

## **--PLEASE POST--**

There will be a Special Meeting of the Plainville Board of Education's Finance & Facilities Subcommittee on **Tuesday, December 5, 2023 @ 6:30 PM in the Plainville High School's Learning Commons**, 47 Robert Holcomb Way, Plainville, CT

### **Order of Business**

- 1) Facilities: Building Use with Partner Organizations
- 2) FY25 Plainville Board of Education Capital Plan Proposal
- 3) FY25 Plainville Board of Education Operating Budget: Contractual Increases
- 4) FY25 Town Budget—BOE Considerations
- 5) Middle School Update

#### **Copies to:**

Board of Education  
Town Council  
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School Administrators

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# Facilities & Finance

## 12/5/23



### **Order of Business:**

1. Facilities: Building Use with Partner Organizations
2. FY25 BOE Capital Proposal
3. FY25 BOE Operating Budget: Contractual Increases
4. FY25 Town Budget - BOE Considerations
5. MSP Update



# Discussion Facilities Usage Planning

## **Our Shared Purpose With Our Partner Organizations:**

Best practice utilization of our fields for the support of school, youth and community activities while proactively planning for the future.

(above is from discussions with our Partners)

## Scheduling of Fields, Gym & Pool

**Goal:** Sustainable amount of usage.  
Fair scheduling with fewer issues.

Most facilities are used each evening, often leaving little to no time for cleaning and care for the facilities. Scheduling the facilities between organizations is an ongoing challenge and we've yet to find a way to make it equitable.

Organization	FY22	FY23
Athletic Department	156	128
Plainville Recreation Department	75	77
Plainville Colts Football	22	19
Plainville Little League	11	25
Plainville High School	9	19
Plainville Athletics	3	21
Plainville Board of Education	10	6
Middle School of Plainville	5	11
Plainville Soccer Club	4	7
Linden Street School	2	6
Wheeler School	2	4
Curriculum Teams	2	4
Crane Basketball League	4	2
Plainville Tennis Club	2	3
Toffolon School	1	3
Toffolon PTO	1	2
Plainville Athletic	1	2
PHS Music		3
Leszek Wrona Soccer Academy	2	1
Plainville Adult & Continuing Educati	2	
Wheeler PTO		1
Special Education Dept.		1
CIAC	1	
<b>Grand Total</b>	<b>315</b>	<b>345</b>



# Scheduling of Fields, Gym and Pool

Over the 180 day school year FY22 & FY23, number of days rented. Does not include additional scheduling on non-school days.

Pool scheduled:

<i>Fiscal</i>	Monday	Tuesday	Wednesday	Thursday	Friday	
2021-2022	27	36	27	26	18	134
2022-2023	19	37	29	32	19	136

~75% of  
school days

Fields and Gyms Scheduled (all schools):

<i>Fiscal</i>	Monday	Tuesday	Wednesday	Thursday	Friday	
2021-2022	120	110	114	150	89	583
2022-2023	146	199	156	189	100	790

Some  
activity  
pretty much  
every night

There are 6 partner organizations (not including tennis) and over 50 different Rec groups.  
The overall challenge is likely not apparent to any one group.

# Partner Fee History - Current

Object description	Vendor	Notes2	Ungrp	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Grand Total
Revenues:		create PHS Turf Field Maint	06/08/16	(10,000)								(10,000)
		xfer FY 2017	02/28/17		(50,000)							(50,000)
		FY 2021 BOE xfer to CIP & Turf Fund	06/17/21						(50,000)			(50,000)
		FY 2022 BOE turf field xfer	06/14/22							(50,000)		(50,000)
		FY 2023 BOE xfer to turf field	06/30/23								(50,000)	(50,000)
Transfers In		Closeout of PHS Field Project					(34,839)					(34,839)
Interest Income				(2)	(34)	(138)	(302)	(546)	(173)			(1,195)
				(10,002)	(50,034)	(138)	(35,141)	(546)	(50,173)	(50,000)	(50,000)	(246,034)
Deposits from Clubs		Baseball/softball				(3,150)	(2,890)					(6,040)
		PHS Backers				(2,143)						(2,143)
		Colts Football				(1,100)	(1,000)					(2,100)
		Soccer				(800)						(800)
		PHS Coaches Assoc Baseball			(69)							(69)
		Rental transfer						(10,701)				(10,701)
		Soccer					(890)					(890)
		Baseball/softball	06/28/23								(660)	(660)
					(69)	(7,193)	(3,890)	(11,591)			(660)	(23,403)
Equipment / Maint	014396-METRO TEAM OUTFI	ground fence package	06/30/17		2,760							2,760
	014725-BRIAN BARZEE	wireless scoreboard	10/03/17			1,028						1,028
	015183-PRO ACOUSTICS	Quote #Q10.39258 loudspeaker, amp, etc	05/13/19				14,627					14,627
	015643-APW ENTERPRISES	PHS football field deep cleaning/decomp	12/29/20						7,200			7,200
			08/05/21							6,800		6,800
		Deep cleaning turf fields at Plainville Hig	08/09/22								6,800	6,800
		REPAIR MAINTENANCE TURF FIELD	08/10/23								6,800	6,800
					2,760	1,028	14,627		7,200	6,800	13,600	46,015
				(10,002)	(47,343)	(6,303)	(24,404)	(12,137)	(42,973)	(43,200)	(37,060)	(223,422)

