

Aviation Commission Meeting Agenda
Regular Meeting
December 27, 2021 – 7:00pm
Municipal Center
Conference Room 300

1. Call to Order
2. Old Business
 - November 22, 2021
3. Other Business
 - AECOM Report
 - Robertson Airport Infrastructure Grant
 - Administration Building Renovation Update
 - Interstate Aviation Report
 - Financial Report
 - Any Other Items
4. Public Comments
5. Adjournment

DRAFT Aviation Commission Meeting Minutes
Regular Meeting
November 22, 2021 – 7:00pm
Municipal Center
Town Council Chamber – Room 304

PRESENT: The following members were present: Reade Clemens, Robert Mastrianni, Mark DePucchio, Frank Cawley, David King and Jonathon Onisto (new member)

ABSENT: Chuck Zettergren

STAFF: Matthew Daskal – *Assistant Town Manager*

VISITORS: Gerry D'Amico – *AECOM (Via phone)*

1. Call to Order

The meeting was called to order by Mark DePucchio at 7:02 pm.

2. Old Business

- August 23, 2021 Minutes and September 27, 2021 Meeting Notes, no quorum.

A motion was made by: Reade Clemens to accept the August 23, 2021 Meeting Minutes.

Seconded by: David King

All in Favor 6 to 0

Motion Passes

3. Other Business

- **Elections – Chair / Vice Chair**

A motion was made by: Reade Clemens to elect Mark DePucchio to be Chairman.

Seconded by: Robert Mastrianni

All in Favor 6 to 0

Motion Passes

A motion was made by: Reade Clemens to elect David King to be Vice Chairman.

Seconded by: Robert Mastrianni

All in Favor 6 to 0

Motion Passes

- **2022 Proposed Meeting Schedule**

A motion was made by: David King to approve the proposed meeting schedule.
Seconded by: Reade Clemens

All in Favor 6 to 0

Motion Passes

- **AECOM Report**

Taxiway Project Update - Mr. D'Amico, AECOM presented. An update was provided on the wind cone and segmented circle. Mr. D'Amico explained that the contract was signed so they can start work on the wind cone and segmented circle. He submitted the 7460 airspace review to FAA for the wind cone and AWOS. The sites are approved. Discussion followed. Gerry explained that plans and specifications are needed to bid the project. Planning and design efforts continue to move forward on the PAPIS and AWOS systems. PAPIS, AWOS, and segmented circle are currently scheduled to be completed together next year. The bidding would take place this spring. Plans and specifications need to be completed by the end of February so that it can go out to bid March 1st. The bid opening would be around the 1st of April. FAA moved up the bidding deadlines to April 11th instead of May 1st as in the past. The plans and specifications are 75 percent complete and they are hoping to submit them to the Town next week. They submitted the final payment paperwork on the Taxiway project. That has been accepted and received by the FAA. The Town should have received a check. The \$30,000 submitted from the CARES Act was used for the partial roof replacement. Gerry working with Matt and Lisa on it. The total cost of the project is \$1,000,000 (90% Federal, 5% State). The cost of maintenance of the AWOS system is approximately \$10,000 per year. The Town would be responsible for the cost, unless the FAA would assist with the cost. Discussion followed.

- **Robertson Airport ARPA Grant (\$32,000)**

Mr. Daskal talked about the ARPA Grant. The Town received notice that Plainville will be receiving the airport rescue grant in the amount of \$32,000. The exterior work at the airport might be able to be used towards the grant. There is also a \$19,000 grant being reviewed with FAA to understand how best to apply airport projects to the grant. Mr. Daskal explained that there is guidance on how to submit the current airport updates to get credit towards the grant. Mr. Daskal to update commissioners at January meeting.

- **Hangar 4 Roof Project Update**

Mr. Daskal provided an update. Project is almost complete. Minor items remain. It will be removed from future agendas.

- **Administrative Building Renovation Update**

Mr. Daskal provided an update on renovation progress. Site work is progressing. Drainage was an issue. Mr. Daskal showed progress pictures. Discussion and questions followed. Mr. Daskal will report on any further updates.

- **Interstate Aviation Report**

None

- **Financial Report**

Mr. Daskal to provide commissioners with updated financials.

- **Any Other Items**

- **Airport Use Request** – Mr. Daskal presented a proposal for the Bushnell to use Robertson field – discussion and questions followed. Mr. Daskal to follow up with members.
- **Hangar Discussion** – The commissioners talked about the 7 acres of property on Johnson Avenue. Discussion followed.

