



Maureen Brummett, Ed.D.
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Community Turf Field Committee
Wednesday, December 20, 2017
Plainville High School Learning Commons
5:00PM

Agenda

1. Approval of Minutes: August 30, 2017
2. Review mediated settlement and related fees Robert Lee
3. Review Athletic Fields Maintenance Fee Chris Farrell
4. Other
5. Adjournment

**Regular Meeting Minutes
Community Turf Field Committee
Plainville High School – Learning Commons**

Correction

Committee: Community Turf Field Committee

Date: Wednesday, August 30, 2017

Time: 5:00 PM

Attendees: Plainville Youth Soccer: Ezio Capozzi, Plainville Little League: Ben Gediman, Facilities Director: Steve Busel, Superintendent: Maureen Brummett, BOE Business Manager: Sam Adlerstein, Assistant Superintendent: Steven LePage, Town Manager: Robert Lee, BOE Member: Foster White, Town Council Chair: Kathy Pugliese, BOE Chair: Andrea Saunders, PHS Principal: Roberto Medic, Plainville Colts: Phil Cox

Absent: Bill Bulger, Dave Emery, Chris Farrell, Carman Matteo, Jennifer DeLorenzo, Colin Regan, Scott Saunders, Bob Varano

Also Present:

Early Departure:

Call to Order:

The meeting was called to order at 5:00 PM by Chairman Phil Cox.

Minutes:

FOSTER WHITE MADE A MOTION TO APPROVE THE MINUTES FROM THE JANUARY 18, 2017 MEETING. BEN GEDIMAN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Clarification of Fees for the 2017-2018 school year:

Dr. Maureen Brummett reviewed the balance of the Turf Fund from Sam Adlerstein with the Committee. At this time there is approximately \$60,000 in the Turf Maintenance Fund. She feels that this will increase this year. Last year fees were not collected due to the track situation and the late start we had completing the fields. She also stated that and will forward to the Committee a letter that was forwarded to registered users of the field of an increase in fees effective July 1, 2017 for using Plainville Community School district facilities. Discussion continued.

Update on the Plainville High School Track:

Unfortunately Mr. McCoy was not able to attend the meeting; however he forwarded the following update:

The track contractor has not completed his work on marking the track at this time. He had anticipated utilizing a long day on Thursday to complete the work prior to Friday's September 1st date, but he understands that the school has a boys and girls scrimmage scheduled for Thursday afternoon. He spoke with the General Contractor about the conflict and his opinion that even with a long day tomorrow he did not see them completing the work. The following has been agreed upon with the General Contractor, the Town Manager, and the Athletic Department:

- Track contractor will continue to work on the track markings until mid-day on Thursday. The track markings will be allowed to dry and the field then may be utilized for the scrimmages Thursday afternoon/evening.
 - The athletic department has agreed to ensure the track mats are used, athletes are to cross at designated areas, and no one is allowed on the track.
- The track contractor will continue with markings on Friday (the field will be closed to sports) and work a long day to try to finish.
 - If he does not finish he intends to be on-site Saturday (weather depending).
- The field will be open for use for the youth football program on Sunday.
 - The athletic department has agreed to ensure the track mats are used, athletes are to cross at designated areas, and no one is allowed on the track.
- If the markings are not completed on Saturday, they will continue the work on Tuesday and Wednesday (working half days to allow the use of the fields in the afternoon).

While this is not ideal, he believes it will allow the athletic department to utilize the fields for their events and wrap this project up as soon as possible. Discussion continued

Discussion Regarding Advertising:

At the last meeting Mr. Gediman discussed sending out letters to area businesses but the consensus was to wait until the field and track were completed. They are now planning to forward letters to businesses in mid-October and have the signs up by March. The fee schedule will be \$300 for the first year and \$200 dollars for each additional year. **After the cost of the sign, the money will be split 50/50 between the Maintenance Fund and the Athletic Backers Club.** He is looking for some help to get the letters out to the businesses. Dr. Brummett stated that her office could help. Discussion continued.

Sound System:

The equipment for the Sound System for the Plainville High School Athletic Fields has been ordered. When it arrives it will be installed 'in house' so there will be no cost for installation. The system that is ordered will allow the sound to be isolated on the field as to not disturb the neighbors. Discussion continued.

Wireless Scoreboard Control:

The Athletic Department is looking to purchase a wireless scoreboard control for the scoreboard on the turf field. They received a quote from the Northeast Scoreboards LLC. The amount of the quote is \$1,028.00. The Committee will decide who will be able to use the wireless system. Discussion continued.

BEN GEDIMAN MADE A MOTION TO PURCHASE A WIRELESS SCOREBOARD SYSTEM FROM NORTHEAST SCOREBOARDS LLC IN THE SUM OF \$1,028.00. EZIO CAPOZZI SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.

Adjournment:

KATHY PUGLIESE MADE A MOTION TO ADJOURN THE MEETING. FOSTER WHITE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED. The meeting was adjourned at 5:25 pm.

Respectfully Submitted,



Tina Gryguc
Recording Secretary

**MOTIONS MADE AT THE
COMMUNITY TURF FIELD COMMITTEE MEETING
WEDNESDAY, AUGUST 30, 2017**

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