Partner organizations have committed to \$10 per player per year (from 2016 Turf Agreement, state, "to start"). Most clubs have not honored this commitment or have pointed out the inequity compared to their relative amount of facility usage. No fees have been paid yet in FY25, in addition to fees in arrears (yellow above).



## Turf Field Fund - Report and Documents

Partner fees and other commitments are not new. This is from the 4/7/202 Partner's Meeting. Each club Signed a detailed agreement

Code	Object description	Vendor	Notes2	Tr	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	Grand Total	
Revenues	Opening Balance		create PHS Turf Field Maint	Jun	(10,000)					(10,000)	
			xfer FY 2017	Feb		(50,000)				(50,000)	
	Transfers In		Closeout of PHS Field Project	Apr				(34,839)		(34,839)	
	Interest Income				(2)	(34)	(138)	(302)	(318)	(795)	
Revenues Total						(10,002)	(50,034)	(138)	(35,141)	(318)	(95,634)
Deposits	Deposits from Clubs		Little League				(3,150)	(2,890)		(6,040)	
			PHS Backers	Jun			(2,143)			(2,143)	
			Colts Football				(1,100)	(1,000)		(2,100)	
			Soccer	Oct			(800)			(800)	
			PHS Coaches Assoc Baseball	Jul		(69)				(69)	
Deposits Total						(69)	(7,193)	(3,890)		(11,152)	
Purchases	Equipment purchase	014396-METRO TEAM	ground fence package	Jun		2,760				2,760	
		014725-BRIAN BARZEI	wireless scoreboard	Oct			1,028			1,028	
		015183-PRO ACOUSTI	Quote #Q10.39258 loudspeaker, amp, c	May				14,627		14,627	
Purchases Total						2,760	1,028	14,627		18,415	
Grand Total						(10,002)	(47,343)	(6,303)	(24,404)	(318)	(88,370)

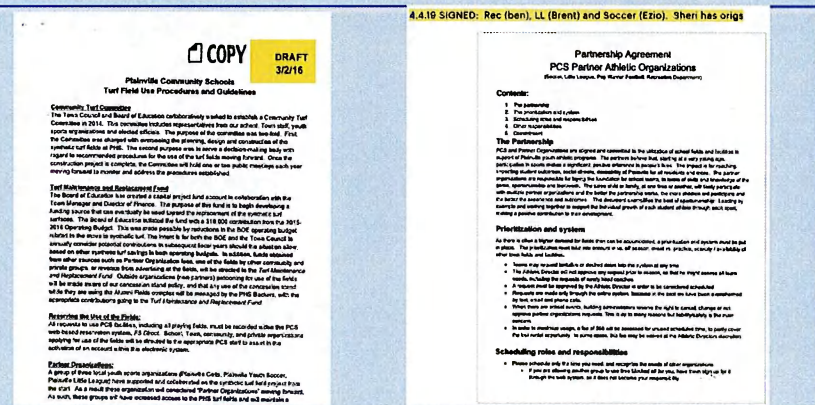
### Partner Organizations:

A group of three local youth sports organizations (Plainville Colts, Plainville Youth Soccer, Plainville Little League) have supported and collaborated on the synthetic turf field project from the start. As a result these organization will considered "Partner Organizations" moving forward. As such, these groups will have increased access to the PHS turf fields and will maintain a

higher position in the hierarchy for determining field use. In exchange, these organizations, realizing the need for continued support and investment in the maintenance of the fields, agree to assess an annual "turf field use fee" to all organization participants. As a starting point, this fee will be \$10 per child.

**EXAMPLE:**

*If the Plainville Colts in 2016 have 200 children participate in football and cheerleading, (200 X \$10) \$2,000 payable to the Plainville Community Schools*  
ALL funds collected through Partner Organization fees will go directly into the Turf Maintenance and Replacement Fund.