4. Public Comments

None

5. Adjournment

A motion was made by: Reade Clemens to adjourn the meeting at 8:44 pm.

Seconded by: Robert Mastrianni

All in Favor 6 to 0

Motion Passes

Meeting Adjourned at 8:44 pm.

Respectfully Submitted,

Jenn Dahlstrom

Recording Secretary

Aviation Commission
Monthly Operating Budget Report
FY 2022

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	July 21 - Dec 21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year To Date
Beginning Balance - Unaudited														
Revenues														
Operating Revenues														
Tie Down Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Brown House Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Hangar 1 Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
FBO Operator Contract	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00							\$ 50,000.00
Fuel Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Subtotal operating	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Non-Operating Revenues														
State of CT revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Federal revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 352,637.00	\$ 352,637.00							\$ 352,637.00
Subtotal non-operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 352,637.00	\$ 352,637.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 352,637.00
Totals	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 362,637.00	\$ -	\$ 402,637.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 402,637.00
Expenditures														
Operating Expenditures														
Part Time Payroll	\$ 38.97	\$ 53.24	\$ 159.72	\$ -	\$ -	\$ -	\$ 251.93							\$ 251.93
Building Maintenance	\$ -	\$ 121.80	\$ -	\$ 525.00	\$ -	\$ -	\$ 646.80							\$ 646.80
Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Electricity	\$ -	\$ 143.85	\$ 148.52	\$ 152.53	\$ 161.94	\$ -	\$ 606.84							\$ 606.84
Water & Hydrant	\$ 124.02	\$ -	\$ 124.02	\$ 124.02	\$ 124.02	\$ -	\$ 496.08							\$ 496.08
PILOT - taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Subtotal operating	\$ 162.99	\$ 318.89	\$ 432.26	\$ 801.55	\$ 285.96	\$ -	\$ 2,001.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,001.65
Non-Operating Expenditures														
Obstruction study grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Airport roof grant	\$ -	\$ -	\$ -	\$ -	\$ 151.00	\$ -	\$ 151.00							\$ 151.00
Taxiway rehab design grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Taxiway rehab constr grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Capital improvements	\$ -	\$ 7,112.80	\$ 52,012.50	\$ 62,133.56	\$ 17,252.22	\$ -	\$ 138,511.08							\$ 138,511.08
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Subtotal non-operating	\$ -	\$ 7,112.80	\$ 52,012.50	\$ 62,133.56	\$ 17,403.22	\$ -	\$ 138,662.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 138,662.08
Totals	\$ 162.99	\$ 7,431.69	\$ 52,444.76	\$ 62,935.11	\$ 17,689.18	\$ -	\$ 140,663.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,663.73
Monthly/Annual Results	\$ 9,837.01	\$ 2,568.31	\$ (42,444.76)	\$ (52,935.11)	\$ 344,947.82	\$ -	\$ 261,973.27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 261,973.27

Operating Budget Gain/(Loss) - as of November 30, 2021 for FY 2022 \$ 47,998.35

Overall Budget Gain/(Loss) - as of November 30, 2021 for FY 2022 \$ 261,973.27

Overall Fund Balance - as of November 30, 2021 \$ 666,556.37

Town of Plainville, CT
Robertson Airport Income Statement Summary - Fund 6200
As of November 30, 2021 and 2020

		FY 2022 as of 11/30/2021			FY 2021 as of 11/30/2020		
	GL	Budget	Actual	Favorable/	Budget	Actual	Favorable/
Revenues	Acct #	FY 2022	FY 2022	(Unfavorable)	FY 2021	FY 2021	(Unfavorable)
				Variance			Variance
Operational Revenues							
Tie Down Fees	43150	-	-	-	-	-	-
Brown House Rent	43155	-	-	-	-	-	-
Hanger #1 Rent	43160	-	-	-	-	-	-
Airport Rent	43185	120,000.00	50,000.00	(70,000.00)	120,000.00	40,000.00	(80,000.00)
Fuel Sales/Commissions	43190	-	-	-	-	-	-
Total Operational Revenues		120,000.00	50,000.00	(70,000.00)	120,000.00	40,000.00	(80,000.00)
Non-Operational Revenues							
State Grant - Parallel Taxiway Design Grant	45540-2020	-	-	-	-	-	-
Federal Grant - Parallel Taxiway Design Grant	45600-2020	-	-	-	-	-	-
Federal Grant - Parallel Taxiway Construction Gra	45600-2021	-	352,637.00	352,637.00	2,585,932.10	346,638.00	(2,239,294.10)
Federal Grant - Pavement Grant	45600	-	-	-	-	-	-
Federal Grant - Apron Design Grant	45600	-	-	-	-	-	-
Total Non-Operational Revenues		-	352,637.00	352,637.00	2,585,932.10	346,638.00	(2,239,294.10)
Total Revenues		120,000.00	402,637.00	282,637.00	2,705,932.10	386,638.00	(2,319,294.10)

