

Aviation Commission Meeting Notes

Regular Meeting

September 27, 2021 – 7:00pm

Municipal Center

Conference Room 300

PRESENT: The following members were present: Robert Mastrianni, Mark DePucchio, and David King (*Via phone*).

There was no quorum.

ABSENT: Frank Cawley, Reade Clemens, Byron Treado

STAFF: Matthew Daskal – *Assistant Town Manager*

VISITORS: None

1. Call to Order

The meeting was called to order by Mark DePucchio at 7:02 pm. Due to a lack of quorum only brief discussion was held and no action was taken.

2. Old Business

- Review and approve August 23, 2021 Minutes

3. Other Business

- 5-Year Airport Capital Improvement Plan (2022-2027)
Mr. Daskal reviewed the 5-Year Airport Capital Improvement Plan.
- AECOM Report
AECOM is continuing to proceed with the PAPIS and AWOS project. Site survey and design work is currently in progress.
- Hangar 4 Roof Update
Mr. Daskal provided an update on roof replacement. Roof is complete, insulation in the interior office portion is still pending as Interstate Aviation completes electrical work. Punch list items remain. Completion is expected in the next month.
- Administration Building Renovation Update

Mr. Daskal provided an update on Administration Building renovations. Establishing a concrete vendor continues to be difficult, efforts continue to coordinate with Town Public works. It is planned that site work will commence in the month of October.

- Interstate Aviation Report

Interstate Aviation's Report was reviewed. Members sought clarification of tail numbers in future reporting. Discussion was held regarding additional aircraft currently at Robertson due to Meriden's airport construction.

- Financial Report

The Financial report was reviewed including the first three months of FY2022 and summary of FY2021.

- Any Other Items

Members discussed special events at Robertson Airport. Mr. Daskal indicated he would follow up with regards to details on the event planning process.

4. Public Comments

5. Adjournment

Meeting Adjourned at 7:35

RECEIVED

NOV 18 2021

Cindy L. Rossini

TOWN CLERK