# Partnership Agreement

## Partnership Agreement PCS Partner Athletic Organizations (Soccer, Little League, Pop Warner Football, Recreation Department)

### Contents:

1. The partnership
2. The prioritization and system
3. Scheduling roles and responsibilities
4. Other responsibilities
5. Commitment

### The Partnership

PCS and Partner Organizations are aligned and committed to the utilization of school fields and facilities in support of Plainville youth athletic programs. The partners believe that, starting at a very young age, participation in sports makes a significant, positive difference in people's lives. The impact is far reaching, impacting student outcomes, social climate, desirability of Plainville for all residents and more. The partner organizations are responsible for laying the foundation for school teams, in terms of skills and knowledge of the game, sportsmanship and teamwork. The same child or family, at one time or another, will likely participate with multiple partner organizations and the better the partnership works, the more children will participate and the better the experience and outcomes. This document exemplifies the best of sportsmanship: Leading by example and working together to support the individual growth of each student athlete through each sport, making a positive contribution to their development.

### Prioritization and system

As there is often a higher demand for fields than can be accommodated, a prioritization and system must be put in place. The prioritization must take into account in vs. off season, event vs. practice, scarcity / availability of other town fields and facilities.

- Teams may request tentative or desired dates into the system at any time
- The Athletic Director will not approve any request prior to the season, so that he might assess all team needs, including the requests of newly hired coaches.
- A request must be approved by the Athletic Director in order to be considered scheduled
- Requests are made only through the online system, because in the past we have been overwhelmed by text, email and phone calls.
- When there are school events, building administrators reserve the right to cancel, change or not approve partner organizations requests. This is due to many reasons but liability/safety is the main concern.
- In order to maximize usage, a fee of \$50 will be assessed for unused scheduled time, to partly cover the lost rental opportunity. In some cases, this fee may be waived at the Athletic Director's discretion.

### Scheduling roles and responsibilities

- Please schedule only the time you need, and recognize the needs of other organizations
  - If you are allowing another group to use time blocked off for you, have them sign up for it through the web system, so it does not become your responsibility

- Requests should typically be two or three times per week maximum if we are to accommodate each partner organization
- We request 48 hours minimum advance notice, preferably more. Last minute requests entered into the system will be honored when possible, and in some cases that will not be possible.
- In some cases, group discussions will be organized by the Athletic Director to develop the best schedule possible
- If rentals take place outside of the school hours, fee might be assessed to have a custodian on to open/unlock the building/facility.
- PCS will work to continually improve this process in service to our youth.

### Other responsibilities

We are asking all users of Plainville facilities to ensure that they leave the fields or rooms they use in the same or better condition than before they used them. Work with your staff and participate to respect the following:

- Follow rules/policies posted on fields, gymnasiums, pools etc.
- Eat food only in designated areas.
- Pick up trash.
- Communicate any damage or issues to Callyn Dalke in the facilities office as soon as possible, [cdalke@plainvilleschools.org](mailto:cdalke@plainvilleschools.org). Damage fees are the responsibility of the program using the facility at the time.
- Please take responsibility for all participants and non-participants related to your use of facilities, and ensure they are aware of the following conditions for use:
- Plainville is judged often by adult behavior. We are all ambassadors for our town when at events.
  - (See Conference Sportsmanship Criteria in the appendix)
- Children can not be left unattended on the premises.

### Appendix: Conference Sportsmanship Criteria

- Organization – How well is visiting team received at site of a game. i.e., directed to dressing room, general instructions on bus, parking, etc.
- Enthusiasm of spectators, cheerleaders, supporting team in a positive manner regardless of apparent outcome; response to cheerleaders.
- Spectators sportsmanship – No booing or heckling, general courtesy (timing of yells and routines with respect for opposing school, etc.)
- Player sportsmanship – Keenly competitive but without animosity, belligerence.
- Coaching sportsmanship – Awareness of crowd control responsibility, bench conduct, cooperation with officials.

### Commitment

I commit to the above and, where applicable, obtaining the further commitment of the coaches and families so all participants in my program adhere to the above partnership terms for use of PCS fields and facilities.

Signed

Organization

Date

\_\_\_\_\_



## DRAFT Proposal (work in process)

1. Use of Linden, Toffolon, Wheeler and MSP facilities be allotted X number of free uses by each club during regular hours within certain limits (scheduling, safety, care of facility, equitable use ... TBD).
2. PHS, each club would be allotted X number of free uses (divided up based on our analysis of availability. We might get more specific, too, because some clubs want free use of gyms and others fields. We also need to stipulate appropriate use ... i.e. issue of indoor baseball tryouts because of potential damage.
3. After that, clubs would be charged a fair amount. Because #1 and #2 give them overall free access to estimated available time, they are paying to have additional time that otherwise would be used by another club.
4. Note that we are not staffed for weekend use of facilities. Nor do we recommend it, because it would impact facility conditions. Our current weekend plan is not sustainable and impacts our regular, ongoing maintenance of the schools.