	GL	Budget	Actual	Favorable/	Budget	Actual	Favorable/
Expenditures	Acct #	FY 2022	FY 2022	(Unfavorable)	FY 2021	FY 2021	(Unfavorable)
				Variance			Variance
Operational Expenditures							
Part-Time Payroll	51120	2,600.00	251.93	2,348.07	2,060.00	276.00	1,784.00
Building Maintenance	52475	5,150.00	646.80	4,503.20	5,150.00	1,900.00	3,250.00
Insurance	52497	3,650.00	-	3,650.00	3,650.00	-	3,650.00
Electricity	53510	2,005.00	606.84	1,398.16	1,905.00	776.53	1,128.47
Water and Hydrant	53550	1,900.00	496.08	1,403.92	1,700.00	651.40	1,048.60
PILOT - Taxes	54812	75,000.00	-	75,000.00	75,000.00	-	75,000.00
Total Operational Expenditures		90,305.00	2,001.65	88,303.35	89,465.00	3,603.93	85,861.07
Non-Operational Expenditures							
Parallel Taxiway Design Grant	52435-2020	-	-	-	-	4,940.00	(4,940.00)
Parallel Taxiway Construction Grant	52435-2021	-	-	-	2,585,932.10	1,047,900.05	1,538,032.05
Crack Sealing	52435	-	-	-	-	-	-
Dumpsters	52435	-	-	-	-	1,062.88	(1,062.88)
Pavement Study Grant	52435	-	-	-	-	-	-
Taxiway Rehab Grant	52435	-	-	-	-	-	-
Airport Roof Grant	54620	-	151.00	(151.00)	-	-	-
Other (100% Town share of Grants)	52435	-	-	-	-	-	-
Capital Improvements	54640	-	138,511.08	(138,511.08)	-	59,622.72	(59,622.72)
Total Non-Operational Expenditures		-	138,662.08	(138,662.08)	2,585,932.10	1,113,525.65	1,472,406.45
Total Expenditures		90,305.00	140,663.73	(50,358.73)	2,675,397.10	1,117,129.58	1,558,267.52

Operational Gain/(Loss) for FY 2022, FY 2021	29,695.00	47,998.35	18,303.35	30,535.00	36,396.07	5,861.07
Non-Operational Gain/(Loss) for FY 2022, FY 2021	-	213,974.92	213,974.92	-	(766,887.65)	(766,887.65)
Total Gain/(Loss) for FY 2022, FY 2021	29,695.00	261,973.27	232,278.27	30,535.00	(730,491.58)	(761,026.58)



