

AVIATION COMMISSION
Special Meeting
December 12, 2011
7:00 pm
Room 300

PRESENT: The following members were present: Robert Mercer, William Durnal, Reade Clemens, Byron Treado, III, Robert Mastrianni, and alternate Lawrence Morse. Lawrence sat in as a regular member for Luis Gonzalez.

VISITORS: Edward Shelomis, Vice President, Loureiro Engineering, Joseph Corlis,

ABSENT: Luis Gonzalez, Richard Piotrowski and alternate Robert Zirpolo

STAFF: Robert E. Lee, Town Manager

I. Call To Order

The meeting was called to order at 7:00 pm by Byron Treado III, Chairman.

II. Public Comments

None

III . Old Business

A. Minutes of October 24, 2011 Meeting:

Motion to accept minutes by: Robert Mastrianni
Seconded by: Reade Clemens

All in Favor 6 to 0

Minutes Accepted

B. Roof Project Update – the Commission discussed the invoice and want to have the building inspector check it first before paying the invoice. Byron to follow up.

Motion to table paying for the roof invoice until the building inspector checks to make sure that the repair was made and that the problem is fixed. The building inspector should provide a detailed inspection to the commission by: Robert Mastrianni
Seconded by: William Durnal

All in Favor 6 to 0

Motion Passes
Byron to follow up

C. Financial Report – There was no Financial Report. It will be discussed at the next meeting.

IV. Other Business

- A. Brown House Roof – They requested a written inspection of the brown house by the building inspector with his findings as well as an estimated cost for repairs to compliment the report presented at the meeting.
- B. LEA Invoice – **Motion to approve LEA Invoice #3 by:** Reade Clemens
Seconded by: Robert Mastrianni

All in Favor 6 to 0 **Motion Passes**
- C. Approve 2012 Meeting Dates – will be discussed at another meeting.
- D. Interstate Aviation Report – Lynn was not present at the meeting.
- E. LEA Report - The LEA report included soil samples and an overview map of the testing areas for a comprehensive report of the samplings. Ed also handed out a status update for the airport.
- F. Commission Membership - Luis was again absent and it was another topic of discussion, which Byron ended by saying that the council appoints the members and he would advise the council of the attendance and let them make a decision regarding attendance requirements. Reade asked about the chair position and Byron advised that we had checked the minutes and that there is not a requirement for an annual selection. Byron reminded them that he was selected due to Luis stepping down. Bob Mercer and Reade both stated that they recalled an annual selection requirement in the commission requirements and Byron agreed to have the issue reviewed again. Byron also advised the members that he plans to make a presentation to the new council to update them on the airport. Reade asked that the members be advised of the date so they have the option to attend.

V. Adjournment

Motion to adjourn by: Robert Mastrianni
Seconded by: William Durnal

All in Favor 6 to 0

Meeting adjourned at 8:10 pm

Respectfully submitted,

Jennifer Dahlstrom
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Recording Secretary