## 10/18/23 Meeting

1. Identify our issues
2. Understand together the obstacles
3. Suggest solutions

- Speak your mind
- Understand other perspectives and competing needs
- Develop agreeable solutions

Club / Role	Name
Football (colts)	Anthony Cyrulik
Little League Baseball	Jamie Valentine
Youth Soccer	Lisa DeMartin
Plainville Rec	Courtney Hewett
	Ben Dalena
Little League Softball	Melissa Thorpe
Travel Basketball	Kevin Harris
Cheer	Jessica Ruffini
Athletic Director	Mark Fritz
Facilities Director	Mike Smith
Facilities Manager	Sandy Bouchard
Business Manager	Sam Adlerstein

Note: Most of the above clubs did not attend this meeting. Individual follow up was planned and is in process.



Issue	Obstacles	Potential Solutions
1. Limited availability of fields, gyms and pool outside of school hours	<ul style="list-style-type: none"> <li>• Athletics and clubs come first</li> <li>• Partners compete for times</li> <li>• Scheduling process not always followed</li> </ul>	1. Dial back rentals (historically 2k / year or more) if we have a good rationale 2. Bill for outside use of facilities 3. Schools should no longer book fields and gyms through schools. Go through facilities 4. Individual team meetings 5. Use other fields (Norton, Linden) 6. Check in / check out process
2. Overbooking of our facilities	<ul style="list-style-type: none"> <li>• Locker rooms not cleaned for students the next day</li> <li>• Custodians not work weekends ... issues during the week</li> <li>• Limited staff (i.e. "can you unlock ...")</li> </ul>	
3. ESSER funding no longer available	<ul style="list-style-type: none"> <li>•</li> </ul>	
4. We don't receive funding from other schools using our pool	<ul style="list-style-type: none"> <li>•</li> </ul>	
5. Turf agreements no longer working, including lights	<ul style="list-style-type: none"> <li>• Light costs have increased to &gt;5k annually</li> </ul>	
6. Partners booking outside their usual season and around the process	<ul style="list-style-type: none"> <li>•</li> </ul>	
7. Partners stay beyond their time (ex. 9pm)	<ul style="list-style-type: none"> <li>•</li> </ul>	
8. Some of the facilities poor wifi	<ul style="list-style-type: none"> <li>• Use school wifi</li> </ul>	

# Discussion of Capital Budget FY2025-2029





## Budget Calendar

Tonight

Items in **red** will be set working with the town

### 2024/25 BOE Budget Development and Approval Timeline

Date	Task or Meeting
Oct 20	Administrative Council: Begin collaborative budgeting
Oct - Nov	Superintendent & Dir. Business & Operations: Develop Budget Model and Templates Dir. of Facilities / Dir. of Technology: Prepare Capital Project Proposals
Nov 13-16	Administrators develop detailed budget, due Nov. 13. Superintendent holds review meetings
Nov 13 @ 7 PM	Regular BOE Meeting, Affirm "Budget Calendar" & "Five-Year Capital Plan", PHS Room 403
Dec 5 @ 7 PM	BOE Facilities & Finance Committee Budget Meeting, PHS Learning Commons (CIP Focus)
Dec 11 @ 7 PM	Regular BOE Meeting, PHS Cafeteria. Adopt Five Year Capital Plan, PHS Room 403
Dec - Feb	Superintendent's Budget Developed Refined
Jan 8 @ 7 PM	Regular BOE Meeting, PHS Room 403
Jan 16 (Tues) @ 7 PM	BOE Budget Development Meeting: Mission/Vision & Strategic Goals, Superintendent's 2024-25 Budget: Overview Presentation, PHS Learning Commons
Jan 18 (Thurs) @ 7 PM	BOE Budget Development Meeting: Budget Accounts Review and Discussion, PHS Learning Commons
Jan 23 (Tues) @ 7 PM	BOE Budget Worksession: Continued Review and Discussion, Finalize Direction, PHS Learning Commons
Jan 25 (Thurs) @ 7 PM	BOE Workshop Including Continued Q&A, PHS Learning Commons
TBD TOWN	Pre-Budget Joint Meeting Between BOE and Council, PHS Learning Commons
Feb 12 @ 7 PM	Regular BOE Meeting—Discussion and Vote on 2024-25 BOE Budget, PHS Room 403
March 4 @ 7 PM?? TOWN	Town Manager/Superintendent present budget to Council, Council Chambers
March 7 @ 7 PM?? TOWN	Town Manager/Superintendent present budget at Public Hearing, Council Chambers
March 11 @ 7 PM	Regular BOE Meeting, PHS Room 403
March 11-22 @ 6:30 PM—TBD	Council Budget Work session(s), Council Chambers
March TOWN	Town Council recommends budget to be finalized
April 3 or 4 TOWN	Public Hearing on Town Council Recommended budget
April 4 or 5 TOWN	Special Town Council meeting to review budget proposal after public comment
April 15 @ 7 PM	Regular BOE Meeting, PHS Room 403
Apr 23 6 AM to 8PM	All Day Budget Vote, Fire House
April TOWN	If vote fails Town Council meeting to review budget (if 2nd referendum)
May or TOWN	Special Meeting to review/amend failed budget (if necessary)
May TOWN	Second Budget Town Meeting All Day Vote