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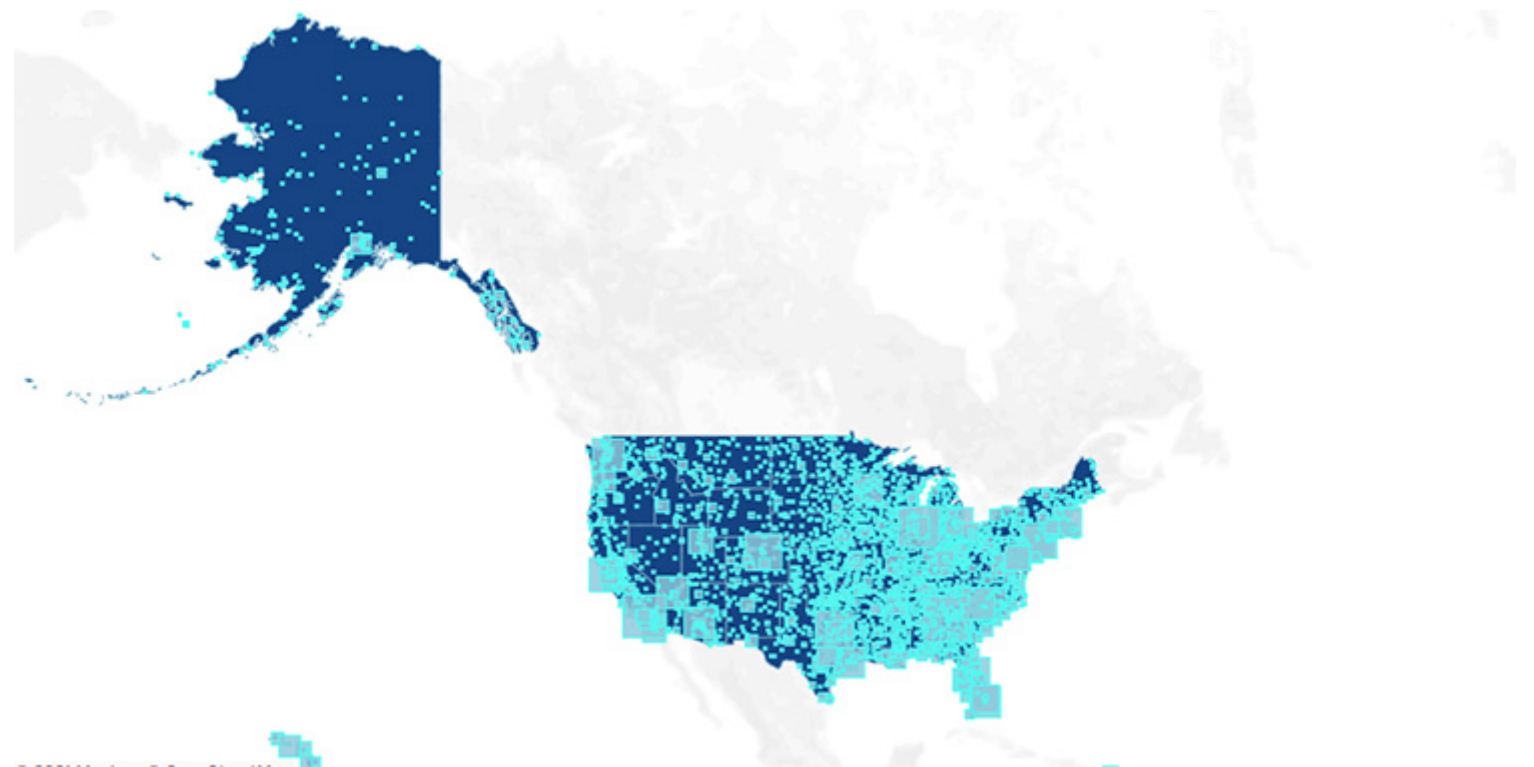
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FAA Announces First-Year Airport Funding Amounts from Bipartisan Infrastructure Law

Thursday, December 16, 2021

WASHINGTON – The U.S. Department of Transportation’s Federal Aviation Administration (FAA) will award \$2.89 billion made available by the Bipartisan Infrastructure Law to 3,075 airports around the nation. The money can be invested in runways, taxiways, safety and sustainability projects, as well as terminal, airport-transit connections and roadway projects.

“The Bipartisan Infrastructure Law has given us a once-in-a-generation opportunity to build safer and more sustainable airports that connect individuals to jobs and communities to the world,” **said U.S. Transportation Secretary Pete Buttigieg**. “With this new funding, urban, regional and rural airports across the country now can get to work on projects that have waited for years, modernizing their infrastructure and building a better America.”



For an interactive map and listing of funding for individual airports, visit www.faa.gov/bil/airport-infrastructure.

Airports can submit proposals to the FAA for review in the coming weeks. The FAA encourages applicants to prioritize projects that increase airport safety, equity and sustainability. The agency also plans to conduct outreach to the minority business community about these opportunities at airports across the nation.

Airports in 50 states and five territories are the beneficiaries of this first round of funding. Just some of the funding at airports include:

San Diego International, CA

\$24.2M

Denver International, CO	\$59.1M
Great Falls International, MT	\$1.89M
Asheville Regional, NC	\$4.3M
Yeager Airport, WV	\$2.1M
Unalaska Airport, AK	\$1M
Luis Munoz Marin International, San Juan	\$11.2M

The money will come from the Airport Infrastructure Grant program, one of three new aviation programs created by the Bipartisan Infrastructure Law. The law provides \$15 billion over five years for this program. The FAA estimates the backlog of airport modernization and safety projects totals \$43.6 billion.

