

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEEING
January 3, 2012 - 6:00 p.m.**

- I. Discuss Library Services and Finances**

- II. Adjournment**

Chairwoman Pugliese called the special meeting to order at 6:00pm, Tuesday, January 3, 2012 in the auditorium of the Plainville Public Library. Also present were Vice Chairman Saunders, Council members Drezek, Wazorko, Christopher, Toffey, Hurley, Town Manager Lee and Town Clerk Skultety. Also present were Library Director Chase and Library Trustees Laska, Sgroi, Fongemie, Lickwar and Steeves.

Library Director Chase and the Trustees described to the Town Council the various services and uses provided to the residents. They stated that on an average day, 455 people will visit the library. Some are job searching, creating resumes and completing job applications which may require assistance by staff. Other activities include internet computer usage, reading groups as well as people checking out books and videos.

In regards to cost savings efforts, the Trustees have approved closing on Sundays, cutting back on the number of books purchased as well as innovated ways to conserve utilities.

The Town provides 87% of the budget necessary to run the library while the remainder comes from the Library Fund and includes dividends and interest from the endowment, State Grants, Town Grants, donations, fines and fees along with any surplus from prior year savings. In the past few years money from the Library Fund has been used to subsidize the budget, bringing down the current balance of \$48,949.

Director Chase along with the Trustees explained that 5% of the operation budget equals \$34,000 which is the minimum amount needed in the Library Fund. The library is the pillar of the community and asked the Town Council to consider restoring the subsidy when they consider the upcoming budget.

The meeting adjourned at 6:45pm.

Respectfully submitted by,

Carol A. Skultety, Plainville Town Clerk
& Clerk of the Town Council