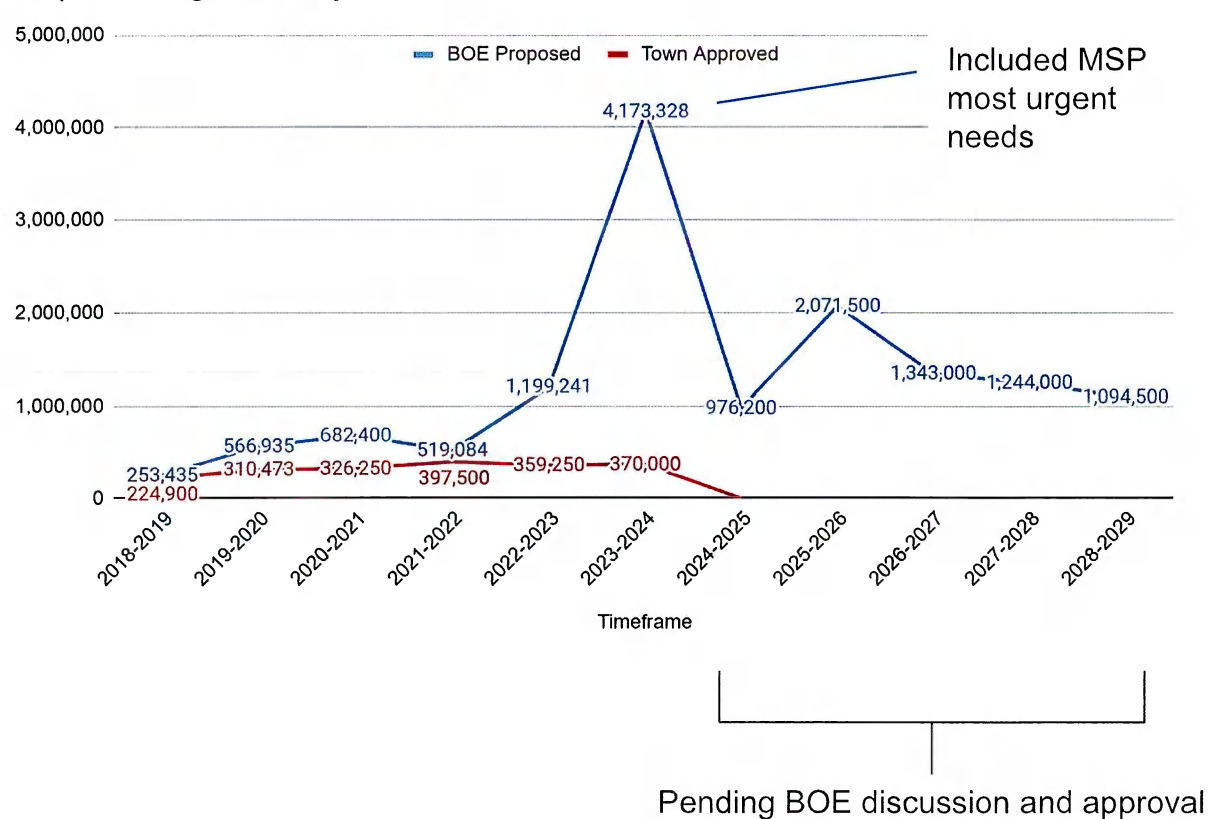
# Capital Budget By Year - BOE Proposed vs. Town Approved

BOE capital has been in the \$300-400k range (red line), largely to fund the technology rotational plan. Facilities have received relatively little capital funding and at some point will require investment.

The 2022-2023 BOE proposal is indicative of what is generally required.

2023-24 included MSP most urgent needs. MSP is not included FY25-29.

Capital Budget History





# Capital Budget Summary by Year

The Superintendent's Proposed Capital Budget is \$976,200. This includes Facilities, Security and Technology. Security is now managed by Director Rich Marques.