For additional program information and a detailed list of airport recipients, please visit www.faa.gov/bil/airport-infrastructure.

U.S. DEPARTMENT OF TRANSPORTATION

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Connecticut Leaders Announce First Round of Infrastructure Funding for Airports Across the State

December 17, 2021

WASHINGTON - Connecticut leaders today announced that airports in Connecticut have been awarded nearly \$12.5 million by the Federal Aviation Administration (FAA) from the Airport Infrastructure Grants as a result of the recently enacted Bipartisan Infrastructure Law. This is the first of a series of grants the airports will receive over the next five years under the law.

“As people resume traveling for business and pleasure, they’re facing long lines, canceled flights, and crowded airports. Thankfully, Connecticut airports will receive more than \$12 million to make improvements from the bipartisan infrastructure bill that I helped pass. This federal funding will help Connecticut airports increase their capacity, making travel much more convenient,” said Senator Chris Murphy.

“The bipartisan infrastructure package is already proving to be a game-changer for Connecticut. This first round of funding for our state’s airports will help to increase flights to destinations around the world while improving safety and security and enhancing the overall customer experience. The people and businesses of Connecticut will continue to see their lives dramatically improved as a result of these historic investments in our state’s infrastructure. I am committed to fighting for every possible dollar in this package for our state,” said U.S. Senator Richard Blumenthal.

“The new funding that will come to Connecticut from the Infrastructure Investment and Jobs Act will turbo-charge the ongoing Connecticut Comeback. The allocations announced today by the Federal Aviation Administration to Bradley and our general aviation airports will accelerate much-needed safety, capacity, and airfield improvements. New federal funding will complement state and private investments and make Connecticut even more competitive. I commend Connecticut’s Congressional delegation for their leadership securing these transformative investments in our airports,” Governor Ned Lamont said.

“I’m thrilled to announce that in 2022 Bradley International Airport will be receiving more than \$9 million from the bipartisan infrastructure law for airport infrastructure improvements, and \$45 million over the next five years. Bradley has been recognized as one of the top airports in the country and this funding will continue to help the airport and region thrive,” said Congressman John B. Larson.

“This is great news for our regional airports in Willimantic, Danielson, and Groton, and for all the local businesses and workers who utilize them. Our regional airports are responsible for helping eastern Connecticut businesses from the Quiet Corner to the Shoreline produce millions of dollars in economic output each year, and now funding through our bipartisan infrastructure bill is going to help them grow and become even more efficient—that means increased economic activity, more output, and more jobs. From increased runway capacity to overdue tarmac upgrades, our local airports have a list of projects they’re ready to get started on, and the new infrastructure bill means they can finally gear up and get going. Great to see the wheels moving forward for them and for eastern Connecticut,” said Congressman Joe Courtney.

“This is an exciting moment. After decades of disinvestment, we are able to build the architecture of our nation’s future with the swift disbursement of funds from the bipartisan Infrastructure Investment and Jobs Act. These funds will bring tangible changes in expanded services, airport infrastructure, and terminal enhancements to Bradley International, Tweed- New Haven, Sikorsky Memorial airports, and other airports across Connecticut, enhancing the traveler experience and creating jobs for workers. These funds make long overdue airport projects a reality, and I am proud to have worked with my colleagues to make this happen for the great state of Connecticut,” said Congresswoman Rosa DeLauro.

“The \$763,000 awarded to Sikorsky Airport is a significant investment that will help maintain and improve operations. As we work on the local, state, and federal level to bring commercial passenger service to Sikorsky, we will continue to secure as much funding as we can to ensure Connecticut remains as connected as possible, creating jobs and boosting the economy,” said Congressman Jim Himes.

“This funding from the bipartisan Infrastructure Investment and Jobs Act will support the much needed improvements at airports throughout Connecticut. From airline capacity growth and new destination service, to operation improvements and workforce development, these changes will have a tremendous impact on the state,” said Congresswoman Jahana Hayes.

“The Connecticut Airport Authority thanks the entire Connecticut delegation for their leadership and hard work to secure this historic investment in Connecticut’s airports. These funds will be put to good use at Bradley Airport building capacity for airline growth so we can continue offering service to new nonstop destinations across the country and globe. These funds will also provide for important safety and airfield investments in airports across the state. We are committed to providing the

will also provide for important safety and airport investments in airports across the state. We are committed to providing the safest and most convenient airport experience possible, and today's announcement will ensure that we are able to meet that goal now and in the future," said CAA Executive Director Kevin A. Dillon, A.A.E.



available ticket counter space. This project will also add additional gate and concession space, and it may also eventually entail the relocation of the airport's federal inspection services facility to create a seamless terminal facility for all travelers. The second project will reimagine passenger circulation at Bradley Airport, replacing the centrally located exit lane with vertical circulation cores on each end of the terminal. This will alleviate terminal congestion by providing space to expand the footprint of the main TSA security checkpoint and conveniently route passengers more directly from their concourse to baggage claim.

