the month of November

A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE CONSENT AGENDA AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

XI. ADJOURNMENT

A MOTION WAS MADE BY NICOLE PALMIERI TO ADJOURN THE MEETING. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0. The meeting adjourned at 9:11 PM.

HAPPY HOLIDAYS AND A HAPPY AND HEALTHY NEW YEAR!

Respectfully submitted,

A handwritten signature in cursive script that reads "Joan Calistro".

Joan Calistro

Recorder of Minutes

REGULAR BUSINESS MEETING OF THE PLAINVILLE BOARD OF EDUCATION
PLAINVILLE, CONNECTICUT
SUMMARY OF MOTIONS
MONDAY, DECEMBER 14, 2020

Approval of Minutes

2340. A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S REGULAR BUSINESS MEETING OF NOVEMBER 9, 2020 AS PRESENTED. THE MOTION WAS SECONDED BY BECKY MARTINEZ. THE MOTION UNANIMOUSLY CARRIED 8-0.
2341. A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S SPECIAL MEETING (POLICY SUBCOMMITTEE) OF NOVEMBER 23, 2020 AS PRESENTED. THE MOTION WAS SECONDED BY BECKY MARTINEZ. THE MOTION UNANIMOUSLY CARRIED 8-0.
2342. Request Approval of 2023 Graduation Requirements
A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF THE 2023 GRADUATION REQUIREMENTS UNTIL THE NEXT SCHEDULED BOARD MEETING ON JANUARY 11, 2021. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.
2343. *A MOTION WAS MADE BY FOSTER WHITE TO APPROVE POLICIES UNDER ITEMS D-L AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.*
- A MOTION WAS MADE BY FOSTER WHITE TO RESCIND HIS MOTION TO APPROVE POLICIES UNDER ITEMS D-L AS PRESENTED. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.*
2344. Personnel-Prohibition of Sex Discrimination and Sexual Harassment in the Workplace Policy No. 4420—1st Reading--REVISED
A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 4420 PERSONNEL-PROHIBITION OF SEX DISCRIMINATION AND SEXUAL HARASSMENT IN THE WORKPLACE—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.
- A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 4420 PERSONNEL-PROHIBITION OF SEX DISCRIMINATION AND SEXUAL HARASSMENT IN THE WORKPLACE. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.
2345. Students-Bullying Prevention and Intervention Policy No. 5131.911—1st Reading—REVISED
A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5131.911 STUDENTS- BULLYING PREVENTION AND INTERVENTION—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION THE MOTION UNANIMOUSLY CARRIED 8-0.

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5131.911 BULLYING PREVENTION AND INTERVENTION. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

2346. Students-Child Sexual Abuse and Assault Reporting Procedures Policy No.

5141.4—1st Reading—REVISED

A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5141.4 STUDENTS-CHILD SEXUAL ABUSE AND ASSAULT REPORTING PROCEDURES—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5141.4 STUDENTS-CHILD SEXUAL ABUSE AND ASSAULT REPORTING PROCEDURES. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

2347. Students-Eligibility to Attend Plainville Community Schools Policy No. 5111.1—1st Reading—REVISED

A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5111.1 STUDENTS-ELIGIBILITY TO ATTEND PLAINVILLE COMMUNITY SCHOOLS—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5111.1 STUDENTS-ELIGIBILITY TO ATTEND PLAINVILLE COMMUNITY SCHOOLS. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.

2348. Students-Homeless Children and Youth Policy No. 5111.2—1st Reading—NEW POLICY

A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5111.2 STUDENTS-HOMELESS CHILDREN AND YOUTH—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5111.2 STUDENTS-HOMELESS CHILDREN AND YOUTH. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

2349. Students-Physical Activity, Undirected Play and Student Discipline Policy No. 5144.1—1st Reading—NEW POLICY

A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5144.1 STUDENTS-PHYSICAL ACTIVITY, UNDIRECTED PLAY AND STUDENT DISCIPLINE—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

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2350. Students-Drug and Alcohol Use by Students Policy No. 5131.6—1st Reading—REVISED
A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5131.6 STUDENTS-DRUG AND ALCOHOL USE BY STUDENTS—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.
- A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5131.6 STUDENTS-DRUG AND ALCOHOL USE BY STUDENTS. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.
2351. Students-Chemical Health: Student Athletes Policy 5131.7—1st Reading—NEW POLICY
A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5131.7 STUDENTS-CHEMICAL HEALTH: STUDENT ATHLETES—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.
- A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5131.7 STUDENTS-CHEMICAL HEALTH: STUDENT ATHLETES. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.
2352. Students-Student Attendance, Truancy and Chronic Absenteeism Policy No. 5113—1st Reading—REVISED
A MOTION WAS MADE BY FOSTER WHITE TO ACCEPT POLICY 5113 STUDENTS-ATTENDANCE, TRUANCY AND CHRONIC ABSENTEEISM—1ST READING AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.
- A MOTION WAS MADE BY FOSTER WHITE TO POSTPONE THE APPROVAL OF POLICY NO. 5113 STUDENTS-ATTENDANCE, TRUANCE AND CHRONIC ABSENTEEISM. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.
2353. Consent Agenda--Board Approval
- (A) Budget Object Summary
 - (B) Food Service Report
 - (C) Check Registers
 - (D) Personnel-Prohibition of Sex Discrimination and Sexual Harassment Regulation No. 4420—REVISED
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 - (H) Students-Reports of Suspected Abuse or Neglect of Children or Sexual Assault to Students by School Employees Regulation No. 5141.4--REVISED
 - (E) HR Report (Informational Item)
 - (F) Private Donation for the month of November (Informational Item)
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A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE CONSENT AGENDA AS PRESENTED. KATHY WELLS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0.

2354. Adjournment

A MOTION WAS MADE BY NICOLE PALMIERI TO ADJOURN THE MEETING. BECKY MARTINEZ SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 8-0. The meeting adjourned at 9:11 PM.