The Initial Proposal included the following removed or postponed items:

A PHS Field House, now moved to an outlying year.

MSP and Elementary STEAM equipment. These items are large for our operating budget and small for capital. We intend to submit them as a part of the Operating Budget.

Description	Date	Facility & Security	Technology	Total
<b>2022-2023:</b>				
Initial Proposal	11/17/21	916,991	326,000	1,242,991
Superintendent Proposal	12/13/21	891,991	307,250	1,199,241
BOE Proposed	12/13/21	891,991	307,250	1,199,241
Town Manager Recommended	3/1/22	77,000	326,000	403,000
Town Council Approved	3/18/22	52,000	307,250	359,250
Town Approved	4/26/22	52,000	307,250	359,250
Funded by ARPA				650,000
Total including other funding				1,009,250
<b>2023-2024:</b>				
Initial Proposal	11/14/22 & 12/7/22	3,133,328	1,090,000	4,223,328
Superintendent Proposal	12/12/22	3,083,328	1,090,000	4,173,328
BOE Proposed	12/12/22	3,083,328	1,090,000	4,173,328
Town Manager Recommended	January	70,000	300,000	370,000
Town Council Approved	Mid March	70,000	300,000	370,000
Town Approved	Late April	70,000	300,000	370,000
<b>2024-2025:</b>				
Initial Proposal	11/22/23	1,504,000	396,200	1,900,200
Superintendent Proposal	12/5/23	580,000	396,200	976,200
BOE Proposed	12/11/23	580,000	396,200	976,200
Town Manager Recommended	January			
Town Council Approved	Mid March			
Town Approved	Late April			

# Discussion of Capital Budget FY 2024-2029

Goal: No Surprises

Ref	Location	AREA	Description	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
22.01	District	Facilities	District: Add. & Replacement Cleaning Equipment				\$ 30,000		
22.02	District	Security	District: Security Improvements including cameras		50,000	25,000	25,000	25,000	25,000
22.11	PHS	Facilities	PHS: Replace Emergency Generator			300,000			
23.01	PHS	Facilities	Turf Field Replacement						700,000
23.02	Linden	Facilities	Linden: Mechanical Systems Upgrade/Replacement				900,000		
23.11	PHS	Facilities	PHS: Replace outside doors by Adult Ed and add wind protection			35,000			
23.12	PHS	Facilities	PHS: Replace Walk-in boxes and Fridge Condensor		75,000				
23.15	District	Facilities	District: Purchase Articulating Boom Lift					43,000	
22.22	Rotational	Technology	Tech: Student Chromebooks	180,000	210,000	210,000	210,000	210,000	210,000
22.23	Rotational	Technology	Tech: Staff Chromebooks		54,000		36,000		
22.24	PHS	Technology	Tech: Network Upgrades ERate	25,000	20,000	60,000	20,000	20,000	25,000
22.25	Rotational	Technology	Tech: Staff Laptops	65,000	63,000	104,000	60,000	58,500	84,500
22.26	Rotational	Technology	Tech: Office Desktops		19,200		30,000		
22.27	PHS/MSP	Technology	Tech: Labs	30,000	30,000	37,500	12,000	37,500	30,000
24.07	Linden	Facilities	Linden: New BOLLERS					700,000	
24.11	Linden	Facilities	Linden: Replace Building Automation System			250,000			
24.12	Linden	Facilities	Linden: Replace walk in fridge/freezer			100,000			
24.18	District	Security	District: Upgrade of radio system		125,000				
24.20	PHS	Facilities	PHS: Natatorium(pool room) Improvements					100,000	
24.24	Toffolon	Facilities	Toffolon: Repair soffits and downspouts	35,000					
24.25	Linden	Facilities	Linden: Remove UST			30,000			
25.01	PHS	Facilities	PHS: LED Lighting for Fields		125,000				
25.02	PHS	Facilities	PHS: Stage floor replacement		70,000				
25.03	PHS	Facilities	PHS: Replace pool room heater		40,000				
25.04	PHS	Facilities	PHS: New roof top unit: Tech Ed Area		40,000				
25.05	PHS	Facilities	PHS: Repair cracks in Tennis Courts		35,000				
25.06	PHS	Facilities	PHS: Continued repair and upkeep of Pool		20,000	20,000	20,000	20,000	20,000
25.08	PHS	Facilities	PHS: Team Field House. Storage and Restrooms			900,000			
			<b>BOARD OF EDUCATION TOTAL</b>	<b>370,000</b>	<b>976,200</b>	<b>2,071,500</b>	<b>1,343,000</b>	<b>1,244,000</b>	<b>1,094,500</b>
		Facilities	Total Facilities	70,000	405,000	1,635,000	950,000	863,000	720,000
		Security	Total Security	0	175,000	25,000	25,000	25,000	25,000
		Technology	Total Technology	300,000	396,200	411,500	368,000	356,000	349,500
			<b>Total All</b>	<b>370,000</b>	<b>976,200</b>	<b>2,071,500</b>	<b>1,343,000</b>	<b>1,244,000</b>	<b>1,094,500</b>