At the CAA's general aviation airports, they plan to use the money generally to enhance airfield infrastructure and undertake other necessary safety projects.

"Improving our transportation infrastructure is vital to growing Connecticut's economy and, thanks to the great work of our federal delegation, we will now be able to undertake additional and incredibly important projects that will help create jobs, enhance safety, protect our environment and improve the overall passenger experience here at Tweed Airport," said Sean Scanlon, Executive Director of the Tweed-New Haven Airport Authority.

"We are excited and grateful to receive such a substantial amount of federal infrastructure funding. Sikorsky is the second busiest airport in the State of Connecticut with airport operations and plays a critical role in supporting aviation activity for the region. These funds will be used to evaluate and pursue coastal flooding resiliency efforts as well as opportunities to expand safety measures and optimize airport services for new and existing users," said Michelle Muoio, Director of Bridgeport's Sikorsky Memorial Airport.

"Danbury Airport is certainly grateful for all the hard work the Congressional delegation did to secure this funding. It will greatly benefit the airport community and be a much needed infusion of funds, to help rehabilitate a vital Taxiway. Thank you for your continued support of General Aviation," said Michael Safranek, Danbury Municipal Airport Administrator.

"The funding under the Airport Infrastructure Grants recently enacted in the Bipartisan Infrastructure Law will insure that Robertson Airport will allow the Town of Plainville to make necessary improvements to service the General Aviation community. Thank you to Senator Blumenthal and all of the Connecticut Delegation for making this much needed funding a reality," said Robert E. Lee, Town Manager of Plainville.

###

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FY2022 Bipartisan Infrastructure Law Airport Allocations
December 16, 2021

State	LOCID	Airport Name	City	Total
CO	RIL	Rifle Garfield County	Rifle	\$ 295,000
CO	ANK	Salida Airport Harriett Alexander Field	Salida	\$ 159,000
CO	SBS	Steamboat Springs/Bob Adams Field	Steamboat Springs	\$ 295,000
CO	STK	Sterling Municipal	Sterling	\$ 159,000
CO	TEX	Telluride Regional	Telluride	\$ 159,000
CO	TAD	Perry Stokes	Trinidad	\$ 110,000
CO	4V1	Spanish Peaks Airfield	Walsenburg	\$ 159,000
CO	2V5	Wray Municipal	Wray	\$ 159,000
CO	2V6	Yuma Municipal	Yuma	\$ 110,000
CT	BDR	Igor I Sikorsky Memorial	Bridgeport	\$ 763,000
CT	DXR	Danbury Municipal	Danbury	\$ 295,000
CT	LZD	Danielson	Danielson	\$ 159,000
CT	GON	Groton-New London	Groton (New London)	\$ 295,000
CT	HFD	Hartford-Brainard	Hartford	\$ 159,000
CT	MMK	Meriden Markham Municipal	Meriden	\$ 159,000
CT	HVN	Tweed-New Haven	New Haven	\$ 1,031,683
CT	OXC	Waterbury-Oxford	Oxford	\$ 295,000
CT	4B8	Robertson Field	Plainville	\$ 159,000
CT	IJD	Windham	Willimantic	\$ 159,000
CT	BDL	Bradley International	Windsor Locks	\$ 9,012,737
DE	33N	Delaware Airpark	Dover/Cheswold	\$ 159,000
DE	GED	Delaware Coastal	Georgetown	\$ 295,000
DE	ILG	New Castle	Wilmington	\$ 763,000
FL	AAF	Apalachicola Regional-Cleve Randolph Field	Apalachicola	\$ 110,000
FL	X06	Arcadia Municipal	Arcadia	\$ 159,000
FL	AVO	Avon Park Executive	Avon Park	\$ 159,000
FL	BOW	Bartow Executive	Bartow	\$ 295,000
FL	F95	Calhoun County	Blountstown	\$ 110,000
FL	BCT	Boca Raton	Boca Raton	\$ 763,000