# FY25 Capital Proposal: Technology

Fiscal	Category	Description	Each	Est. Unit Cost	Est. Cost	In Service Date	Replacement Date	Age Years	Age Months
	<b>2024-25</b>								
	Student Chromebooks	Chromebooks Grades 1,5 and 9	600	350	210,000	7/1/2020	7/1/2024	4	0
	Staff laptops	Wheeler Staff Laptops	35	1,500	52,500	10/15/2019	7/1/2024	4	8
	Desktop computers	Office Desktop WLR, LIN, MSP	16	1,200	19,200	7/1/2019	7/1/2024	5	0
	Staff laptops	Technicians Laptops	7	1,500	10,500	7/2/2019	7/2/2024	5	0
	Lab hardware	MSP 505 Lab MSP STEM	20	1,500	30,000	7/1/2017	7/1/2024	7	0
	Staff Chromebooks	Chromebooks for staff	120	450	54,000	7/2/2021	7/2/2024	3	0
2024-25	Network upgrade	ERate Network upgrades	1	20,000	20,000				
	<b>2024-25 Total</b>				<b>\$396,200</b>				

The technology capital proposal is based upon a rotational plan. For example, Student Chromebooks are replaced in grades 1,5 and 9. We believe this is the most use we can get from these devices. Opportunities for reuse, sale or recycling are considered with any equipment replacement.

# Discussion of Operating Budget FY2024-2025





# Contractual Increases (Estimated)

In addition to the usual contractual increases, we have included an amount for special services. These necessary activities and programming have been added during the pandemic and, rather than conditions returning to normal, we are now adjusting to a new normal. The contractual increases and special services programming alone would amount to 4.39%. This includes a 5.0% preliminary increase for Health Insurance based upon the State Plan's estimate of 3-7% at this time.

Object	Description	2024-25	Contractual
	Baseline: 23-24 BOE Budget	43,071,797	
1111	Teachers	676,464	3.80%
2101	Health Insurance	313,979	5.00%
	Inflation on non-salary items (est.)	296,097	5.00%
1110	Administrators	52,917	2.50%
2302	Pension	46,427	7.00%
1122	Office Professionals	33,656	2.50%
1199	Non-bargaining	49,415	3.00%
1120	Custodians	34,028	2.50%
5101	Transportation (school to home)	29,605	2.90%
1124	Paras	28,572	2.50%
1128	Tutors	19,044	2.50%
1126	Nurses	11,570	3.00%
	Special Services to address student needs	300,000	
	Total contractual increase	1,891,773	
	Total contractual increase % of 23-24 Budget	4.39%	

# Preliminary FY25 Town Budget: BOE Est. & Known Items

	Adopted 2020-2021	Adopted 2021-2022	Adopted 2022-2023	Adopted 2023-2024	Diff 2022-23 vs. 2023-24	% Diff	Pre-24-25	Diff vs. 23-24	% Diff
<b>Expenditures</b>									
1 Town Operating Budget	18,610,731	19,191,787	19,938,223	20,993,540	1,055,317	5.29%	20,993,540	-	0.00%
2 Education Operating Budget	39,144,267	39,826,972	41,308,797	43,071,797	1,763,000	4.27%	44,962,649	1,890,852	4.39%
3 Debt Management Fund (transfer to)	4,430,350	4,430,350	4,430,350	3,930,350	(500,000)	-11.29%	4,430,350	500,000	12.72%
4 Capital Projects Fund ( transfer to)	313,850	7,850	7,850	75,000	67,150	855.41%	75,000	-	0.00%
Total Expenditures	62,499,198	63,456,959	65,685,220	68,070,687	2,385,467	3.63%	70,461,539	2,390,852	3.51%
<b>Revenues</b>									
5 State & Other Revenues	13,302,515	13,457,699	15,259,432	15,282,774	23,342	0.15%	16,311,770	1,028,996	6.73%
6 A: Town Revenues Note 2.60% uncollectable applied to grant list	48,896,683	49,399,260	49,001,288	51,363,413	2,362,125	4.82%	52,725,269	1,361,856	2.65%
7 Unassigned Fund Balance (transfer from)	300,000	600,000	1,424,500	1,424,500	-	0.00%	1,424,500	-	0.00%
Total Revenues & Transfers	62,499,198	63,456,959	65,685,220	68,070,687	2,385,467	3.63%	70,461,539	2,390,852	3.51%
Unbalanced difference									
<b>Mill Rate:</b>									
8 B: Collectible Grand List ( 2.60% uncollectible)	1,412,301,000	1,429,265,383	1,599,359,977	1,634,589,202	35,229,225	2.20%	1,634,589,202	0	0.00%
9 C: Mill Rate (A/B x1,000 = C)	34.62	34.56	30.64	31.42	0.78	2.55%	32.26	0.84	2.67%

**Isolating BOE contractual increase & know items:** BOE increase (row 2) per contractual increase slide. State and Other Revenues (row 5) includes \$500k added MRSA per 10/23/23 debt discussion. This offsets \$500k additional transfer to the Debt Management Fund that at that same discussion, "We told you we would ask for it back." Row 5 also includes ECS increase from \$11,367,911 in the FY24 budget to \$11,896,907 published by the State. The net of these changes is 0.84 mills.



# Discussion MSP Renovation

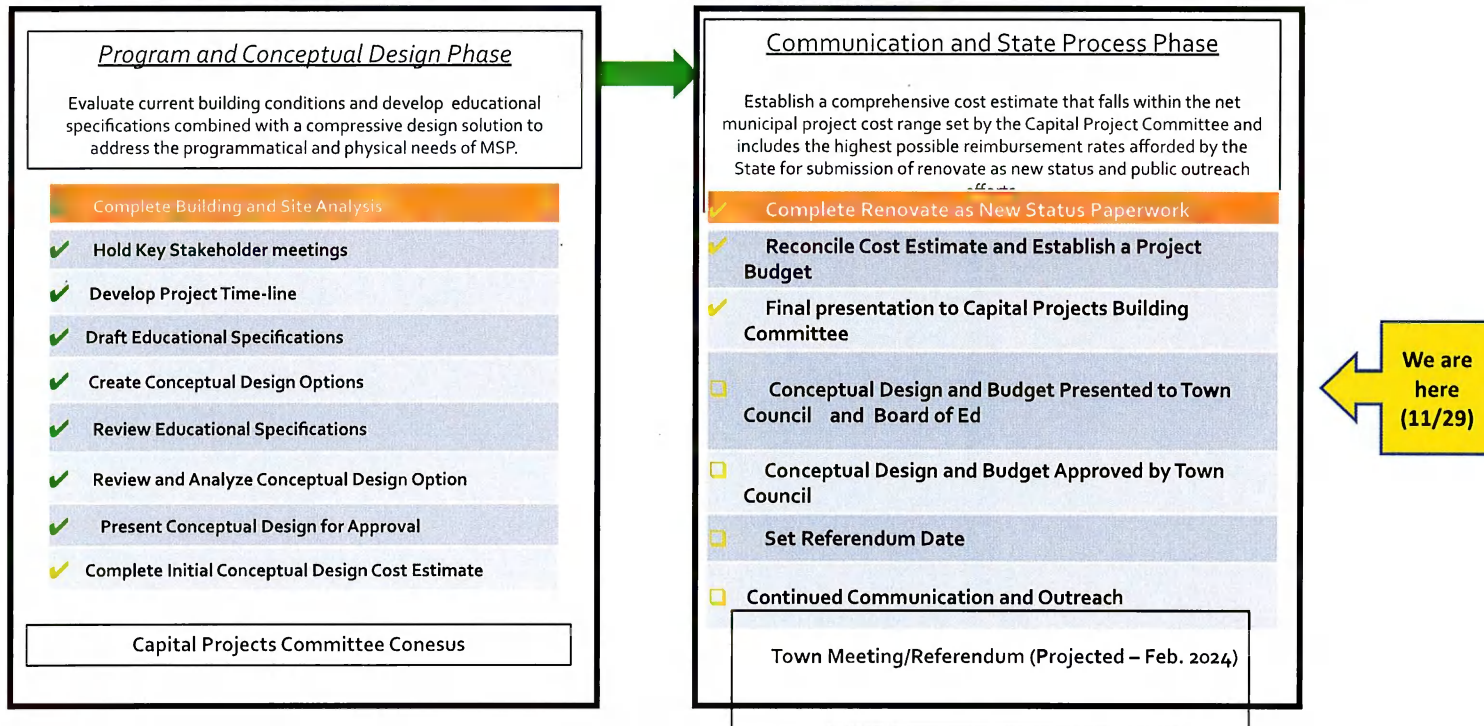
**Pre-referendum Goal:** Residents appreciate the value of the investment for the community beyond a price tag.







# MSP Pre-Referendum - Process and Timeline



DRAFT: This is a planning document that represents high-level tasks and will be updated continually based on new information.